







### **NOTICE OF MEETING**

Thursday, May 12, 2011

9:00 a.m. –Agricultural Pool Meeting

### AT THE INLAND EMPIRE UTILITIES AGENCY OFFICES

6075 Kimball Ave. Bldg. A Board Room Chino, CA 91710 (909) 993-1600









### **Thursday, May 12, 2011**

9:00 a.m. – Agricultural Pool Meeting

### **AGENDA PACKAGE**



### CHINO BASIN WATERMASTER AGRICULTURAL POOL MEETING

9:00 a.m. – May 12, 2011 WITH

Mr. Bob Feenstra, Chair Mr. Jeff Pierson, Vice-Chair

At The Offices Of Inland Empire Utilities Agency

6075 Kimball Ave., Bldg. A, Board Room Chino, CA 91710

### **AGENDA**

### **CALL TO ORDER**

### **AGENDA - ADDITIONS/REORDER**

### I. CONSENT CALENDAR

Note: All matters listed under the Consent Calendar are considered to be routine and be no separate discussion on these items prior to voting unless any members, staff, or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

### A. MINUTES

1. Minutes of the Agricultural Pool Meeting held April 14, 2011 (Page 1)

### **B. FINANCIAL REPORTS**

- 1. Cash Disbursements for the month of March 2011 (Page 7)
- 2. Watermaster VISA Check Detail for the month of March 2011 (Page 19)
- 3. Combining Schedule for the Period July 1, 2010 through March 31, 2011 (Page 23)
- 4. Treasurer's Report of Financial Affairs for the Period March 1, 2011 through March 31, 2011 (Page 27)
- 5. Budget vs. Actual July through March 2011 (Page 31)

### C. WATER TRANSACTIONS

 Consider Approval for Notice of Sale or Transfer – The purchase of 1,100.000 acre-feet of water from Santa Ana River Water Company (SARWC) to Jurupa Community Services District (JCSD). This purchase is made first from SARWC's Annual Production Right, with any additional from storage. Date of Application: April 26, 2011 (Page 37)

### II. BUSINESS ITEMS

### A. OUTSIDE AUDIT FIRM

Staff Recommends Approval of the Request to Award a Five Year Contract (with Optional Two Years) to Charles Z. Fedak & Company, an Outside Audit Firm (*Page 47*)

B. PROPOSED FISCAL YEAR 2011-2012 BUDGET (Discussion & Possible Action)

For Discussion and Possible Action for the Proposed Fiscal Year 2011-2012 Watermaster Budget (Page 81)

### III. REPORTS/UPDATES

### A. WATERMASTER GENERAL LEGAL COUNSEL REPORT

- 1. Paragraph 31 Appeal
- 2. Restated Watermaster Judgment
- 3. California Steel Industries (CSI) Request for Assessment Package Correction

### B. ENGINEERING REPORT

- 1. GE Application for Recharge Description and Status
- 2. Summary of HCMP Annual Report

### C. CEO/STAFF REPORT

- 1. Recharge Update
- 2. MWD Replenishment Rate Water
- 3. FY 2010/11 Land Use Conversions and Voluntary Agreements

### IV. INFORMATION

- 1. Cash Disbursements for April 2011 (Page 109)
- 2. Newspaper Articles (Page 121)

### V. POOL MEMBER COMMENTS

### VI. OTHER BUSINESS

### VII. CONFIDENTIAL SESSION - POSSIBLE ACTION

Pursuant to the Agricultural Pool Rules & Regulations, a Confidential Session may be held during the Watermaster Pool meeting for the purpose of discussion and possible action.

### VIII. FUTURE MEETINGS

Thursday, May 5, 2011	1:00 p.m.	Appropriative Pool Meeting @ CBWM
Thursday, May 5, 2011	2:30 p.m.	Non-Agricultural Pool Conference Call Meeting
Thursday, May 12, 2011	9:00 a.m.	Agricultural Pool Meeting @ IEUA
Thursday, May 19, 2011	8:00 a.m.	IEUA Dry Year Yield Meeting @ CBWM
Thursday, May 19, 2011	9:00 a.m.	Advisory Committee Meeting @ CBWM
* Thursday, May 19, 2011	10:30 a.m.	Watermaster 2 <sup>nd</sup> Budget Workshop @ CBWM
** Tuesday, May 24, 2011	9:00 a.m.	GRCC Meeting @ CBWM or CBWCD (?)
Thursday, May 26, 2011	11:00 a.m.	Watermaster Board Meeting @ CBWM
Friday, July 8, 2011	10:30 a.m.	Watermaster Court Hearing @ Chino Court

<sup>\*</sup> This time slot was originally set for the Land Subsidence Committee Meeting which has now been cancelled and replaced with the Watermaster 2<sup>nd</sup> Budget Workshop

### **Meeting Adjourn**

<sup>\*\*</sup> It has not been decided if the GRCC meeting will be held at Chino Basin Watermaster or the Chino Basin Conservation District – a notice will go out prior to the meeting



### I. CONSENT CALENDAR

### A. MINUTES

1. Agricultural Pool Meeting held on April 14, 2011



### Draft Minutes CHINO BASIN WATERMASTER AGRICULTURAL POOL MEETING

April 14, 2011

The Agricultural Pool Meeting was held at the offices of the office of Inland Empire Utilities Agency, 6075 Kimball Avenue, Chino, CA, on April 14 2011 at 9:00 a.m.

**Agricultural Pool Members Present Who Signed In** 

Bob Feenstra, Chair Dairy
John Huitsing Dairy

Gene Koopman Milk Producers Council
Rob Vanden Heuvel Milk Producers Council

Glen Durrington Crops
Jeff Pierson Crops

Pete Hall State of California, CIM

**Watermaster Board Member Present** 

Paul Hofer Crops

**Watermaster Staff Present** 

Danielle MaurizioSenior Engineer – Interim CEOJoe JoswiakChief Financial OfficerBen PakSenior Project EngineerSherri MolinoRecording Secretary

**Watermaster Consultants Present** 

Michael Fife Brownstein, Hyatt, Farber & Schreck Andy Malone Wildermuth Environmental Inc.

Others Present Who Signed In

Steven G. Lee Reid & Hellyer

Marsha Westropp Orange County Water District

Ken Jeske California Steel Industries (CSI)

Paul Deutsch Geomatrix Consultants, Inc.

Jeff Beehler SAWPA

Chair Feenstra called the Agricultural Pool meeting to order at 9:04 a.m.

### **AGENDA - ADDITIONS/REORDER**

The SAWPA presentation was moved to be heard directly after the Consent Calendar.

### I. CONSENT CALENDAR

### A. MINUTES

1. Minutes of the Agricultural Pool Meeting held March 3, 2011

### **B. FINANCIAL REPORTS**

- 1. Cash Disbursements for the month of February 2011
- 2. Watermaster VISA Check Detail for the month of February 2011
- 3. Combining Schedule for the Period July 1, 2010 through February 28, 2011
- 4. Treasurer's Report of Financial Affairs for the Period February 1, 2011 through February 28, 2011
- 5. Budget vs. Actual July through February 2011

### C. WATER TRANSACTIONS

- Consider Approval for Notice of Sale or Transfer Fontana Water Company ("Company") has agreed to purchase from Monte Vista Water District water in storage in the amount of 500.000 acre-feet to satisfy a portion of the Company's anticipated Chino Basin replenishment obligation for Fiscal Year 2010-2011. Date of Application: February 24, 2011
- Consider Approval for Notice of Sale or Transfer Chino Basin Watermaster will
  purchase 4,055.720 acre-feet of water from the City of Chino (Chino). The transfer will be
  made first from Chino's net under-production in Fiscal Year 2010-11, with any remainder to
  be recaptured from storage. Date of Application: March 1, 2011
- 3. Consider Approval for Notice of Sale or Transfer Chino Basin Watermaster will purchase 1,595.170 acre-feet of water from the City of Pomona. The transfer will be made from the City's Excess Carryover Account. Date of Application: March 1, 2011
- 4. Consider Approval for Notice of Sale or Transfer Chino Basin Watermaster will purchase 957.102 acre-feet of water from the Santa Ana River Water Company (SARWC). The transfer will be made first from SARWC's net under-production in Fiscal Year 2010-11, with any remainder to be recaptured from storage. Date of Application: March 1, 2011
- 5. Consider Approval for Notice of Sale or Transfer Chino Basin Watermaster will purchase 2,233.238 acre-feet of water from the City of Upland (Upland). The transfer will be made first from Upland's net under-production in Fiscal Year 2010-11, with any remainder to be recaptured from storage. Date of Application: March 1, 2011
- Consider Approval for Notice of Sale or Transfer Chino Basin Watermaster will
  purchase 47.855 acre-feet of water from the City of Ontario (Ontario). The transfer will be
  made first from Ontario's net under-production in Fiscal Year 2010-11, with any remainder
  to be recaptured from storage. Date of Application: March 1, 2011

A discussion regarding the dollar amounts for the sale of water and the standard statement for the water transactions – Consider Approval for Notice of Sale or Transfer ensued. Counsel Fife noted Watermaster verifies material physical injury only. A lengthy discussion regarding Agricultural water transfers and voluntary agreements ensued. Mr. Jeske offered comment on why sale prices are not released until the year end. A discussion regarding Mr. Jeske's comments and what Watermaster is paying for water ensued.

Motion by Koopman, second by Pierson, and by unanimous vote

Moved to approve Consent Calendar items A, through C, as presented

Taken out of order: III Reports/Updates - Special Presentation of Santa Ana Sucker

### II. BUSINESS ITEMS

### A. BUDGET AMENDMENT

Mr. Joswiak stated this item is a budget amendment because Watermaster created a new line item that was not part of the original budget process last year. Mr. Joswiak stated after speaking to legal it was decided this would be an amendment rather than just a transfer. Mr. Joswiak reviewed the amendment in the amount of \$145,000 in detail, and noted the purpose of this amendment is to get the model update project started this year as opposed to next year. A discussion regarding the statement in the staff letter regarding the model being built in 2007 ensued. It was noted Chino Basin Watermaster owns the actual model. An inquiry as to the Non-Agricultural Pool's motion was presented, and Ms. Maurizio stated that is their standard approval statement they put on most of their motions.

Motion by Pierson, second by Vanden Heuvel, and by unanimous vote

Moved to approve Budget Amendment A-11-04-01 in the amount of \$145,000, as
presented

### **B. BUDGET TRANSFERS**

Mr. Joswiak stated this budget transfer is standard Watermaster practice to review which budget items are over or under budget and then to transfer funds around by taking this through the Watermaster process. Mr. Joswiak reviewed the actual budget transfers for form T-11-04-01 in detail. Ms. Joswiak noted the transferring of these funds does not change the budget financially in any way.

Motion by Pierson, second by Durrington, and by unanimous vote

Moved to approve Budget Transfer FromT-11-04-01, as presented

Taken out of order: III Reports/Updates – D. Financial Report – 2011-2012 Draft Budget

### III. REPORTS/UPDATES

### A. SPECIAL PRESENTATION ON SANTA ANA SUCKER (this item was taken out of agenda order directly after the Consent Calendar)

Presentation/Discussion by Jeff Beehler from SAWPA on Critical Habitat

Ms. Maurizio stated that a few months ago this Pool requested a presentation by SAWPA regarding critical habitat, and Mr. Beehler is here today to give you that presentation. Mr. Beehler gave the Santa Ana Sucker — Santa Ana Watershed Project Authority presentation. Mr. Beehler started with the history and current events happening in the watershed presently and reviewed several maps in detail. Mr. Beehler explained what all this means to the Chino Basin, what the regional general permit entails, and what the successful habitat restoration means. Lastly, Mr. Beehler offered comment on what SAWPA will be doing next. A discussion regarding this item ensued.

### A. WATERMASTER GENERAL LEGAL COUNSEL REPORT

### Paragraph 31 Appeal

Counsel Fife stated the opening briefs have been filed and were served on all the parties last week. The deadline for responses is May 17, 2011, which will be the deadline for anyone who wants to respond; not just Watermaster. A lengthy discussion regarding the Paragraph 31 appeal ensued.

### Court Hearing Update

Counsel Fife stated the April 22, 2011 hearing has been taken off calendar and it has been moved to July 8, 2011. The main subject of that hearing will be the approval of the Desalter Resolution as well as a few extra items that will have come up over the next few months prior to the hearing.

