

**Minutes**  
**CHINO BASIN WATERMASTER**  
**ADVISORY COMMITTEE MEETING**

*February 28, 2008*

The Advisory Committee meeting was held at the offices of the Chino Basin Watermaster, 9641 San Bernardino Road, Rancho Cucamonga CA, on February 28, 2008 at 9:00 a.m.

**ADVISORY COMMITTEE MEMBERS PRESENT**

**Appropriative Pool**

Mark Kinsey, Chair

Ken Jeske

Robert Young

Mike McGraw

Bill Kruger

Rosemary Hoerning

Dave Crosley

Charles Moorrees

Raul Garibay

Robert Tock

Rich Atwater

**Non-Agricultural Pool**

Kevin Sage

**Agricultural Pool**

Jeff Pierson

Nathan Mackamul

Jennifer Novak

Monte Vista Water District

City of Ontario

Fontana Union Water Company

Fontana Water Company

City of Chino Hills

City of Upland

City of Chino

San Antonio Water Company

City of Pomona

Jurupa Community Services District

Inland Empire Utilities Agency

Vulcan Materials Company (Calmat Division)

Ag Pool, Crops

State of California – CIM

State of California – Department of Justice

**Watermaster Board Members Present**

Terry Catlin

Inland Empire Utilities Agency

**Watermaster Staff Present**

Kenneth R. Manning

Sheri Rojo

Gordon Treweek

Danielle Maurizio

Sherri Lynne Molino

Chief Executive Officer

CFO/Asst. General Manager

Project Engineer

Senior Engineer

Recording Secretary

**Watermaster Consultants Present**

Michael Fife

Mark Wildermuth

Joe LeClaire

Brownstein, Hyatt, Farber & Schreck

Wildermuth Environmental Inc.

Wildermuth Environmental, Inc.

**Others Present**

Mohamad El-Amamy

Jack Safely

John Anderson

Eunice Ulloa

Sandra Rose

Gary Meyerhofer

Steven G. Lee

Rita Kurth

John Bosler

Bob Lemons

Rick Hansen

City of Ontario

Western Municipal Water District

Inland Empire Utilities Agency

Chino Basin Water Conservation District

Monte Vista Water District

Carollo Engineers

Reid & Hellyer

Cucamonga Valley Water District

Cucamonga Valley Water District

RBF/Chino Hills

Three Valleys Municipal Water District

Chair Kinsey called the Advisory Committee meeting to order at 9:04 a.m.

**AGENDA - ADDITIONS/REORDER**

There were no additions or reorders made to the agenda.

**I. CONSENT CALENDAR****A. MINUTES**

1. Minutes of the Annual Advisory Committee Meeting held January 24, 2008

**B. FINANCIAL REPORTS**

1. Cash Disbursements for the month of January 2008
2. Watermaster Visa Check Detail
3. Combining Schedule for the Period July 1, 2007 through December 31, 2007
4. Treasurer's Report of Financial Affairs for the Period December 1, 2007 through December 31, 2007
5. Budget vs. Actual July 2007 through December 2007

*Motion by Kinsey, second by Crosley, and by unanimous vote*

***Moved to approve Consent Calendar Item A through B, as presented***

**II. BUSINESS ITEMS****A. BUDGET AMENDMENT, BUDGET TRANSFER, AND PURCHASING POLICIES**

Mr. Manning stated staff has been working on developing documents and policies which will strengthen our internal processes while continuing to improve transparency in the Watermaster process. What are being presented today are the proposed budget transfer and amendment policies and procedures and a purchasing policy. Watermaster staff reviewed several other agencies policies to see what was being done elsewhere based on the size of their organizations. Mr. Manning stated Watermaster has a small accounting staff and therefore we are presenting a policy that is reflective of our limited staff size. Mr. Kinsey stated the level of detail in the policies proposed appear to be a really good fit for the size of the Watermaster organization. No further comment was made.

