

Outline of the 2020 OBMP Update Technical Memorandums (TM) 1 and 2

Two TMs will be prepared to support the 2020 OBMP Update. OBMP TM1 will document (1) the action plans required to perform the activities defined by the stakeholders and (2) reconnaissance-level engineering estimates of the cost of the action plans. Action plans will be prepared for the activities defined by the stakeholders through the Listening Session (LS) process. The action plans and cost estimates will be reviewed and revised over a series of additional LSs with the stakeholders. TM2 will document the recommended 2020 OBMP implementation plan, based on the feedback obtained on TM1. Thus, TM2 is a revision and expansion of TM1. The following summarizes the outline of TM1 and TM2, indicating which sections will appear in each memo.

TM	Outline
TM1/2	<p>1. Introduction</p> <p><i>This section will provide a brief explanation of OBMP</i></p>
TM1/2	<p>a. Background</p> <p><i>This section will provide a brief explanation of the why of the OBMP Update is being prepared and the expected benefits/outcomes of the update.</i></p>
TM1/2	<p>b. Organization of TM1</p> <p><i>This section will summarize the contents of the TM and how it fits into the update process.</i></p>
TM1/2	<p>2. Process to develop the 2020 OBMP Activities</p> <p><i>This section will provide an overview of the work completed thus far through the Listening Session process and how the activities evaluated in this memo were defined.</i></p>
TM1/2	<p>a. Issues, Needs and Wants of the Parties</p> <p><i>This section will describe how the Issues, Needs and Wants of the stakeholders was developed (will include Table 1 from LS1-3 memos)</i></p>
TM1/2	<p>b. Goals, Impediments and Activities</p> <p><i>This section will describe the feedback and input obtained from the stakeholders to define the goals, their impediments, activities to achieve goals and the expected outcomes. (will include Tables 2 and 3 from LS2-3 memos)</i></p>
TM1/2	<p>3. Description of OBMP Update Activities</p> <p><i>This section will describe the recommended work, cost and schedule to implement the activity. For example, if the task is to construct something, the scope of work proposed will be to conduct the planning work to identify which facilities to construct.</i></p>
TM1/2	<p>a. Activity Name [A through L]</p> <p><i><< repeat the below subsections for each activity>></i></p>

TM1/2	<p>i. Description of activity</p> <p><i>This section will articulate the intent and scope of the activity as specifically as possible.</i></p>
TM1/2	<p>ii. Need and function of the activity</p> <p><i>This section will articulate the nexus of the activity to achieving the goals and removing the impediments. Hard information, where possible, will be included in maps, tables and charts.</i></p>
TM1/2	<p>iii. Scope of work</p> <p><i>This section will describe the recommended scope of work to perform the activity at various levels of detail, as appropriate for each activity.</i></p>
TM1/2	<p>iv. Cooperative efforts with appropriate entities to implement activity</p> <p><i>This section will list entities that would logically lead and/or participate in the activity and why.</i></p>
TM1/2	<p>v. Implementation actions, costs and schedule</p> <p><i>This section will describe the actions, cost, and schedule for the activity at various levels of detail, as appropriate for each activity.</i></p>
TM1	<p>b. Summary</p> <p><i>This section will include a summary table of all activities and their costs.</i></p>
TM2	<p>4. Early Implementation Plan</p> <p><i>This section will describe the actions, schedule and responsible parties for implementing the 2020 OBMP Update. It will list the activities that will be done exclusively by Watermaster, the activities that will be led by Watermaster that involve the cooperative efforts of others, and the activities that will be led by others. This section will include a table that describes expected costs over time based on the schedule of implementing the various actions (see Table 4-14 from the 2000 OBMP as an example).</i></p>
TM2	<p>5. Institutional Arrangements</p> <p><i>This section will describe any potential changes to the existing governing documents that are required to enable implementation of the implementation plan.</i></p>
TM2	<p>6. Summary and Conclusions</p> <p><i>This section will summarize the process to develop the scope of the 2020 OBMP Update and will describe any information from the process that will support the development of the implementation agreement amongst the parties for implementing the 2020 OBMP Update.</i></p>
TM1/2	<p>Appendices</p> <p>A. Listening Session Memos</p>