### C. ENGINEERING REPORT

### 1. GE Application for Recharge Description and Status

Mr. Malone stated this recharge application was submitted to Watermaster from the General Electric Company and is associated with the GE Flatiron treatment and recharge of the water that goes back into the basin. Mr. Malone stated when Watermaster receives an application for recharge the potential for material physical injury must be reviewed. Right now this is an information item only and this will be coming back through the Watermaster process after that finding has been determined. Mr. Malone stated he will describe what the actual project is and what the potential threat from material physical injury is that is being reviewed specifically. Mr. Malone reviewed a map of the Flatiron area and discussed it in detail. Mr. Malone noted this project is of great benefit to the basin; however, due diligence must be done as far as material physical injury to the basin is concerned. A discussion regarding the depths of the wells ensued. Mr. Paul Deutsch from Geomatrix offered comment on this project. Chair Feenstra inquired about Chromium. Mr. Malone offered comment on Chromium and stated Wildermuth has done extensive studies on this and can come back at a later meeting and give a presentation on this matter. A brief discussion regarding this matter ensued and Chair Feenstra noted he would like to follow up on this item at a future meeting.

### Water Quality Data Update

Mr. Malone stated this item was a request from the last meeting regarding water quality; however, it has not yet been decided exactly what data needs to be presented. Mr. Malone stated he will get together with Chair Feenstra and come back at a later meeting and present the water quality data needed for this Pool. Mr. Malone did bring a database application to show today and he reviewed its capabilities. The Pool asked that Mr. Malone give a more detailed description of the application and reviewed several wells' water quality data. Chair Feenstra offered comment on why this information is so important. Chair Feenstra asked this item be kept on the future agendas.

### D. FINANCIAL REPORT (this item was taken out of agenda order directly after the Business Items)

### 1. 2011-2012 Draft Budget

Mr. Joswiak stated the Watermaster Budget Workshop took place on April 12, 2011, which was well attended; the main focus was to keep the Assessments the exact same dollar amount as last year, meaning shaving \$800,000 off the budget. Mr. Joswiak gave the 2011-2102 budget presentation. Chair Feenstra offered comment on discussions that took place at the Budget Workshop. A discussion regarding possible changes to the legal and engineering budget concerns ensued. Mr. Pierson inquired about being able to see what current and on-going projects are. Chair Feenstra noted in his opinion legal and engineering costs will change due to the new CEO and the requests that were made by the last CEO may be very different which might lower those kinds of costs. Mr. Joswiak noted one of the items that came out of the Budget Workshop was that both Wildermuth Environmental and Brownstein is going to be providing a worksheet that lists out all the categories of what is required by the Judgment, and what are optional, and that breakdown will be provided at the next Advisory Committee meeting. A discussion regarding costs, and if those costs are compared to other vendors, ensued. Chair Feenstra inquired if the number being presented for legal and engineering were numbers Watermaster came up with or were given by the actual vendor. Mr. Joswiak stated the numbers were presented to Watermaster and a detail breakdown will be provided at the Advisory Committee meeting as requested by several parties. Mr. Joswiak stated as far as legal is concerned it is more difficult to present a fully accurate breakdown because things happen during the year which causes legal to get more involved, which will drive up the cost of legal; those are unforeseen matters. A discussion regarding reimbursement of legal costs from the Paragraph 31 Motion and the sale of the water from the water auction ensued. Counsel Fife stated that is still being worked on and Watermaster counsel have been directed by the Board not to discuss this matter. Chair Feenstra inquired how the Agricultural Pool budget has changed over the last six years.

### D. CEO/STAFF REPORT

### Recharge Update

Ms. Maurizio stated the most recent recharge update is on the back table; however, all the numbers for March have not been received. Ms. Maurizio reviewed the February numbers in detail.

### 2. SBX7-6 California Statewide Groundwater Elevation Monitoring Program (CASGEM) Ms. Maurizio noted this item has been discussed for many years now and most parties are familiar with this item. Ms. Maurizio stated it is being called optional; however, if the monitoring is not done and the groundwater level monitoring results provided then funding may be cut. It has been requested that Watermaster provide this information whenever possible. Watermaster will be reporting on behalf of the Chino Basin and the Cucamonga Basins. Ms. Maurizio stated this is basically an expanded data request and is not

controversial in any way. The deadline was around the first of the year; however, Watermaster had logged into their system and made a conditional commitment and staff is

now submitting an actual letter of commitment. The draft letter is in the meeting package and after the Board has approved it the letter will be sent out at the end of the month.

### 3. SCE / Agricultural Well Research

Ms. Maurizio stated at the last Agricultural Pool meeting it was suggested to get well owner information from the Southern California Edison Company and staff did look into this great suggestion; however, SCE will not give out this information.

### IV. INFORMATION

### 1. Cash Disbursements for March 2011

No comment was made regarding this item.

### 2. Newspaper Articles

No comment was made regarding this item.

### V. POOL MEMBER COMMENTS

Chair Feenstra thanked Ms. Maurizio for her hard work as interim while a new CEO was being looked for, and now hired to begin in May. Chair Feenstra stated four of the Agricultural Pool members and Watermaster staff was involved in a well study that was requested by the court. Chair Feenstra asked Ms. Maurizio to give a brief update on that study. Ms. Maurizio stated a total of four meetings took place at the Watermaster office and four members of this Pool attended as well as Watermaster staff members. The exercise was done for the Watermaster Restated Judgment which needed the Agricultural Pool lists to be up-to-date and accurate. The information needed would include owner and user information. These meetings were successful and staff was able get most of the information needed. Chair Feenstra offered comment on the meetings attended and noted having those four individuals giving up their time to perform this task was well worth the money it cost since it would have been much more expensive if an outside service performed the service.

Mr. Durrington inquired and offered comment about storm water runoff and storm water entering the recharge basins. A discussion regarding Mr. Durrington's comments ensued.

Chair Feenstra stated four people were interviewed for the Chino Basin Watermaster CEO position and Chair Feenstra offered comment on the selection process. Chair Feenstra noted Desi Alvarez from the City of Downey was hired.

### VI. OTHER BUSINESS

Mr. Lee handed out a document regarding the Agricultural Pool quorum. Mr. Lee stated he was asked at the last Agricultural Pool meeting to review this Pool's quorum requirements as it relates to the Agricultural Pool. Mr. Lee reviewed the handout in detail. Mr. Lee stated a minimum of nine members must be appointed to the committee and a majority must be present to have a quorum which would mean five members present. Presently this committee has ten members appointed which means a quorum would be satisfied with six members present. A discussion regarding proxy ensued.

The regular open Agricultural Pool meeting was convened to hold its confidential session at 11:04.m.

### VII. CONFIDENTIAL SESSION - POSSIBLE ACTION

Pursuant to the Agricultural Pool Rules & Regulations, a Confidential Session may be held during the Watermaster Pool meeting for the purpose of discussion and possible action.

The confidential session concluded at 11:25 a.m.

There was no reportable action from the confidential session.

### VIII. <u>FUTURE MEETINGS</u>

Tuesday, April 12, 2011	2:30 p.m.	Budget Workshop @ CBWM
Thursday, April 14, 2011	9:00 a.m.	Agricultural Pool Meeting @ IEUA
Thursday, April 21, 2011	8:00 a.m.	IEUA Dry Year Yield Meeting @ CBWM
Thursday, April 21, 2011	9:00 a.m.	Advisory Committee Meeting @ CBWM
Thursday, April 21, 2011	10:00 a.m.	Non-Ag Pool Budget Workshop @ CBWM
Thursday, April 21, 2011	10:30 a.m.	Land Subsidence Committee Mtg. @ CBWM
Thursday, April 28, 2011	11:00 a.m.	Watermaster Board Meeting @ CBWM
*Friday, July 8, 2011	10:30 a.m.	Court Hearing

<sup>\*</sup> Changed from Friday, April 22<sup>nd</sup> at 10:30 a.m. to Friday, July 8<sup>th</sup> at 10:30 a.m.

The Agricultural Pool Committee meeting was dismissed by Chair Feenstra at 11:26 a.m.

	Secretary:	 
Minutes Approved:		



### I. CONSENT CALENDAR

### **B. FINANCIAL REPORTS**

- 1. Cash Disbursements for the month of March 2011
- 2. Watermaster VISA Check Detail for the month of March 2011
- 3. Combining Schedule for the Period March 1, 2011 through March 31, 2011
- 4. Treasurer's Report of Financial Affairs for the Period March 1, 2011 through March 31, 2011
- 5. Budget vs. Actual July 2010 through March 201



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**DESI ALVAREZ**Chief Executive Officer

### STAFF REPORT

DATE:

May 12, 2011

TO:

**Committee Members** 

SUBJECT:

Cash Disbursement Report - Financial Report B1

### SUMMARY

Issue - Record of cash disbursements for the month of March 2011.

**Recommendation** – Staff recommends the Cash Disbursements for March 2011 be received and filed as presented.

Fiscal Impact - Funds disbursed were included in the FY 2010-2011 Watermaster Budget.

### **BACKGROUND**

A monthly cash disbursement report is provided to keep all members apprised of Watermaster expenditures.

### DISCUSSION

Total cash disbursements during the month of March 2011 were \$387,845.59. The most significant expenditures during the month were Wildermuth Environmental, Inc. in the amount of \$166,914.79 (check number 14982 dated March 21, 2011), Brownstein Hyatt Farber Schreck in the amount of \$48,117.55 (check number 14966 dated March 21, 2011), and payroll related charges for the period 02/20/11-03/05/11 in the amount of \$24,375.35 (\$19,395.70 for direct deposits and \$4,979.65 for payroll related taxes debited from our payroll bank account on March 5, 2011).

### Actions:

May 5, 2011 Appropriative Pool – Approved Unanimously

May 5, 2011 Non-Agricultural Pool – Receive & File with no Approval

May 12, 2011 Agricultural Pool -

May 19, 2011 Advisory Committee -

May 26, 2011 Watermaster Board -

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Date	03/01/2011	<b>03/01/2011</b> 02/28/2011	<b>03/01/2011</b> 02/28/2011	<b>03/01/2011</b> 02/24/2011	<b>03/01/201</b> 1 02/28/2011	<b>03/01/2011</b> 02/28/2011	<b>03/01/2011</b> 02/03/2011 02/16/2011 02/24/2011	03/01/2011	<b>03/01/2011</b> 02/18/2011	03/01/2011
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Account 6311 · Board Member Compensation	1012 · Bank of America Gen'i Ckg 7405 · PE4-Other Expense	1012 · Bank of America Gen'l Ckg 60182.2 · Dental & Vision ins	1012 · Bank of America Gen'l Ckg 6311 · Board Member Compensation 6311 · Board Member Compensation 6311 · Board Member Compensation	1012 - Bank of America Gen'l Ckg 1012 - Bank of America Gen'l Ckg 1012 - Bank of America Gen'l Ckg	1012 ⋅ Bank of America Gen'l Ckg 6177 ⋅ Vehicle Repairs & Maintenance	1012 · Bank of America Gen'l Ckg 8567 · Non-Ag Legal Service	1012 • Bank of America Gen'l Ckg 6052.3 • Website Consulting	1012 · Bank of America Gen'l Ckg 6026 · Security services
Memo 2/11/2011 Personnel Meeting 2/16/2011 ABGL Group Meeting 2/17/2011 Personnel Meeting 2/24/2011 Board Meeting	<b>012561121521714508</b> 012561121524714508	00-101789-0001 Vision Insurance Premium - March 2011	2/11/2011 Personnel Meeting 2/17/2011 Personnel Meeting 2/24/2011 Board Meeting	Payroll and Taxes for 02/20/11-03/05/11 Payroll Taxes for 02/20/11-03/05/11 Direct Deposits for 02/20/11-03/05/11	034971 field truck repairs	1955103 Non-Ag Legal Services - February 2011	224 Website Services - February 2011	<b>296990</b> Building Security Services for 3/01/11-5/31/11
Name	VERIZON	VISION SERVICE PLAN	WILLIS, KENNETH	Payroll and Taxes for 02/20/11-03/05/11	A & R TIRE	HOGAN LOVELLS	JAMES JOHNSTON	MIJAG ALARM
Num 2/11 Personnel Mtg 2/16 ABGL Group Mtg 2/17 Personnel Mtg 2/24 Board Meeting	1 <b>4943</b> 012561121521714508	<b>14944</b> 001017890001	14945 2/11 Personnei Mtg 2/17 Personnel Mtg 2/24 Board Meeting	03/05/2011	1 <b>4946</b> 034971	<b>14947</b> 1955103	1 <b>4948</b> 224	<b>14949</b> 296990
Date 02/11/2011 02/16/2011 02/17/2011 02/24/2011	<b>03/01/2011</b> 03/01/2011	<b>03/01/2011</b> 02/28/2011	03/01/2011 02/11/2011 02/17/2011 02/24/2011	03/05/2011	<b>03/08/2011</b> 02/24/2011	<b>03/08/2011</b> 02/10/2011	<b>03/08/2011</b> 02/28/2011	<b>03/08/2011</b> 03/01/2011
Type Bill Bill Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill Bill Bill Tar	General Journal	Bill Pint-Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL

327,09 327.09 151.33 151,33 522.50 138.49 3,462.03 138.49 75.00 75.00 142,88 Paid Amount 10,359.83 10,882.33 418.24 418.24 142.88 3,462.03 6177 - Vehicle Repairs & Maintenance 8467 · Ag Legal & Technical Services 6024 · Building Repair & Maintenance 1012 · Bank of America Gen'l Ckg 8467.1 · Frank B. & Associates 6031,7 · Other Office Supplies Account 2000 - Accounts Payable 6012 · Payroll Services 6175 · Vehicle Fuel 5022 · Telephone Employee 457 Deductions for 02/06/11-02/19/11 Payroll and Taxes for 02/06/11-02/19/11 Watermaster Main Telephone Service Business cards for Justin Nakano 174146- Ag Pool Legal Services Payroll Services - February 2011 174146- Ag Pool Legal Services Fuel Expense - February 2011 Trash service for March 2011 Memo Truck washing service truck washing 3 trucks 012519116950792103 08-K2 213849 300-732-989 2011022400 174146 56174 W.C. DISCOUNT MOBILE AUTO DETAILING YUKON DISPOSAL SERVICE Name PRINTING RESOURCES REID & HELLYER CITISTREET CITISTREET PAYCHEX **UNION 76** VERIZON 012519116950792103 Num 08-K2 213849 2011022400 300732989 02/19/11 174146 14953 14950 14952 14954 14951 56174 14955 14956 14957 03/08/2011 02/28/2011 03/08/2011 02/28/2011 03/08/2011 02/28/2011 02/28/2011 03/08/2011 03/08/2011 03/08/2011 03/01/2011 03/08/2011 03/01/2011 03/01/2011 03/09/2011 02/19/2011 Date Bill Pmt -Check Bill Pmt-Check Bill Pmt -Check General Journal Type Ē ä B ë B ... B: <u>=</u> TOTAL TOTAL TOTAL TOTAL P12 TOTAL TOTAL TOTAL

62.50

7103.7 · Grdwtr Qual-Computer Svc

1012 · Bank of America Gen'l Ckg

80146806 80146806

CORELOGIC INFORMATION SOLUTIONS

80146806

02/28/2011

14959

03/09/2011

Bill Pmt -Check

Bii

8,149.54

1012 · Bank of America Gen'l Ckg

2000 · Accounts Payable

CalPERS for 02/06/11-02/19/11

Payor #3493

PUBLIC EMPLOYEES' RETIREMENT SYSTEM PUBLIC EMPLOYEES' RETIREMENT SYSTEM

02/19/11

**03/09/2011** 02/19/2011

14958

Bill Pmt -Check

General Journal

TOTAL

8,149.54

Paid Amount 62.50 125.00	2,814.41	585.44	7.91	202.79	223.53	5,132.57 19,186.94 24,319.51	28.88	148.62 137.56 286.18	25,878.95
Account 7101.4 · Prod Monitor-Computer	1012 · Bank of America Gen'l Ckg 6043.1 · Ricoh Lease Fee	1012 · Bank of America Gen'l Ckg 6031.7 · Other Office Supplies	1012 · Bank of America Gen'i Ckg 60182,2 · Dental & Vision Ins	1012 · Bank of America Gen'i Ckg 6031.7 · Other Office Supplies	1012 · Bank of America Gen'l Ckg i1 60182,2 · Dentał & Vision Ins	1012 · Bank of America Gen'l Ckg 1012 · Bank of America Gen'l Ckg 1012 · Bank of America Gen'l Ckg	1012 · Bank of America Gen'l Ckg 80182.2 · Dental & Vision Ins	1012 · Bank of America Gen'l Ckg 1409 · Prepaid Life, BAD&D & LTD 60191 · Life & Disab.Ins Benefits	1012 · Bank of America Gen'l Ckg 6907,3 · WM Legal Counsel 6907,35 · Paragraph 31 Motion
Memo 80146806	10652510 Copy machine leases	7003-7309-1000-2744 misc. office supplies and meeting supplies	3604012 Dental Insurance - March 2011	Service Charge Service Charge	New Coverage Effective April 1, 2011 1012 · Bank of America Gendental insurance premium-new coverage-04/01/11 60182,2 · Dental & Vision Ins	Payroll and Taxes for 03/06/11-03/19/11 Payroll Taxes for 03/06/11-03/19/11 Direct Deposits for 03/06/11-03/19/11	002483 Dental Premium - April 2011	00198 Prepayment - April 2011 Disability Premlum - March 2011	439510 - WM Legal Counse! 439510 - Paragraph 31 Motion
Name	GREAT AMERICA LEASING CORP.	HSBC BUSINESS SOLUTIONS	SAFEGUARD DENTAL & VISION		UNITED HEALTHCARE	Payroll and Taxes for 03/06/11-03/19/11	WESTERN DENTAL SERVICES, INC.	ACWA SERVICES CORPORATION	BROWNSTEIN HYATT FARBER SCHRECK
Num	<b>1496</b> 0 10652510	<b>14961</b> 7003730910002744	<b>14962</b> 3604012	03/15/2011	14963	03/19/2011	14964 002483	<b>14965</b> 00198	14966 439510
Date	<b>03/09/2011</b> 02/28/2011	<b>03/09/2011</b> 02/28/2011	<b>03/09/2011</b> 03/09/2011	03/15/2011	<b>03/17/2011</b> 03/16/2011	03/19/2011	<b>03/21/2011</b> 03/09/2011	03/21/2011 03/16/2011	<b>03/21/2011</b> 02/28/2011
Type TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Check TOTAL <b>d</b>	Bill Pmt -Check Bill TOTAL	General Journal	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill

Paid Amount	1,197.80	8,086,50	4,395.00	2,515.50	323.80	4,550.00	48,117.55		1,462.03		440.44	1,060.31		5,844.00		4,298.75 4,298.75		865.00 865.00		128.00		1,788.00		1.07
Account	6907,34 · Santa Ana River Water Rights	6907.31 · S. Archibald Plume-Formerly OIA	6907.32 · Chino Airport Plume	6907,33 · Desalter Negotiations	6907.35 · Paragraph 31 Motion	6907,36 · Santa Ana River Habitat		1012 · Bank of America Gen'i Ckg	2000 · Accounts Payable	1012 · Bank of America Gen'l Cko	6055 · Computer Hardware	6055 · Computer Hardware	1012 · Bank of America Gen'i Ckg	1422 · Prepaid Rent	1012 · Bank of America Gen'l Ckg	6055 · Computer Hardware	1012 · Bank of America Gen'l Ckg	6024 · Building Repair & Maintenance	1012 · Bank of America Gen'l Ckg	6111 · Membership Dues	1012 · Bank of America Gen'i Ckg	7103.5 - Grdwfr Qual-Lab Svcs	1012 · Bank of America Gen'I Ckg	6909.1 · OBMP Meetings 8512 · Meeting Expense
Memo	439511 - Santa Ana River Water Rights	439512 - S. Archibald Plume-Formerly OIA	439513 - Chino Airport Plume	439514 - Desalter Negotiations	439515 - Paragraph 31 Motion	439516 - Santa Ana River Habitat		Payroll and Taxes for 02/20/11-03/05/11	Employee 457 Deductions for 02/20/11-03/05/11		backup drive, flash drives, keyboard and mouse	backup drives	Lease Due April 1, 2011	Lease Due April 1, 2011	52410	replace Polycom Amp in Boardroom	28389	Service - March 2011	93895531	annual dues for S. Molino IAAP membership	L0050870	L0050870 - Grdwfr Qual-Lab Svcs	06391520	Ken Manning call Non Ag Pool Meeting on Feb 3, 2011
Name								CITISTREET	CITISTREET	COMPUTER NETWORK			CUCAMONGA VALLEY WATER DISTRICT		GLOBAL PRESENTER.COM		GUARANTEED JANITORIAL SERVICE, INC.		ІААР		MWH LABORATORIES		PREMIERE GLOBAL SERVICES	
Num	439511	439512	439513	439514	439515	439516		14967	11/03/02	14968	80653	80697	14969		14970	52410	14971	28389	14972	93895531	14973	L0050870	14974	06391520
Date	02/28/2011	02/28/2011	02/28/2011	02/28/2011	02/28/2011	02/28/2011		03/21/2011	03/05/2011	03/21/2011	02/25/2011	03/01/2011	03/21/2011	03/16/2011	03/21/2011	03/09/2011	03/21/2011	03/16/2011	03/21/2011	03/16/2011	03/21/2011	03/08/2011	03/21/2011	02/28/2011
Туре	Bill	Bill	Bill	Bill	Bill	Bill	TOTAL	Bill Pmt -Check	General Journal TOTAL	Bill Pmt -Check	Bill	Bill TOTAL	Bill Pmt -Check	Bill T <b>1</b> 24	Bill Pmt -Check	Bill	Bill Pmt -Check	Bill TOTAL	Bill Pmt -Check	Bill TOTAL	Bill Pmt -Check	Bill TOTAL	Bill Pmt -Check	III B

104.88 13.29 14.95 455,18 5,609.62 85.00 179.70 179.70 392.65 13.28 13.28 5,609.62 104.88 136.61 392.65 4,761.57 7,822.50 218,32 136.61 3,675.94 2,140.62 Paid Amount 1,535,32 3,395.42 6024 · Building Repair & Maintenance 1012 · Bank of America Gen'l Ckg 6906 · OBMP Engineering Services 1012 - Bank of America Gen'l Ckg 6906 · OBMP Engineering Services 6906 · OBMP Engineering Services Purch. 12 long neck locks for well access-water levi 7104,6 · Grdwtr Level-Supplies paper towel dispenser, notebooks, post-its, solssor: 6031.7 · Other Office Supplies 6909.1 · OBMP Meetings 8412 · Meeting Expenses 8312 · Meeting Expenses 60182.4 · Retiree Medical 8512 · Meeting Expense 2000 · Accounts Payable 6053 · Internet Expense 6053 - Internet Expense 6022 · Telephone 6022 · Telephone Previous upgrade - \$299.52 @ 7 months 2011003 - OBMP Engineering Services 2011004 - OBMP Engineering Services 2011005 - OBMP Engineering Services Continuing treatment for pest control CalPERS for 02/20/11-03/05/11 Memo 2/23/11 CGC Meeting/Call agenda preparation call agenda preparation call agenda preparation call Retiree Medical monthly service Payor #3493 0356387207 monthly fee 801793362 68168259 68168259 0141992 PUBLIC EMPLOYEES' RETIREMENT SYSTEM PUBLIC EMPLOYEES' RETIREMENT SYSTEM WILDERMUTH ENVIRONMENTAL INC STAPLES BUSINESS ADVANTAGE Name R&D PEST SERVICES VERIZON BUSINESS VERIZON WIRELESS RBM LOCK & KEY STAULA, MARY L Mum 0956387207 801793362 68168259 2011003 2011004 0141992 2011005 14976 14975 14978 14979 14982 14977 14980 14981 03/21/2011 03/21/2011 03/16/2011 03/21/2011 03/05/2011 03/21/2011 03/05/2011 03/21/2011 03/16/2011 03/21/2011 03/31/2011 03/21/2011 03/16/2011 03/16/2011 03/21/2011 02/28/2011 02/28/2011 02/28/2011 Date Bill Pmt -Check General Journal Bill Pmt -Check Type Ē Bil Bill <u>B</u> <u>=</u> B B B E E TOTAL TOTAL TOTAL TOTAL TOTAL TOTAL FOTAL TOTAL 15 Ρ