*Motion by Jeske, second by Pierson, and by unanimous vote*

***Moved to approve the budget amendment, budget transfer, and purchasing policies, as presented***

**B. CAROLLO ENGINEERS CONTRACT**

Mr. Manning stated this contract is an extension to an existing contract Watermaster has with Carollo Engineers to provide the services of Mr. Meyerhofer. Mr. Manning stated in April 2007 the Watermaster Board approved the original contract in the amount of \$75,000 to hire Carollo Engineers to provide the services of Mr. Meyerhofer who would coordinate the Chino Desalter Authority Expansion Program and maintain the schedule that Watermaster had developed for both the court and for the Regional Board. The original \$75,000 agreed to by Watermaster was invoiced to Inland Empire Utilities Agency, Three Valleys Municipal Water District, and Western Municipal Water District for \$25,000 each. This contract extension would be for \$50,000 which would be reimbursed by WMWD. Mr. Meyerhofer has been doing an outstanding job, but, there is still a lot of work to be done. Staff originally tried to anticipate the amount of time it would take for this to transition to allow Western Municipal Water District to become a part of the CDA where we would then transfer this contract over to the CDA and WMWD; that has not yet taken place which is why staff is seeking an extension to the original contract to allow that still to happen.

*Motion by Jeske, second by Crosley, and by unanimous vote*

***Moved to approve the extension to the contract with Carollo Engineers and the budget amendment, as presented***

**C. WILDERMUTH ENVIRONMENTAL INC. CONTRACT**

Mr. Manning stated this item was discussed at the pool meetings and was passed unanimously by the pools. There were some slight language changes discussed and the contract in today's meeting packet reflects those changes. The main difference is the elimination of Schedule A and the language in there that makes it clear that anything that Watermaster pays for, Watermaster owns, including the model. Counsel Fife reviewed the small changes made to the contract from suggestions made at the various pool meetings. Mr. Manning stated staff is asking for approval from the presented contract.

*Motion by Crosley, second by Pierson, and by unanimous vote*

***Moved to approve the Wildermuth Environmental Contract between Chino Basin Watermaster and Wildermuth Environmental Inc., as presented***

**D. BUDGET AMENDMENT/TRANSFER ACTION ITEMS**

Ms. Rojo stated staff is utilizing the budget transfer form that was just approved to transfer funds between accounts to cover the projected over runs that are being anticipated in the OBMP and Agricultural legal and technical categories. Mr. Manning stated in an attempt to stay on budget, some work is being deferred from this year to next. A discussion ensued with regard to the Agricultural Pool legal bills and the discussions that took place at the February Pool meetings. The committee members approved the budget amendments/transfer, approved to move the \$50,000 transfer request from the Ag legal and technical category into the OBMP account, and requested a meeting with the Agricultural Pool chair; the Pool and Advisory Committee chairs regarding this matter to take place. It was noted the request for Agricultural Pool funds for legal expenses will be brought back through the Watermaster process next month.

*Motion by Jeske, second by Moorrees, and by majority vote – Ag voted no*

***Moved to approve the budget amendments/transfer request, as presented. Moved to approve moving the \$50,000 from the Agricultural legal and technical amount to the OBMP account, as presented. Moved to have Watermaster staff, Appropriate Pool chair, and the Agricultural Pool chair and Advisory Committee chair to meet to discuss costs and the budget to ensure accounts are appropriately charged and budgeted and to have this request for additional funds be brought through the Watermaster process next month, as presented***

**III. REPORTS/UPDATES****A. WATERMASTER GENERAL LEGAL COUNSEL REPORT**

1. Temporary Urgency Application to SWRCB Regarding Santa Ana River from San Bernardino Valley Municipal Water District and Western Municipal Water District  
Counsel Fife stated this temporary urgency application comes from Western Municipal Water District and San Bernardino Valley Municipal Water District with regard to the Santa Ana process from the hearing that took place in May 2007. A decision from that hearing has not been received from the State Board and because of the recent wet weather; WMWD and SBVMWD are thinking there could be as much as 43,000 acre-feet in the Santa Ana River that they would be able to divert. This can't be done until a decision has been received on their application by the State Board which is why the temporary urgency application has been filed. This should not be an issue for the Chino Basin Watermaster; however, there will be some technical review from Wildermuth to assure there will be no impact on the basin. Counsel Fife stated the State Board did issue that permit and a copy is on the back table.

