

Minutes
CHINO BASIN WATERMASTER
JOINT APPROPRIATIVE & NON-AGRICULTURAL POOL MEETING
September 3, 2009

The Joint Appropriative and Non-Agricultural Pool Meeting were held at the offices of Chino Basin Watermaster, 9641 San Bernardino Road, Rancho Cucamonga, CA, on September 3, 2009 at 1:00 p.m.

APPROPRIATIVE POOL MEMBERS PRESENT

Ken Jeske, Chair	City of Ontario
Mark Kinsey	Monte Vista Water District
Robert DeLoach	Cucamonga Valley Water District
Mike McGraw	Fontana Water Company
Robert Young	Fontana Union Water Company
Charles Moorrees	San Antonio Water Company
Raul Garibay	City of Pomona
Ron Craig	City of Chino Hills
Dave Crosley	City of Chino
Robert Tock	Jurupa Community Services District
J. Arnold Rodriguez	Santa Ana River Water Company
Lonnie Curtis	City of Upland

NON-AGRICULTURAL POOL MEMBERS PRESENT

Kevin Sage	Vulcan Materials Company (Calmat Division)
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Watermaster Board Members Present

Michael Camacho	Inland Empire Utilities Agency
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Watermaster Staff Present

Kenneth R. Manning	Chief Executive Officer
Sheri Rojo	CFO/Asst. General Manager
Ben Pak	Senior Project Engineer
Danielle Maurizio	Senior Engineer
Janine Wilson	Recording Secretary

Watermaster Consultants Present

Michael Fife	Brownstein, Hyatt, Farber & Schreck
Scott Slater	Brownstein, Hyatt, Farber & Schreck
Mark Wildermuth	Wildermuth Environmental Inc.

Others Present

David De Jesus	Three Valleys Municipal Water District
Marty Zvirbulis	Cucamonga Valley Water District
Dave Batt	San Gabriel Valley Water Company
Josh Swift	Fontana Water Company
John Mura	City of Chino Hills
Eunice Ulloa	Chino Basin Water Conservation District
Harold Lea	FTI

Chair Jeske called the Joint Appropriative and Non-Agricultural Pool Meeting to order at 1:00 p.m.

AGENDA - ADDITIONS/REORDER

No additions or reorders were made to the agenda. It was noted the confidential session listed on the agenda will take place regarding Business Item IIB – Water Auction Presentation.

I. CONSENT CALENDAR**A. MINUTES**

1. Minutes of the Special Appropriative Pool Meeting held July 30, 2009
2. Minutes of the Special Non-Agricultural Pool Meeting held July 30, 2009
3. Minutes of the Joint Appropriative and Non-Agricultural Pool Meeting held August 13, 2009

B. FINANCIAL REPORTS

1. Watermaster Visa Check Detail for the month of July 2009
2. Combining Schedule for the Period July 1, 2009 through July 31, 2009
3. Treasurer's Report of Financial Affairs for the Period July 1, 2009 through July 31, 2009
4. Budget vs. Actual July 2009

*Motion by DeLoach, second by Kinsey, and by unanimous vote – Non-Ag concurred
Moved to approve Consent Calendar item A through B, as presented*

II. BUSINESS ITEM**A. AD-HOC COMMITTEE**

Mr. Manning stated Watermaster staff has discussed at past meetings the development of a Watermaster Policy Manual that would incorporate all of the different policies and findings that have been made over the years into one publication. This will help present and future Watermaster staff members and parties understand Watermaster. The first policy manual draft is not to make up anything new but to allow this manual to be the one-shop-stop manual for easy reference. Mr. Manning stated an Ad-Hoc Committee needs to be developed to review and oversee this development which will then be presented through the Watermaster process. A discussion regarding setting up the Ad-Hoc Committee ensued. It was noted Monte Vista Water District, Cucamonga Valley Water District, City of Ontario, City of Chino, City of Chino Hills, City of Upland, and a Non-Agricultural Pool delegate will have representatives on this committee and the first meeting will be held on September 14, 2009 at the Cucamonga Valley Water District office from 11:00 a.m. to 2:00 p.m. Mr. Manning stated he will send out a draft manual prior to the meeting.

No motion was made.

B. WATER AUCTION PRESENTATION

Mr. Manning introduced this item and noted Counsel Slater is here and available to answer questions. Mr. Manning stated Mr. Lea is here from FTI which is the firm hired to run the auction to answer any questions. Mr. Manning reviewed the Marketing Plan Objectives, Target Market Segments, Internal Auction Calendar, and Progress to Date, Outreach Campaign, and the Outreach Materials in a detailed presentation. Mr. Manning noted the Outreach Campaign kickoff will begin on September 8, 2009 along with having the Auction Website up and running. A lengthy discussion regarding the water auction process, press releases, auction budget, advertising documents, and environmental reports ensued.

No motion was made.

III. REPORTS/UPDATES**A. WATERMASTER GENERAL LEGAL COUNSEL REPORT****1. Auction Update**

Counsel Fife stated this item was previously discussed under the Business Item section of the agenda.