Type	Date	Num	Name	Memo	Account	Paid Amount
BIII	02/28/2011	2011006		2011006 - OBMP Engineering Services	6906 · OBMP Engineering Services	3,586,25
Bill	02/28/2011	2011007		2011007 - Grdwfr Qual-Engineering	7103.3 · Grdwtr Qual-Engineering	425.00
Ball	02/28/2011	2011008		2011008 - Grdwtr Qual-Engineering	7103.3 · Grdwtr Qual-Engineering	18,675,00
Bill	02/28/2011	2011009		2011009 - Grdwtr Level-Engineering	7104.3 · Grdwtr Level-Engineering	300.00
Bill	02/28/2011	2011010		2011010 - Grdwtr Level-Engineering	7104.3 · Grdwtr Level-Engineering	3,042.76
Bill	02/28/2011	2011011		2011011 - Grdwtr Level-Engineering	7104.3 · Grdwtr Level-Engineering	1,187.50
Bill	02/28/2011	2011012		2011012 - Grd Level-Engineering	7107.2 · Grd Level-Engineering	2,646.31
Bill	02/28/2011	2011013		2011013 - Grd Level-Cap Equip Exte	7107.8 · Grd Level-Cap Equip Exte	11,680.56
Bill	02/28/2011	2011014		2011014 - Grd Level-Contract Svcs	7107.6 · Grd Level-Contract Svcs	16,000.00
Bill	02/28/2011	2011015		2011015 - Grd Level-Engineering	7107.2 · Grd Level-Engineering	75.00
Bill	02/28/2011	2011016		2011016 - Grd Level-Contract Svcs	7107.6 · Grd Level-Contract Svcs	14,506,16
Bill	02/28/2011	2011017		2011017- Hydraulic Control-Engineering	7108.3 · Hydraulic Control-Engineering	662,50
Bill	02/28/2011	2011018		2011018- Hydraulic Control-Engineering	7108.3 · Hydraulic Control-Engineering	5,252,68
Bill	02/28/2011	2011019		2011019 - Hydraulic Control-Engineering	7108.3 · Hydraulic Control-Engineering	137.50
Bill	02/28/2011	2011020		2011020- Hydraulic Control-Engineering	7108.3 · Hydraulic Control-Engineering	437.50
BIII	02/28/2011	2011021		2011021 - Hydraulic Control-Engineering	7108.3 · Hydraulic Control-Engineering	175.00
Bill	02/28/2011	2011022		2011022 - Hydraulic Control-Engineering	7108.3 · Hydraulic Control-Engineering	718,52
Bill	02/28/2011	2011023		2011023 - Hydraulic Control-Engineering	7108.3 · Hydraulic Control-Engineering	68,75
<b>≣</b>	02/28/2011	2011024		2011024 - Hydraulic Control-Engineering	7108.3 · Hydraulic Control-Engineering	93,75
≣ 16	02/28/2011	2011025		2011025 - Hydraulic Control-Engineering	7108.3 · Hydraulic Control-Engineering	20,176.25
Bill	02/28/2011	2011026		2011026 - Hydraulic Control-Engineering	7108.3 · Hydraulic Control-Engineering	19,46
Bill	02/28/2011	2011027		2011027 - Comp Recharge-Implementation	7202.3 · Comp Recharge-Implementation	17,275.00
	02/28/2011	2011028		2011028 - PE4-Engineering	7402 · PE4-Engineering	8,108.28
Bill	02/28/2011	2011029		2011029 - PE6&7-Engineering	7502 · PE6&7-Engineering	11,593.75
Bill	02/28/2011	2011030		2011030- PE6&7-Engineering	7502 · PE6&7~Engineering	2,485.09
Bill	02/28/2011	2011031		2011031 - PE6&7-Engineering	7502 · PE6&7-Engineering	11,706.73
TOTAL				-		166,914,79
Bill Pmt -Check	03/24/2011	14983	BANK OF AMERICA	XXXX-XXXX-9341	1012 · Bank of America Gen'l Ckg	
Bill	02/28/2011	XXXX-XXXX-9341		goodbye luncheon for Ken with staff	6141.3 · Admin Meetings	403.36
				lunch for 2/24/11 Board Meeting	6312 · Meeting Expenses	288.13
				lunch meeting for Ken Manning and Ken Willis	6312 · Meeting Expenses	36,43
				seminar registration for S. Molino and A. Perez	6191 · Conferences - General	269.00
				seminar registration for S. Molino and A. Perez	6191 · Conferences - General	34.08
TOTAL						1,031.00
Bill Pmt -Check	03/24/2011	14984	CALPERS	1741	1012 · Bank of America Gen'l Ckg	
B)	03/22/2011	1741		Medical Premiums - April 2011	60182.1 · Medical Insurance	5,431.25
TOTAL						5,431.25

Baid Amount	3,009.67	51.80	84.52 84.52	5,027.50 5,027.50	369.20	842.01	125.00	100.00	91.09 182.76 273.85	358.85 358.85
Aecount	1012 · Bank of America Gen'i Ckg 6045 · Printing	1012 · Bank of America Gen'i Ckg 60194 · Other Employee insurance	1012 • Bank of America Gen'i Ckg 6036 • Minor Office Furniture	1012 · Bank of America Gen'l Ckg 6061.3 · Rauch	1012 · Bank of America Gen'l Ckg 60191 · Life & Disab.ins Benefits	1012 · Bank of America Gen'l Ckg 60183 · Worker's Comp Insurance	1012 · Bank of America Gen'l Ckg 6022 · Telephone	1012 - Bank of America Gen'i Ckg 6177 - Vehicle Repairs & Maintenance	1012 • Bank of America Gen'i Ckg 6031.7 • Other Office Supplies 6031.1 • Copy Paper	1012 · Bank of America Gen'l Ckg 6191 · Conferences - General
Memo	<b>48893</b> 33rd Annual Report Printing	111802 March 2011	to purchase glass to cover table for CEO office	2 Feb-1104 Annual Report	Policy # 00-640888-0009 Policy # 00-640888-0009	<b>1615535-10</b> WC Insurance Premium - 1615535-10	5326 make changes to voice-mail system	Truck washing service truck washing 4 trucks	8018041999 velcro tape, fasteners Copy Paper	Mar. 21, 2011 Water Reuse Conference Mar. 21, 2011 Water Reuse Conference
Name	PARIS PRINTING	PRE-PAID LEGAL SERVICES, INC.	RANCHO GLASS & MIRRORS	RAUCH COMMUNICATION CONSULTANTS, LLC Feb-1104 Annual Re	STANDARD INSURANCE CO.	STATE COMPENSATION INSURANCE FUND	TELECOM SERVICES	W.C. DISCOUNT MOBILE AUTO DETAILING	STAPLES BUSINESS ADVANTAGE	PAK, BEN
Num	<b>14985</b> 48893	<b>14986</b> 111802	14987	<b>14988</b> Feb-1104	<b>14989</b> 00-640888-0009	<b>14990</b> 1615535-10	14991 5326	14992	14993 8018041999	14994
Date	<b>03/23/2011</b> 03/23/2011	<b>03/24/2011</b> 03/22/2011	<b>03/24/2011</b> 03/22/2011	<b>03/24/2011</b> 03/23/2011	<b>03/22/2011</b> 03/22/2011	<b>03/24/2011</b> 03/23/2011	<b>03/24/2011</b> 03/22/2011	<b>03/24/2011</b> 03/22/2011	<b>03/24/2011</b> 03/22/2011	<b>03/24/20</b> 11 03/22/2011
Туре	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TCTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL

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Paid Amount	4,738.83	23,348,96	86.75 839.24 839.24
Account	1012 • Bank of America Gen'i Ckg 1012 • Bank of America Gen'i Ckg 1012 • Bank of America Gen'i Ckg	1012 · Bank of America Gen'l Ckg	1012 · Bank of America Gen'l Ckg 1012 · Bank of America Gen'l Ckg 1012 · Bank of America Gen'l Ckg
Мето	Payroll and Taxes for 03/20/11-04/02/11 Payroll Taxes for 03/20/11-04/02/11 Direct Deposits for 03/20/11-04/02/11	Wage Works Direct Debits - March 2011	Wage Works Direct Debits - March 2011 Wage Works Direct Debits - March 2011 Wage Works Direct Debits - March 2011
· Name	Payroll and Taxes for 03/20/11-04/02/11	Wage Works Direct Debits - March 2011	
Num	03/31/2011	03/31/2011	
Date	03/31/2011	03/31/2011	
Туре	General Journal	General Journal	

1,765.23

387,845.59

Total Disbursements:

TOTAL



9641 San Bemardino Road, Rancho Cucamonga, Ca 91730 Tel: 909.484.3888 Fax: 909.484.3890 www.cbwm.org

**DESI ALVAREZ**Chief Executive Officer

### STAFF REPORT

DATE:

May 12, 2011

TO:

**Committee Members** 

SUBJECT:

VISA Check Detail Report - Financial Report B2

### **SUMMARY**

Issue - Record of VISA credit card payment disbursed for the month of March 2011.

**Recommendation** – Staff recommends the VISA Check Detail Report for March 2011 be received and filed as presented.

Fiscal Impact – Funds disbursed were included in the FY 2010-2011 Watermaster Budget.

### **BACKGROUND**

A monthly VISA Check Detail report is provided to keep all members apprised of Watermaster expenditures charged against the CEO and/or CFO's Bank of America VISA card.

### DISCUSSION

Total cash disbursement during the month of March 2011 was \$1,031.00. The monthly charges for March 2011 were for routine and customary expenditures and properly documented with receipts.

### Actions:

May 5, 2011 Appropriative Pool - Approved Unanimously

May 5, 2011 Non-Agricultural Pool - Receive & File with no Approval

May 12, 2011 Agricultural Pool -

May 19, 2011 Advisory Committee -

May 26, 2011 Watermaster Board -

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## CHINO BASIN WATERMASTER VISA Check Detail Report March 2011

Paid Amount		403.36 288.13 36.43 269.00 34.08 1,031.00
Account	1012 · Bank of America Gen'l Ckg	6141.3 · Admin Meetings 6312 · Meeting Expenses 6312 · Meeting Expenses 6191 · Conferences - General 6191 · Conferences - General
Memo	XXXX-XXXX-9341	goodbye luncheon for Ken with staff lunch for 2/24/11 Board Meeting lunch meeting for Ken Manning and Ken Willis seminar registration for S. Molino and A. Perez seminar registration for S. Molino and A. Perez
Name	BANK OF AMERICA	
Date	03/24/2011	41 02/28/2011
Num	14983	XXXX-XXXX-9341 02/28/2011
Туре	Bill Pmt -Check	Biil 4.

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9641 San Bernardino Road, Rancho Cucamonga, Ca 91730 Tel: 909.484.3888 Fax: 909.484.3890 www.cbwm.org

**DESI ALVAREZ**Chief Executive Officer

### STAFF REPORT

DATE:

May 12, 2011

TO:

**Committee Members** 

SUBJECT:

Combining Schedule of Revenue, Expenses and Changes in Working Capital for the

Period July 1, 2010 through March 31, 2011 - Financial Report B3

### **SUMMARY**

**Issue** – Record of Revenue, Expenses and Changes in Working Capital for the Period July 1, 2010 through March 31, 2011.

**Recommendation** – Staff recommends the Combining Schedule of Revenue, Expenses and Changes in Working Capital for the Period July 1, 2010 through March 31, 2011 be received and filed as presented.

Fiscal Impact – Funds disbursed were included in the FY 2010-2011 Watermaster Budget.

### BACKGROUND

A Combining Schedule of Revenue, Expenses and Changes in Working Capital for the period July 1, 2010 through March 31, 2011 is provided to keep all members apprised of the FY 2010/2011 cumulative Watermaster revenues, expenditures and changes in working capital for the period listed.

### DISCUSSION

The Combining Schedule of Revenue, Expenses and Changes in Working Capital has been created from various financial reports and statements created from QuickBooks Enterprise Solutions 9.0, the Watermaster accounting system. The Combining Schedule provided balances to the supporting documentation in the Watermaster accounting system as presented.