Added Comment:

Counsel Fife added comment regarding the process that is going on with the State Board concerning Watermaster's permit on Lower Day Channel, where through an administrative error they had noticed a proposed revocation of the permit. An appeal was filed regarding

the revocation of the permit and the State Board did reverse their decision for them to take a second look at the permit situation. Counsel Fife stated counsel has offered to meet with the State Board staff to assist them in reviewing this permit; a meeting has been scheduled in Sacramento on March 4, 2008.

2. Chino Basin Water Supply Assessment Committee

John Schatz is currently writing a water supply assessment and has asked for any willing volunteers to help draft boilerplate language. He is trying to get together a few people to help draft some language about the Chino Basin and why the Chino Basin provides a reliable supply of water that can be put into a water supply assessment. A few parties have already agreed to help with this project. A discussion ensued with regard to this matter.

**B. ENGINEERING UPDATES**

1. Regional Board Letter

Mr. Wildermuth stated the Regional Board letter dated January 15, 2008 which requests that both Chino Basin Watermaster and Inland Empire Utilities Agency, who are the maximum benefit proponents, submit a status report on deliverables required under Max Benefit. Watermaster and IEUA staff got together and doled out assignments to get this request taken care of. Mr. Wildermuth also noted the schedule that was submitted to the Regional Board a year ago relating to obtaining Hydraulic Control is not 100% on track and that needs to be reported to the Regional Board. Mr. Wildermuth stated a request has been made to the Regional Board for an additional week's time to allow staff to finish the report.

2. Monitoring Status to Date

Mr. Wildermuth stated there is a table on the back counter that summarizes the actions from the start of the OBMP implementation. The table does somewhat understates some of the monitoring, however, it gives a pretty complete description of what has been done along with what percentage of the budget has been used to date.

3. March 1, 2008 Conditions Subsequent

Mr. Wildermuth stated the court's December 21, 2007 order required Watermaster to produce a report to answer certain questions. Mr. Wildermuth stated a draft report has been completed and has been put on the Wildermuth and Watermaster ftp sites. Most of the report is a repackaging of the report to create a certain record that the court wanted to see. The only substantially new item in the report is section 5 where it looks at specific questions that were articulated by the Special Referee and attempts to answer those. Mr. Wildermuth handed out several tables that came from this report and then he reviewed them in detail. A lengthy discussion ensued with regard to this matter. It was noted the conditions subsequent due March 1, 2008 will be filed with the court by March 3, 2008 since March 1 is a Saturday.

**C. FINANCIAL REPORT**

1. Review of Consultant Services

Ms. Rojo noted a full report regarding the review of consultant services will be given today at the Watermaster Board meeting.

**D. CEO/STAFF REPORT**

1. Legislative Update

Mr. Manning stated the water bond issue in California is not over and is still in discussion mode in Sacramento, both the Governor and the senate have different ideas where they want to see this bond issue go. The Chamber of Commerce has four alternatives to the bond measures that were originally drafted in concept following the pattern on the senate version of the bond but also incorporates items that the Governor is looking for. Mr. Manning will keep the parties apprised at future meetings.

Mr. Manning stated the ACWA conference will take place at the end of the month and he will be attending that conference but will be back for the Board meeting.

Mr. Manning stated the AGWA conference took place recently in Ontario and it was very well attended. It turned out to be an excellent conference from speaking to others who attended. At that conference Mr. Manning was voted in as the new AGWA Chairman taking the place of Mr. Rossi who had been chair for the past several years.