2. Court Transition Process

Counsel Fife stated Watermaster is getting a new judge because Judge Wade is retiring at the end of September. Two documents have been distributed recently; one is a letter to the presiding judge asking him to engage in a process with us to possibly take our input as to who our next judge would be and a conference call is scheduled today at 3:00 p.m. to discuss this. The other document is a draft case management order which will provide a roadmap to the next judge about Watermaster; a draft of this was distributed and only one comment has been received back and this will also be discussed on the conference call today. Counsel Fife noted if both documents are given the okay on the conference call today, Judge Wade indicated he would be willing to sign an order if it had been vetted and there was no objection. These will be submitted to the court at the hearing on September 17, 2009. A discussion regarding a possible new judge list ensued.

B. FINANCIAL REPORT

1. Financial Changes

Ms. Rojo stated as a result in the change in the meetings, normally there are five financial reports included in the meeting package and now there will be a month lag time for the cash disbursement report which is a listing of all the checks paid. There is not one in the package this month and it will be put back in the package starting next month.

2. Assessment Package Workshop

Ms. Rojo stated the Assessment Package Workshop is scheduled for September 9, 2009 at 2:00 p.m. Several topics will need to be discussed at the workshop prior to the Assessment Package being finalized to go through the Watermaster process.

C. ENGINEERING REPORT

1. Recharge Master Plan Update

No comment was made regarding this item.

2. State of the Basin Report

No comment was made regarding this item.

D. CEO/STAFF REPORT

1. Legislative Update

Mr. Manning stated legislative information has been put on the back table that was not in the meeting packet. Mr. Manning reviewed the handouts in detail. Mr. Manning offered comment on the joint senate and assembly committee meeting which met last week. The schedule from that meeting called for a water conference committee to be developed and that committee was finalized yesterday. A discussion regarding this matter and review of the schedule ensued. Mr. Manning stated AB1366 was passed by the senate and now is going to the governor's desk. Mr. Manning noted the governor vetoed a bill similar to this last year.

3. Recharge Update

Mr. Manning stated the most recent recharge update is available on the back table.

4. Open Meeting Rules Update

Mr. Manning stated this item was discussed under Business Item No. 1 Ad-Hoc Committee. No further comment was made.

IV. INFORMATION

1. Newspaper Articles

No comment was made regarding this item.

V. POOL MEMBER COMMENTS

No comment was made regarding this item.

VI. OTHER BUSINESS

No comment was made regarding this item.

The Appropriative and Non-Agricultural Pools meeting convened its meeting at 1:40 p.m.

The closed session was convened at 2:55 p.m.

VII. CONFIDENTIAL SESSION - POSSIBLE ACTION

Pursuant to the Appropriative and Non-Agricultural Pool Rules & Regulations, a Confidential Session may be held during the Watermaster Pool meeting for the purpose of discussion and possible action.

No reportable action was provided from the confidential session.

VIII. FUTURE MEETINGS

September 1, 2009	9:00 a.m.	Special GRCC Meeting @ CBWM
September 3, 2009	1:00 p.m.	Appropriative & Non-Agricultural Pool Meeting @ CBWM
September 9, 2009	2:00 p.m.	Assessment Package Workshop @ CBWM
September 10, 2009	9:00 a.m.	MZ1 Technical Committee Meeting @ CBWM
September 15, 2009	9:00 a.m.	Agricultural Pool Meeting @ IEUA
September 17, 2009	8:30 a.m.	Tentative CBWM Hearing @ San Bernardino Court
September 22, 2009	10:00 a.m.	Water Quality Meeting @ CBWM
September 24, 2009	8:00 a.m.	IEUA Dry Year Yield Meeting @ CBWM
September 24, 2009	9:00 a.m.	Advisory Committee Meeting @ CBWM
September 24, 2009	11:00 a.m.	Watermaster Board Meeting @ CBWM
September 28, 2009	11:00 a.m.	Golf Tournament @ Oak Quarry
September 28, 2009	5:00 p.m.	Strategic Planning Kick-Off Reception @ Oak Quarry
September 29, 2009	7:30 a.m.	Strategic Planning Conference @ Etiwanda Gardens
October 1, 2009	1:00 p.m.	Appropriative & Non-Agricultural Pool Meeting @ CBWM
October 8, 2009	9:00 a.m.	Agricultural Pool Meeting @ IEUA
October 15, 2009	8:00 a.m.	IEUA Dry Year Yield Meeting @ CBWM
October 15, 2009	9:00 a.m.	Advisory Committee Meeting @ CBWM
October 22, 2009	11:00 a.m.	Watermaster Board Meeting @ CBWM
October 22, 2009	1:00 p.m.	Recharge Master Plan Workshop @ CBWM

The Appropriative Pool and Non-Agricultural Pool meeting was dismissed by Chair Jeske at 2:56 p.m.

Secretary: _____

Minutes Approved: October 1, 2009