### Actions:

May 5, 2011 Appropriative Pool – Approved Unanimously

May 5, 2011 Non-Agricultural Pool – Receive & File with no Approval

May 12, 2011 Agricultural Pool -

May 19, 2011 Advisory Committee -

May 26, 2011 Watermaster Board -

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## CHINO BASIN WATERMASTER COMBINING SCHEDULE OF REVENUE, EXPENSES AND CHANGES IN WORKING CAPITAL FOR THE PERIOD JULY 1, 2010 THROUGH MARCH 31, 2011

SB222   EDUCATION   GRAND   BUDGET   FUNDS   FUNDS   TOTALS   2010-2014	6,508,169 3 25,417 111,000	. 3 6,644,587 6,831,490	391,479 512,546 49,608 73,073 303,215 474,856 1,095,040 1,350,390 2,155,889 3,772,619 637,198 700,964 375 375	375 4,632,802 6,894,823		- 375 4,632,802 6,894,823 - (372) 2,014,784 (52,323)	5,868,500	(2,255,436) 0 (300,634) 0 - 3,321,920 0	- (372) 5,333,705 (63,333)	158,251 1,001 8,478,365 158,251 629 13,812,069	114,485.915
GROUNDWATER OPERATIONS GROUNDWATER SB222 REPLENISHMENT FUNDS		1		I.		1 1	5,866,500 11,490	(2,255,436) (300,634) 3,321,920	3,321,920	1,369,991 4,691,912	
IAL PROJECTS NON-AG POOL	343,090	343,978	120,416	120,416	11,276 110,959	242,650		1	101,328	256,632 357,960	3,907.911
RATION & SPECI AG POOL	1,755	1,755	138,821	138,821	91,912 904,465	(1,135,198)		4	1,755	473,483 475,238	31,854.766
POOL ADMINISTRATION & SPECIAL PROJECTS APPROPRIATIVE AG NON-AG POOL POOL POOL	6,165,079 23,043	6,188,122	43,978	43,978		1,135,198 4,279,049 1,909,073			1,909,073	6,219,006 8,128,080	78,733,238
OPTIMUM BASIN MANAGEMENT	_		1,095,040 2.155,889 637,198	3,888,126	(3,888,126) = 3,250,928 637,198				5,333,705	s II	
WATERWASTER BASIN ADMINISTRATION MANAGEMENT	(272) 111,000	110,729	391,479 49,608	441,087	330,359						
	Administrative Kevenues: Administrative Assessments Interest Revenue Mutual Agency Project Revenue Grant Income Miscellaneous Income	Total Revenues	Administrative & Project Expenditures: Watermaster Administration Watermaster Board-Advisory Committee Poot Administration Optimum Basin Mgmt Administration OBMP Project Costs Debt Service Education Funds Use Mutual Agency Project Costs	Total Administrative/OBMP Expenses	Allocate Net Admin Expenses  Allocate Net Admin Expenses To Pools  Calicate Net OBMP Expenses To Pools  Calicate Debt Service to App Pool	Agricultural Expense Transfer* Total Expenses Net Administrative Income	Other Income/(Expense) Replenishment Water Assessments Interest Revenue Water Purchases Balance Adjustment	Other Water Purchases Groundwater Replenishment Net Other Income	Net Transfers To/(From) Reserves	Working Capital, July 1, 2010 Working Capital, End Of Period	09/10 Assessable Production

<sup>\*</sup>Fund balance transfer as agreed to in the Peace Agreement.

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9641 San Bernardino Road, Rancho Cucamonga, Ca 91730 Tel: 909.484.3888 Fax: 909.484.3890 www.cbwm.org

DESI ALVAREZ
Chief Executive Officer

### STAFF REPORT

DATE:

May 12, 2011

TO:

Committee Members

SUBJECT:

Treasurer's Report of Financial Affairs for the Period March 1, 2011 through

March 31, 2011 - Financial Report B4

### **SUMMARY**

**Issue** – Record of increases or decreases in the cash position, assets and liabilities of Watermaster for the Period of March 1, 2011 through March 31, 2011.

**Recommendation** – Staff recommends the Treasurer's Report of Financial Affairs for the Period March 1, 2011 through March 31, 2011 be received and filed as presented.

Fiscal Impact – Funds disbursed were included in the FY 2010-2011 Watermaster Budget.

### **BACKGROUND**

A Treasurer's Report of Financial Affairs for the Period March 1, 2011 through March 31, 2011 is provided to keep all members apprised of the total cash in banks (Bank of America and LAIF) and on hand at the Watermaster office (petty cash) at the end of the period stated. The Treasurer's Report details the change (increase or decrease) in the overall cash position of Watermaster, as well as the changes (increase or decrease) to the assets and liabilities section of the balance sheet. The report also provides a detailed listing of all deposits and/or withdrawals in the California State Treasurer's Local Agency Investment Fund (LAIF), the most current effective yield as of the last quarter, and the ending balance in LAIF as of the reporting date.

### DISCUSSION

The Treasurer's Report of Financial Affairs has been created from various financial reports and statements created from QuickBooks Enterprise Solutions 9.0, the Watermaster accounting system. The Treasurer's Report provided, balances to the supporting documentation in the Watermaster accounting system, as well as the supporting bank statements.

### Actions:

May 5, 2011 Appropriative Pool – Approved Unanimously

May 5, 2011 Non-Agricultural Pool - Receive & File with no Approval

May 12, 2011 Agricultural Pool -

May 19, 2011 Advisory Committee -

May 26, 2011 Watermaster Board -

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## CHINO BASIN WATERMASTER TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE PERIOD MARCH 1 THROUGH MARCH 31, 2011

Financial Report - B4

	DEPOS Cash or Bank of	DEPOSITORIES: Cash on Hand - Petty Cash Bank of America	etty Cash						₩	500
	Gove Zero Local A	Governmental Checking-Dema Zero Balance Account - Payroll cal Agency Investment Fund -	Checking cccount - I	Governmental Checking-Demand Deposits Zero Balance Account - Payroll Local Agency Investment Fund - Sacramento	osits ento			\$ 486,700	486,700 14,013,420	486,700 013,420
	TOTAL TOTAL	CASH IN	BANKS / BANKS A	TOTAL CASH IN BANKS AND ON HAND TOTAL CASH IN BANKS AND ON HAND	<b>Q</b> 0		3/31/2011 2/28/2011		\$ 14,500,620 14,888,465	, <b>620</b>
	PERIO	PERIOD INCREASE (DECREASE)	SE (DEC	REASE)					\$ (382	(387,846)
CHANGE IN CASH POSITION DUE TO:  Decrease/(Increase) in Assets: Accounts Receivable Assessments Receiv Prepaid Expenses, Da (Decrease)/Increase in Liahilities, Accounts Pavable	s: Account Assessr Prepaid	Accounts Receivable Assessments Receivable Prepaid Expenses, Depos Accounts Pavable	ible seivable s, Deposit	Accounts Receivable Assessments Receivable Prepaid Expenses, Deposits & Other Current Assets Accounts Pavable	rent Assets				\$ (18	(18,346) - (21)
	Accrued	Accrued Payroll, Payroll Tax Transfer to/(from) Reserves	ayroll Ta	xes & Other C	Accrued Payroll, Payroll Taxes & Other Current Liabilities Transfer to/(from) Reserves	S			(33)	(33,560) (563,960)
	PERIOD	PERIOD INCREASE (DECREASE)	SE (DEC	REASE)					\$ (387	(387,846)
CHOICE CONTRACT TO VOCABINETS	<u> </u>	Petty Cash	Govť'I	Govť'l Checking Demand	Zero Balance Account Payroll		Local Agency Investment Funds	Totals		
Balances as of 2/28/2011  Balances as of 2/28/2011  Deposits  Transfers  Withdrawals/Checks	<del>()</del>	500	↔	374,545 500,000 (48,695) (339,151)	\$ - 48,695 (48,695)	↔	14,513,420 (500,000)	\$ 14,888,465 - (387,846)		
Balances as of 3/31/2011	<del>ss</del>	200	↔	486,700	\$	<b>⇔</b>	14,013,420	\$ 14,500,620		
PERIOD INCREASE OR (DECREASE)	s		\$	112,154	\$	8	(500,000)	\$ (387,846)		

### CHINO BASIN WATERMASTER TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE PERIOD MARCH 1 THROUGH MARCH 31, 2011

Financial Report - B4

## INVESTMENT TRANSACTIONS

Effective						Days to	Interest	Maturity	
Date	Transaction	Depository		Activity	Redeemed	Maturity	Rate(*)	Yield	
3/29/2011	Withdrawal	L.A.I.F	6	(200,000)					
		•							
TOTAL INVEST	CASNAST TRANSPORT TRANSPORT	SNOIL	¥	(500,000)					

<sup>\*</sup> The earnings rate for L.A.I.F. is a daily variable rate; 0.51% was the effective yield rate at the Quarter ended March 31, 2011.

### INVESTMENT STATUS March 31, 2011

	İ	
Maturity Date		
Interest Rate		
Number of Days		
Principal Amount	\$ 14,013,420	\$ 14,013,420
Financial Institution	Local Agency Investment Fund	TOTAL INVESTMENTS

Funds on hand are sufficient to meet all foreseen and planned Administrative and project expenditures during the next six months.

All investment transactions have been executed in accordance with the criteria stated in Chino Basin Watermaster's Investment

Respectfully submitted,

Joseph S. Joswiak Chief Financial Officer Chino Basin Watermaster C:Users\smolino\AppData\Local\Wicrosoft\Windows\Temporary Internet Files\Content.Outlook\9UL\18TC\Treasurers Report B4\_Mar2011.x\sj\Mar2011



## CHINO BASIN WATERMASTER

9641 San Bernardino Road, Rancho Cucamonga, Ca 91730 Tel: 909.484.3888 Fax: 909.484.3890 www.cbwm.org

**DESI ALVAREZ**Chief Executive Officer

#### STAFF REPORT

DATE:

May 5, 2011

TO:

Committee Members

SUBJECT:

Budget vs. Actual Report for the Period July 1, 2010 through March 31, 2011 -

Financial Report - B5

#### SUMMARY

**Issue** – Record of revenues and expenses of Watermaster for the Period of July 1, 2010 through March 31, 2011.

**Recommendation** – Staff recommends the Budget vs. Actual Report for the Period July 1, 2010 through March 31, 2011 be received and filed as presented.

Fiscal Impact - Funds disbursed were included in the FY 2010-2011 Watermaster Budget.

#### **BACKGROUND**

A Budget vs. Actual Report for the period July 1, 2010 through March 31, 2011 is provided to keep all members apprised of the total revenues and expenses for the current fiscal year. The expense section is categorized into four distinct sections. Those sections are: General and Administrative Expenses; Optimal Basin Management Program Expenses; Project Expenses; and Other Income/Expenses.

## DISCUSSION

The Budget vs. Actual report has been created from QuickBooks Enterprise Solutions 9.0, the Watermaster accounting system. The Budget vs. Actual report provided, balances to the supporting documentation in the Watermaster accounting system, as well as the supporting bank statements.

Year-To-Date (YTD) for the nine month period ending March 31, 2011 of the fiscal year, all categories were at or below the projected budget with the exception of category 6900 (Optimum Basin Mgmt Plan). Within the 6900 category is the regional board fine in the amount of \$62,500 which was posted to account 6909 (OBMP Other Expenses). If you recall, the total regional board fine was \$250,000 which was split 50/50 between Chino Basin Watermaster and IEUA, both owing \$125,000. The agreement with the regional board was \$62,500 (which was not included as part of the original fiscal year 2010/2011 budget) would be paid directly to the regional board from Watermaster. An additional amount of \$62,500 would be allocated not as a direct fine, but as a charge against the current water softener exchange program through IEUA. Newly added to the financials this month, are the IEUA reimbursable expenses for the water softener exchange program of \$27,337 which are coded to account 6909. It is projected that approximately \$37,500 of reimbursable expenses to IEUA for the water

softener program will be charged against fiscal year 2010/2011 in the last quarter. This leaves \$25,000 (\$125,000 - \$62,500 - \$37,500 = \$25,000) budgeted to be paid in next year's fiscal budget 2011/2012.