2. Recharge Update

Mr. Treweek stated there have been two fairly good storms in January in which 4,500 acre-feet of storm water was recharged. When adding the 3,500 acre-feet of recharge that took place in December the total for this year is approximately 8,000 acre-feet of storm water captured and 1,000 acre-feet of recycled water.

Recently the Rialto Pipeline was shut down and during that down time two new valves were installed in CB14 and CB20. A lot of capacity was brought on board by installing these two new valves.

Mr. Treweek discussed the progress on the Phase II project and all the work is looking at being complete by October 2008.

3. Semi-Annual Status Report

Mr. Manning stated a copy of the Semi-Annual Status Report is in the meeting packet and is ready for review and comment. Next month this item will come through the Watermaster process for approval to file with the court.

4. Personnel Committee Update

Mr. Manning stated the Personnel Committee did meet recently and at that meeting the committee approved two new positions and authorized Watermaster staff to move forward with obtaining approval. One of the positions that was approved was the Office Assistant placement and that will be going to the Watermaster Board today. A search will begin for a replacement for Mr. Treweek who will be retiring in April. Dr. Mathis will be assisting Watermaster staff with this task as well as looking at salary schedules and assisting in doing the CEO evaluation.

5. Prop 218 Opinion

Mr. Manning stated this was put on the agenda to see if there was interest in Watermaster staff to do a foundational type of opinion on Prop 218 including the fees that are paid to Watermaster. All the parties do have legal staff to provide your own legal opinions as to what Watermaster fees are and how they relate to Prop 218. Watermaster staff is interested in assisting the parties if needed and if there is a significant interest in staff doing this, then Watermaster staff will start the process. A discussion ensued with regard to this matter. Mr. Manning stated this cost to provide information is not currently in the Watermaster budget.

**E. INLAND EMPIRE UTILITIES AGENCY**

1. MWD Drought Update

Mr. Atwater stated an updated presentation was given this morning at the DYY meeting held here at the Chino Basin Watermaster office and it can be shown again if the parties are interested. Mr. Atwater stated the Metropolitan Water District did approve the Drought Plan in early February and IEUA is currently working with all the parties on the details of the plan.

2. Groundwater Recharge Activities

Mr. Atwater stated Mr. Treweek did a really nice job explaining the current recharge activities during his report, however, to add to that in working with the Recycled Water Program, IEUA is starting to put recycled water in the Brooks Basin.

- 3. Recycled Water Newsletter  
Mr. Atwater stated the most recent Recycled Water Newsletter has been distributed recently.
- 4. Monthly Water Conservation Programs Report  
No comment was made regarding this item.
- 5. Monthly Imported Water Deliveries Report  
No comment was made regarding this item.
- 6. State and Federal Legislative Report  
No comment was made regarding this item.
- 7. Community Outreach/Public Relations Report  
No comment was made regarding this item.

**IV. INFORMATION**

- 1. Newspaper Articles  
No comment was made regarding this item.

**V. COMMITTEE MEMBER COMMENTS**

Chair Kinsey stated Monte Vista Water District has its second injection well or ASR well operational.

**VI. OTHER BUSINESS**

No comment was made regarding this item.

**VII. FUTURE MEETINGS**

February 28, 2007	9:00 a.m.	Advisory Committee Meeting
February 28, 2007	11:00 a.m.	Watermaster Board Meeting
March 13, 2008	10:00 a.m.	Joint Appropriative & Non-Agricultural Pool Meeting
March 18, 2008	9:00 a.m.	Agricultural Pool Meeting @ IEUA
March 27, 2007	9:00 a.m.	Advisory Committee Meeting
March 27, 2007	11:00 a.m.	Watermaster Board Meeting

The Advisory Committee meeting was dismissed by Chair Kinsey at 10:10 a.m.

Secretary: \_\_\_\_\_

Minutes Approved: March 27, 2008