Also recorded within the category 6900 (Optimum Basin Mgmt Plan) are the Watermaster's legal expenses. Currently, the legal expenses are above the Y-T-D budget as a direct result of the ongoing Desalter Negotiations of \$168,541, the Chino Airport Plume of \$48,199, Santa Ana River Critical Habitat of \$14,857, the Paragraph 31 Motion activity of \$68,817 and the South Archibald Plume (formerly known as the Ontario Airport Plume) of \$9,627. Several individual legal projects were below budget for the Y-T-D period. These were the Peace II (\$33,482), the Santa Ana River Water Rights Application of (\$5,576), Water Auction (\$28,816), Regional Water Quality Control Board of (\$7,659), Recharge Master Plan (\$22,025) and General Administrative Legal Costs (Pool, Advisory and Board meetings) of (\$23,890). The budgeted amount for legal expenses for the entire fiscal year of \$450,000 was allocated at \$37,500 per month. For the nine month period, the cumulative Y-T-D budget was \$337,500 and actual legal expenses totaled \$526,093 which resulted in an over budget variance of \$188,593. To date, the legal contingency of \$145,000 has not been used, but is expected to be processed in April's budget transfer.

i contract of the contract of			
Jul '10 - Mar 11	Budget	\$ Over Budget	% of Budget
		· · · · · · · · · · · · · · · · · · ·	
143,421	154,965	-11,544	93%
25,778	25,778		100%
232,673	262,752	-30,079	89%
	:		
4,018	37,500	-33,482	11%
20,877	11,250	9,627	186%
59,449	11,250	48,199	528%
168,541			: 
13,174	18,750	-5,576	70%
68,817			
14,857			
1,184	30,000	-28,816	4%
3,591	11,250	-7,659	32%
7,975	30,000	-22,025	27%
163,610	187,500	-23,890	87%
526,093	337,500	188,593	156%
526,093	337,500	188,593	156%
1,653	:		•
1,692			
22			
91,862	15,000	76,862	612%
95,229	15,000	80,229	635%
1,023,194	795,995	227, 199	129%
	25,778 232,673 4,018 20,877 59,449 168,541 13,174 68,817 14,857 1,184 3,591 7,975 163,610 526,093 526,093 1,653 1,692 22 91,862 95,229	143,421 154,965 25,778 25,778 232,673 262,752  4,018 37,500 20,877 11,250 59,449 11,250 168,541 13,174 18,750 68,817 14,857 1,184 30,000 3,591 11,250 7,975 30,000 163,610 187,500 526,093 337,500 526,093 337,500 526,093 337,500 1,653 1,692 22 91,862 15,000 95,229 15,000	143,421       154,965       -11,544         25,778       25,778       -30,079         232,673       262,752       -30,079         4,018       37,500       -33,482         20,877       11,250       9,627         59,449       11,250       48,199         168,541       13,174       18,750       -5,576         68,817       14,857       -7,659       -7,659         7,975       30,000       -22,025         163,610       187,500       -23,890         526,093       337,500       188,593         526,093       337,500       188,593         1,653       1,692       22         91,862       15,000       76,862         95,229       15,000       80,229

With the departure of the Watermaster CEO and the Receptionist effective February 28, 2011, the payroll expenses will continue to be under budget until the new CEO starts on May 3, 2011. Upon hire, the CEO's

earned and accrued hours for vacation, sick and personal time will be recorded on the books in the month of May 2011. Any computer or office equipment or cellular device will be purchased prior to the CEO's start date. With the exceptions previously noted, there were no other unusual or significant transactions or events during the month of March.

Looking ahead, the month of April should provide similar financial results. The salaries and related costs (6010 category) is expected to be under the budgeted amount, with all other activities consistent with the prior month's expenses. It is anticipated that the Budget Transfers will be processed during the month of April 2011.

#### **Actions:**

May 5, 2011 Appropriative Pool – Approved Unanimously

May 5, 2011 Non-Agricultural Pool – Receive & File with no Approval

May 12, 2011 Agricultural Pool -

May 19, 2011 Advisory Committee -

May 26, 2011 Watermaster Board -

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	7,	1/12th of the Total Budget	al Budget		6	9/12th (75%) of the Total Budget	ne Total Budget			100% of the Total Budget	al Budget	
		For The Month of March 2011	f March 2011		- 1	Year-To-Date as of March 31, 2011	March 31, 2011		Ĕ	scal Year End as	Fiscal Year End as of June 30, 2011	
е позиј Стан	Actual	Budget	\$ Over(Under)	% of Budget	Actual	Budget	\$ Over(Under)	% of Budget	Projected	Budget	\$ Over(Under)	% of Budget
4010 · Local Agency Subsidies	0.00	0.00	00'0	0.0%	111,000.00	148,410.00	-37,410.00	74.79%	111,000.00	148 410 00	-37 410 00	7.4 70%
4110 · Admin Asmnts-Approp Pool	00.00	00.00	0.00	0.0%	6,165,079.40	6,153,067.00	12,012,40	100.2%	6,165.079.40	6,153,067.00	12,012.40	100.2%
4120 - Admin Asmnts-Non-Agri Pool	0.00	0.00	0.00	%0.0	343,089.90	355,003.00	-11,913.10	96.64%	343,089.90	355,003.00	-11,913.10	96.64%
4700 · Non Operating Revenues	11,488.26	70,004.00	-58,515.74	16.41%	25,417.28	140,008.00	-114,590.72	18.15%	28,929.02	175,010.00	-146,080.98	16.53%
4900 · Miscellaneous Income	00'0	0.00	0.00	0.0%	00'0	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Income	11,488.26	70,004.00	-58,515,74	15.41%	6,644,586,58	6,796,488.00	-151,901.42	97.77%	6,648,098.32	6,831,490,00	-183,391.68	97.32%
Gross Profit	11,488.26	70,004.00	-58,515,74	16.41%	6,644,586.58	6,796,488.00	-151,901.42	87.77%	6,648,098.32	6,831,490.00	-183,391.68	97.32%
Expense				•								
6010 · Salary Costs	24,542.41	37.286.00	-12,743.59	65.82%	323,267.72	350,083.00	-26,815.28	92.34%	492,544.00	464,944.00	27,600.00	105.94%
6020 · Office Building Expense	8,709.84	8,433.00	276.84	103.28%	73,660,57	75,897.00	-2,236.43	97.05%	101.196.00	101,196.00	0.00	100.0%
6030 · Office Supplies & Equip.	1,387,44	2,541.67	-1,154.23	54.59%	15,496.28	22,875.00	-7,378.72	67.74%	30,500,00	30,500,00	0.00	100.0%
6040 · Postage & Printing Costs	6,877.85	5,000,00	1,877,85	137.56%	48,164.63	61,100.00	-12,935.37	78.83%	78,300.00	78,300.00	0.00	100.0%
6050 · Information Services	16,346.20	17,516.66	-1,170.46	93.32%	114,481.85	115,900.00	-1,418.15	98.78%	160,200.00	142,200.00	18,000.00	112.66%
6060 · Contract Services	15,027.50	0.00	15,027.50	100,0%	34,957,50	63,500.00	-28,542,50	55.05%	29,000,00	75,000,00	-46,000.00	38.67%
6080 · Insurance	00.00	0.00	00'0	%0'0	15,863,00	17,575.00	-1,712.00	90,26%	17,575.00	17,575.00	0.00	100.0%
6110 · Dues and Subscriptions	128.00	250.00	-122.00	51.2%	26,904.13	30,000,00	-3,095.87	89.68%	30,000,00	30,000.00	0.00	100.0%
6140 · WM Admin Expenses	164.64	250.00	-85.36	65.86%	1,160.63	2,250.00	-1,089.37	61.58%	3,000.00	3,000.00	00'0	100.0%
6150 · Field Supplies	140.00	0.00	140.00	100.0%	201.76	1,100.00	-898,24	18.34%	1,800.00	1,800,00	0.00	100.0%
C5170 · Travel & Transportation	1,838,59	2,730.00	-891.41	67.35%	20,873.63	24,870.00	-3,996.37	83.93%	33,160,00	33,160.00	0.00	100.0%
U 6190 · Conferences & Seminars	06'696	00'0	969.90	100,0%	14,829.74	19,750,00	-4,920,26	75.09%	23,000.00	23,000,00	00:0	100.0%
6200 · Advisory Comm - WM Board	1,455,66	1,872,50	-416,84	77.74%	12,548.00	16,852.50	-4,304.50	74.46%	22,470.00	22,470.00	0.00	100.0%
6300 · Watermaster Board Expenses	5,265.74	4,216,92	1,048.82	124.87%	37,060.15	37,952.25	-892.10	97.65%	50,603.00	50,603.00	00'0	100.0%
8300 - Appr Pł-WM & Pool Admin	1,437.86	7,982.84	-6,544.98	18,01%	43,977,70	66,092.50	-22,114.80	66.54%	90,043.00	90,043.00	0,00	100,0%
8400 · Agri Pool-WM & Pool Admin	3,364.38	2,345.59	1,018.79	143.43%	24,037.73	21,110.25	2,927.48	113.87%	28,147.00	28,147,00	0.00	100.0%
8467 · Ag Legal & Technical Services	10,402.93	9,833.33	569.60	105.79%	103,658.44	88,500.00	15,158.44	117.13%	118,000.00	118,000,00	00.00	100.0%
8470 · Ag Meeting Attend -Special	4,625.00	1,000.00	3,625.00	462.5%	11,125.00	9,000.00	2,125.00	123.61%	12,000,00	12,000.00	0.00	100.0%
8471 • Ag Pool Expense	0.00	16,250.00	-16,250.00	0.0%	00'0	48,750.00	-48,750.00	0.0%	65,000.00	65,000,00	0,00	100.0%
8500 · Non-Ag Pl-WM & Pool Admin	35,554.67	13,472.17	22,082.50	263,91%	120,415.84	121,249.50	-833,66	99,31%	161,666.00	161,666,00	00'0	100.0%
6500 · Education Funds Use Expens	0.00	00.00	0.00	%0:0	375,00	375.00	0.00	100.0%	375.00	375.00	00'0	100.0%
9400 · Depreciation Expense	0.00	0.00	0.00	%0.0	0.00	0.00	0.00	%0.0	0.00	0.00	0.00	%0.0
9500 · Allocated G&A Expenditures	-25,029.29	-40,677.42	15,648,13	61.53%	-298,382,55	-366,096.75	67,714.20	81.5%	-488,129.00	-488,129.00	00'0	100.0%
6900 · Optimum Basin Mgmt Plan	114,942.56	120,162.99	-5,220.43	95,66%	1,023,192.25	832,245.00	190,947,25	122.94%	1,556,534.00	1,197,734.00	358,800.00	129.96%
6950 · Mutual Agency Projects	00.00	00.00	0.00	0.0%	00:00	0.00	00'0	0.0%	10,000.00	10,000,00	0.00	100.0%
9501 · G&A Expenses Allocated-OBMP	7,493.51	11,888.00	-4,394.49	63.03%	71,847.26	106,992.00	-35,144.74	67.15%	142,656,00	142,656.00	0.00	100.0%
7101 · Production Menitering	3,957.68	5,879.31	-1,921.63	67.32%	65,742,09	78,164.25	-12,422,16	84,11%	102,819,00	104,219.00	-1,400.00	98.66%
7102 · In-line Meter Installation	220.41	5,556.59	-5,336,18	3.97%	8,077.46	50,009,25	-41,931.79	16,15%	66,679.00	66,679.00	00'0	100.0%
7103 · Grdwtr Quality Monitoring	4,354,40	12,916.34	-8,561,94	33.71%	150,200.44	159,247.00	-9,046.56	94.32%	202,996.00	202,996,00	0.00	100.0%
7104 · Gdwtr Level Monitoring	18,012.75	25,863.08	-7,850.33	69.65%	153,500.47	252,211,50	-98,711.03	60.86%	287,282.00	336,282,00	-49,000.00	85,43%
7105 · Sur Wtr Qual Monitoring	00'0	315.00	-315.00	0.0%	771.23	3,210,00	-2,438.77	24.03%	4,280.00	4,280.00	00'0	100.0%
7107 · Ground Level Monitoring	71,892.46	83,801,67	-11,909.21	85,79%	366,903.20	611,715.00	-244,811.80	59.98%	657,620.00	815,620.00	-158,000.00	80.63%
7108 - Hydraulic Control Moniforing	76,213.60	41,141.67	35,071.93	185,25%	267,175.20	370,275.00	-103,099.80	72.16%	412,700.00	493,700.00	-81,000.00	83.59%
7109 · Recharge & Well Monitoring Prog	0,00	00:00	00'0	0.0%	7,123.75	8,440.00	-1,316.25	84.41%	9,440.00	8,440.00	1,000.00	111,85%

	F	1/12th of the Total Budget	ital Budget		6	/12th (75%) of	9/12th (75%) of the Total Budget		7	100% of the Total Budget	al Budget	
		or The Month	For The Month of March 2011		Ye	ar-To-Date as o	Year-To-Date as of March 31, 2011		Fis	cal Year End a	Fiscal Year End as of June 30, 2011	
	Actual	Budget	\$ Over(Under)	% of Budget	Actual	Budget	\$ Over(Under)	% of Budget	Projected	Budget	\$ Over(Under)	% of Budget
7200 · PE2. Comp Recharge Pgm	21,824.35	23,835.17	-2,010,82	91,56%	668,993.23	759,516.50	-90,523.27	88.08%	946,022.00	1,011,022.00	-65,000.00	93.57%
7300 · PE3&5-Water Supply/Desalte	6,044.60	2,689.25	3,355.35	224.77%	85,159.95	82,043.25	3,116.70	103.8%	134,111,00	90,111.00	44,000.00	148,83%
7400 · PE4- Mgmt Plan	3,963,08	7,572,92	-3,609,84	52,33%	37,929.63	68,966.25	-31,036,62	92.0%	91,955,00	91,955.00	0,00	100.0%
7500 · PE6&7-CoopEfforts/SaltMgmt	5,650.58	12,181,67	-6,531,09	46.39%	94,401.03	109,635,00	-15,233.97	86,11%	116,180,00	146,180.00	-30,000,00	79.48%
7600 · PE8&9-StorageMgmt/Conj Use	89.31	5,258.33	-5,169.02	1.7%	23,375.60	47,587.50	-24,211.90	49.12%	45,250,00	64,250.00	-19,000.00	70,43%
7690 · Recharge Improvement Debt Pymt	00'0	00'0	0,00	%0.0	637,197.50	700,964,00	-63,766.50	90.9%	700,964,00	700,964.00	0.00	100.0%
7700 - Inactive Well Protection Prgm	00.00	00.00	00'0	0.0%	00:00	1,059.00	-1,059.00	0.0%	1,412.00	1,412.00	00'0	100.0%
9502 · G&A Expenses Allocated-Projects	17,535,79	28,789.42	-11,253.63	60.91%	226,535,29	259,104.75	-32,569,46	87.43%	345,473.00	345,473.00	0.00	100.0%
Totai Expense	465,404,40	478,154,67	-12,750.27	97.33%	4,632,802.33	5,330,070.50	-697,268,17	86,92%	6,894,823,00	6,894,823,00	0,00	100,0%
Net Ordinary Income	453,916,14	-408,150,67	-45,765.47	111.21%	2,011,784.25	1,466,417.50	545,366.75	137.19%	-246,724.68	-63,333.00	-183,391.68	389.57%
,												
Other Income												
4225 · Interest Income	6,857,86	00'0	6,857.86	100.0%	11,489.65	0.00	11,489,65	100.0%	9,631,79	00'0	9,631.79	100.0%
4210 · Approp Pool-Replenishment	0.00	00.00	0.00	0.0%	3,594,458.40	0.00	3,594,458.40	100.0%	3,594,458.40	0.00	3,594,458.40	100.0%
4220 · Non-Ag Poot-Replenishment	0.00	00.00	0.00	0.0%	27,545.86	0.00	27,545.86	100,0%	27,545,86	00'00	27,545,86	100.0%
4600 · Groundwater Sales	00.00	0.00	0.00	0.0%	2,244,495,90	0.00	2,244,495.90	100.0%	2,244,495.90	00.00	2,244,495.90	100.0%
Total Other Income	6,857.86	0.00	6,857.86	100.0%	5,877,989.81	0.00	5,877,989.81	100.0%	5,876,131,95	0.00	5.876.131.95	100.0%
Other Expense											•	
- 5010 · Groundwater Replenishment	116,901.98	0.00	116,901,98	100.0%	300,633.58	0.00	300,633,58	100.0%	183,731.60	00'0	183,731.60	100,0%
Co Other Water Purchases	00'0	00'0	00:00	%0.0	2,255,435.78	0.00	2,255,435.78	400.0%	0.00	00:00	0.00	0.0%
9999 · To/(From) Reserves	-563,960.26	-408,150.67	-155,809.59	138.18%	5,333,704.70	1,466,417.50	3,867,287,20	363.72%	5,445,675.67	-63,333,00	5,509,008.67	-8,598,48%
Total Other Expense	-447,058.28	-408,150.67	-38,907.61	109.53%	7,889,774.06	1,466,417.50	6,423,356.56	538.03%	5,629,407.27	-63,333.00	5,692,740.27	-8,888,59%
Net Other Income	453,916,14	408,150.67	45,765.47	111.21%	-2,011,784.25	-1,466,417.50	-545,366.75	137.19%	246,724.68	63,333.00	183,391,68	389.57%
Net Income	0.00	00'0	00:00	0.0%	00'0	0,00	0.00	0.0%	0.00	0.00	0:00	%0°0

%0.0

Note: Please see the staff report (Financial Report-B5) for additional detailed information on the account categories.

Page 2 of 2



# CHINO BASIN WATERMASTER

# I. CONSENT CALENDAR

## C. WATER TRANSACTIONS

1. The purchase of 1,100.000 acre-feet of water from Santa Ana River Water Company (SARWC) to Jurupa Community Services District (JCSD). This purchase is made first from SARWC's Annual Production Right, with any additional from storage. Date of Application: April 26, 2011



## CHINO BASIN WATERMASTER

# NOTICE

OF

# **APPLICATION(S)**

RECEIVED FOR

# WATER TRANSACTIONS – ACTIVITIES

Date of Notice:

May 2, 2011

This notice is to advise interested persons that the attached application(s) will come before the Watermaster Board on or after 30 days from the date of this notice.

## NOTICE OF APPLICATION(S) RECEIVED

Date of Application: April 26, 2011

Date of this notice: May 2, 2011

Please take notice that the following Application has been received by Watermaster:

Notice of Sale or Transfer – The purchase of 1,100.000 acre-feet of water from Santa Ana River Water Company (SARWC) to Jurupa Community Services District (JCSD). This purchase is made first from SARWC's Annual Production Right, with any additional from storage.

This Application will first be considered by each of the respective pool committees on the following dates:

Appropriative Pool:

May 5, 2011

Non-Agricultural Pool:

May 5, 2011

Agricultural Pool:

May 12, 2011

This Application will be scheduled for consideration by the Advisory Committee no earlier than thirty days from the date of this notice and a minimum of twenty-one calendar days after the last pool committee reviews it.

After consideration by the Advisory Committee, the Application will be considered by the Board.

Unless the *Application* is amended, parties to the Judgment may file *Contests* to the Application with Watermaster within seven calendar days of when the last pool committee considers it. Any Contest must be in writing and state the basis of the Contest.

Watermaster address:

Chino Basin Watermaster 9641 San Bernardino Road Rancho Cucamonga, CA 91730 Tel: (909) 484-3888 Fax: (909) 484-3890

## CHINO BASIN WATERMASTER

# NOTICE OF TRANSFER OF WATER

Notification Dated: May 2, 2011

A party to the Judgment has submitted a proposed transfer of water for Watermaster approval. Unless contrary evidence is presented to Watermaster that overcomes the rebuttable presumption provided in Section 5.3(b)(iii) of the Peace Agreement, Watermaster must find that there is "no material physical injury" and approve the transfer. Watermaster staff is not aware of any evidence to suggest that this transfer would cause material physical injury and hereby provides this notice to advise interested persons that this transfer will come before the Watermaster Board on or after 30 days from the date of this notice. The attached staff report will be included in the meeting package at the time the transfer begins the Watermaster process (comes before Watermaster).

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## CHINO BASIN WATERMASTER

9641 San Bemardino Road, Rancho Cucamonga, Ca 91730 Tel: (909) 484.3888 Fax: (909) 484-3890 www.cbwm.org

DATE:

May 2, 2011

TO:

Watermaster Interested Parties

SUBJECT:

Summary and Analysis of Application for Water Transaction

#### Summary -

There does not appear to be a potential material physical injury to a party or to the basin from the proposed transaction as presented.

#### Issue -

 Notice of Sale or Transfer – The purchase of 1,100.000 acre-feet of water from Santa Ana River Water Company (SARWC) to Jurupa Community Services District (JCSD). This purchase is made first from SARWC's Annual Production Right, with any additional from storage.

## Recommendation -

- 1. Continue monitoring as planned in the Optimum Basin Management Program.
- 2. Use all new or revised information when analyzing the hydrologic balance and report to Watermaster if a potential for material physical injury is discovered, and
- 3. Approve the transaction as presented.

#### Fiscal Impact -

[ ] None

[X] Reduces assessments under the 85/15 rule

Reduce desalter replenishment costs

Background

The Court approved the Peace Agreement, the Implementation Plan and the goals and objectives identified in the OBMP Phase I Report on July 13, 2000, and ordered Watermaster to proceed in a manner consistent with the Peace Agreement. Under the Peace Agreement, Watermaster approval is required for applications to store, recapture, recharge or transfer water, as well as for applications for credits or reimbursements and storage and recovery programs.

Where there is no material physical injury, Watermaster must approve the transaction. Where the request for Watermaster approval is submitted by a party to the Judgment, there is a rebuttable presumption that most of the transactions do not result in Material Physical Injury to a party to the Judgment or the Basin (Storage and Recovery Programs do not have this presumption).

The following application for water transaction is attached with the notice of application.

 Notice of Sale or Transfer - The purchase of 1,100.000 acre-feet of water from Santa Ana River Water Company (SARWC) to Jurupa Community Services District (JCSD). This purchase is made first from SARWC's Annual Production Right, with any additional from storage. Notice of the water transaction identified above was mailed on May 2, 2011 along with the materials submitted by the requestors.

#### DISCUSSION

Water transactions occur each year and are included as production by the respective entity (if produced) in any relevant analyses conducted by Wildermuth Environmental pursuant to the Peace Agreement and the Rules & Regulations. There is no indication additional analysis regarding this transaction is necessary at this time. As part of the OBMP Implementation Plan, continued measurement of water levels and the installation of extensometers are planned. Based on no real change in the available data, we cannot conclude that the proposed water transaction will cause material physical injury to a party or to the Basin.

## CONSOLIDATED WATER TRANSFER FORMS:

FORM 3: APPLICATION FOR SALE OR TRANSFER OF RIGHT TO PRODUCE WATER FROM STORAGE FORM 4: APPLICATION OR AMENDMENT TO APPLICATION TO RECAPTURE WATER IN STORAGE FORM 5: APPLICATION TO TRANSFER ANNUAL PRODUCTION RIGHT OR SAFE YIELD

## FISCAL YEAR 2010- 2011

DATE R	equested: 04/	/26/201 <i>′</i>	1	AMOUNT REQUESTED: _	1,100	Acre-Feet
;	FER FROM (SELLI Ana River W			TRANSFER TO (BUYER / I		,
Name of				Name of Party 11201 Harrel St		
Street A		Ca	91752	Street Address Mira Loma	Са	91752
City 951-6	85-6503	State	Zlp Code	City 951-685-7434	State	Zip Code
Telepho 951-6	ne 85-1978			Telephone 951-685-1153		
Facsimil				Facsimile		
between	these parties cove  SE OF TRANSFER  Pump when other  Pump to meet cur	ring the sa :: : sources o rent or futu	f supply are curtaile	Yes □ NoA ed nd above production right	Ž	
WATER	IS TO BE TRANS Annual Productio	n Right (Ap	propriative Pool) o	r Operating Safe Yield (Non-A I first, then any additional from		Pool)
WATER 為 口 口	: IS TO BE TRANS Annual Productio Storage (rare) Other, explain	n Right / O	ΓΟ: perating Safe Yield			

July 2009

## Consolidated Forms 3, 4 & 5 cont.

IS THE 85/15 RULE EXPECTED TO APPLY? (If yes, all answers below must be "yes.")	Yes ⊠	No 🗆
is the Buyer an 85/15 Party?	Yes 街	No 🗆
Is the purpose of the transfer to meet a current demand over and above production right?  Is the water being placed into the Buyer's Annual Account?	Yes ੴ Yes Ю	No □
is the water being placed into the buyer's Amida: Account:	162 77	NO L
F WATER IS TO BE TRANSFERRED FROM STORAGE:		
Projected Rate of Recapture Projected Duration of Recapture	- Tra-ski	
METHOD OF RECAPTURE (e.g. pumping, exchange, etc.):		
PLACE OF USE OF WATER TO BE RECAPTURED:		
LOCATION OF RECAPTURE FACILITIES (IF DIFFERENT FROM REGULAR PRODUCTIO	N FACILITIE	S):
Are the Parties aware of any water quality issues that exist in the area? Yes   No lifyes, please explain:  Wells do not exceed the MCL for nitrates and are used to blend with other well	s within the	Distric
What are the existing water levels in the areas that are likely to be affected?  All wells are perforated to a depth of between 300 to 400 feet		
7 til Wollo dio politicato a deputi di della del		
MATERIAL PHYSICAL INJURY		
MATERIAL PHYSICAL INJURY	the Basin tha	i may be
MATERIAL PHYSICAL INJURY  Are any of the recapture wells located within Management Zone 1? Yes   No XX  Is the Applicant aware of any potential Material Physical Injury to a party to the Judgment or		

July 2009

## SAID TRANSFER SHALL BE CONDITIONED UPON:

- (1) Transferee shall exercise said right on behalf of Transferor under the terms of the Judgment, the Peace Agreement, the Peace II Agreement, and the Management Zone 1 Subsidence Management Plan for the period described above. The first water produced in any year shall be that produced pursuant to carry-over rights defined in the Judgment. After production of its carry-over rights, if any, the next (or first if no carry-over rights) water produced by Transferee from the Chino Basin shall be that produced hereunder.
- (2) Transferee shall put all waters utilized pursuant to said Transfer to reasonable beneficial use.
- (3) Transferee shall pay all Watermaster assessments on account of the water production hereby Transferred.
- (4) Any Transferee not already a party must Intervene and become a party to the Judgment.

	· ·
ADDITIONAL INFORMATION ATTACHED YE	es 🗆 No 🛎
Seller / Transferor Representative Signature  J Arnold Rodriguez  Seller / Transferor Representative Name (Printed)	Buyer / Transferee Representative Signature Robert Tock Buyer / Transferee Representative Name (Printed)
TO BE COMPLETED BY WATERMASTER STAFF:  DATE OF WATERMASTER NOTICE:	
DATE OF APPROVAL FROM APPROPRIATIVE POOL	· <del>··</del>
DATE OF APPROVAL FROM NON-AGRICULTURAL P	200L:
DATE OF APPROVAL FROM AGRICULTURAL POOL:	
HEARING DATE, IF ANY:	
DATE OF ADVISORY COMMITTEE APPROVAL:	
DATE OF BOARD APPROVAL:	

July 2009

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# **CHINO BASIN WATERMASTER**

# II. <u>BUSINESS ITEM</u>

A. OUTSIDE AUDIT FIRM





## CHINO BASIN WATERMASTER

9641 San Bernardino Road, Rancho Cucamonga, Ca 91730 Tel: 909.484.3888 Fax: 909.484.3890 www.cbwm.org

**DESI ALVAREZ**Chief Executive Officer

#### STAFF REPORT

DATE:

May 12, 2011

TO:

**Committee Members** 

SUBJECT:

Request To Award Five Year Contract (with Optional Two Years) for an Outside

Audit Firm

#### SUMMARY

**Issue** – Request to Award a Five Year Contract (with Optional Two Years) for an Outside Audit Firm.

**Recommendation** – Staff recommends the Award of a Five Year Contract (with Optional Two Years) be awarded to Charles Z. Fedak & Company to perform the field work and issue an audit opinion upon the basic financial statements for FY 2010/2011 through FY 2014/2015 and two optional years of FY 2015/2016 through FY 2016/2017.

**Fiscal Impact** – The proposal for audit services for FY 2010/2011 is \$9,000; FY 2011/2012 is \$9,400; FY 2012/2013 is \$9,800; FY 2013/2014 is \$10,200 and FY 2014/2015 is \$10,600. The additional/optional two years is FY 2015/2016 of \$11,000 and FY 2016/2017 of \$11,400. The overall total cost for five years is \$49,000 and the overall cost for seven years is \$71,400.

#### **BACKGROUND**

Chino Basin Watermaster is required to have an annual audit every year. As part of the Chino Basin Watermaster Annual Report, several financial reports and statements are included. These reports and statements are the Independent Auditors' Report; Management's Discussion and Analysis; Statement of Net Assets; Statement of Revenues, Expenses and Changes in Net Assets; Statement of Cash Flows; Notes to the Basic Financial Statements; and Supplemental Information. The audit firm's responsibility is to express an opinion on the basic financial statements based upon their audit. The audit firm conducts their audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that the audit firm plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

#### DISCUSSION

From fiscal year end June 30, 1999 until June 30, 2005, the annual audit was performed by Conrad and Associates, located in Irvine, California. During 2005, Conrad and Associates was merged into the firm of Mayer Hoffman McCann. The Mayer Hoffman McCann office (located in Irvine, California) has performed the annual audit from June 30, 2006 through June 30, 2010. We have not had any problems or issues with our audit firm in the past twelve years since Conrad and Associates/Mayer Hoffman McCann was been performing the services. However, it is prudent on a routine basis to issue an RFP to ensure the quality and pricing of audit services remain competitive.

An RFP was issued to (16) local and regional audit firms on March 1, 2011. The list included our current audit firm of Mayer Hoffman McCann. We received six signed proposals from the following audit firms on or before April 1, 2011. The total overall price (for five years including an optional two additional years) was between \$68,540 and \$147,000:

- 1. Charles Z. Fedak & Company
- 2. Rogers, Anderson, Malody and Scott, LLP
- 3. Diehl, Evans & Company, LLP
- 4. Onisko & Scholz, LLP
- 5. Teaman, Ramirez & Smith, Inc.
- 6. Vasquez & Company, LLP

Several factors were taken into account when deciding upon the audit firm. Cost was not the only deciding factor. Staff considered the following seven basic points: (1) the firm's qualifications and experience in doing audits for organizations similar to Chino Basin Watermaster; (2) the firm's overall and local reputation; (3) the firm's quality-control systems; (4) the firm's peer review statement; (5) any conflicts that may compromise the firm's independence; (6) the firm's resources to conduct the audit; and (7) the final product that the auditor will provide to Chino Basin Watermaster.

The following clients are currently with Charles Z. Fedak & Company and have provided very positive comments and feedback:

- Monte Vista Water District
- Western Municipal Water District
- West Valley Water Agency
- Castaic Lake Water Agency
- Victor Valley Wastewater Reclamation Authority

The following schedule with regards to the issuance of the audit contract is as follows:

Award Audit Services Contract:

June 1, 2011

Begin Audit Field Work:

August 15, 2011

Issue FY 2010/2011 Financial Reports:

November 1, 2011

#### Actions:

May 5, 2011 Appropriative Pool – Approved Unanimously

May 5, 2011 Non-Agricultural Pool – Moved to approve the request to award contract for Charles Z. Fedak & Company, subject to any changes which the Chair of the Non-Ag Pool and Chair of the Advisory Committee determines appropriate

May 12, 2011 Agricultural Pool -

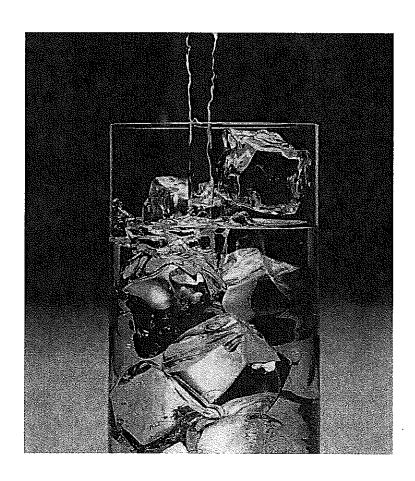
May 19, 2011 Advisory Committee -

May 26, 2011 Watermaster Board -

# Technical Proposal Independent Auditor Services For The



# **Chino Basin Watermaster**



## **Table of Contents**

## **Section and Content**

- 1. Executive Summary Letter
- 2. Proposer Affirmations
- 3. General Firm Information
- 4. Peer Review Our Most Recent Quality Control Review Report
- 5. Relevant Experience
- 6. The Audit Team
- 7. Our Approach to the Audit, Timing and Work Program
- 8. Cost Proposal

# Charles Z. Fedak & Company

Charles Z. Fedek, CPA, MEA Paul J. Kaymark, CPA

Certified Public Accountants
An Accountancy Corporation

6081 Orange Avenue Cypress, California 90630 (714) 527-1818 (562) 598-6565 FAX (714) 527-9154 EMAIL czfco@czfcpa.com

March 30, 2011

Mr. Joseph S. Joswaik, CFO Chino Basin Watermaster 9641 San Bernardino Road Rancho Cucamonga, California 91730

Re: Request for Proposal for Independent Auditor Services

Dear Mr. Joswaik:

We appreciate the opportunity to submit our proposal to provide independent auditor services for the Chino Basin Watermaster (Watermaster) for the years ended June 30, 2011 through 2017. In response to your inquiry of our firm, we have prepared a proposal that reflects our understanding of the Watermaster's audit requirements and demonstrates our capability and commitment to serve. We intend to demonstrate that Charles Z. Fedak & Company, CPAs is the right professional services firm for the Watermaster.

We understand that you expect a timely audit conducted in a professional manner in accordance with audit standards specific to governmental entities such as yours. We are committed to meet all the requirements you have indicated, will issue the reports, and meet the timing requirements you have specified. We believe we are uniquely qualified to provide the quality and scope of service that the Watermaster desires.

#### Focused on the Special District Industry

Our client service team members are specialists in the governmental special district sector. This means they each focus a substantial portion of their time serving special district governmental clients. We know and understand your organization and the climate you work in.

Our Firm currently audits approximately 45 water and sewer related special districts in the State of California along with 20+ other types of special districts (i.e., harbor, library, transit, cemetery, etc.); therefore, enabling our Firm to continuously be immersed throughout the year in the financial and operational issues of special districts like the Watermaster.

#### Organized to Serve the Watermaster

Our service approach ensures you will receive high quality, personalized service when and where you need it. By tailoring our approach, we guarantee you will receive the timely, attentive service that forms the hallmark of our approach to serving clients. Our special district governmental audit and consulting practice accounts for approximately 70% of our firm's annual services. Therefore, we have made a substantial commitment and investment to serve our special district governmental clients.

Our special district governmental experience is substantial, but it is not this factor that sets us apart from other Firms. Rather, it is the commitment to utilize those resources and experience for the benefit of our clients. Simply put, the Watermaster will become one of our most important clients and, accordingly, will receive the priority service they deserve.

Our approach to the engagement will establish a delivery system for providing a truly exceptional level of service. Each element of that system, including staffing, audit approach, communication and coordination, will be examined and refined to fit the needs of the Watermaster.

Mr. Joseph S. Joswaik, CFO Chino Basin Watermaster March 30, 2011 Page 2

The hardest to quantify may be the relationship aspects of working with one professional services firm versus another. Because of the service delivery approach we are recommending and our history of working with many special district governmental units like the Watermaster, we are confident that our firm knows how to address the unique needs of the Watermaster.

Our staff who will be assigned to the Watermaster's audit are experienced governmental professionals that have managed numerous audits. Each of our staff members has extensive experience that allows for a new outlook to the audit with innovative suggestions to improve quality and efficiency. We believe that our references will show that we are the best selection for the Watermaster. The choice of an audit firm should be based upon several factors including but not limited to: staff retention, training programs, proactively addressing governmental industry changes, and an adherence to a strict quality control program.

We have an extremely low percentage of staff turnover and we are confident that we will provide the Watermaster with consistent staff over the contract period as the continuity of staff is as important to us as it is to the Watermaster. We will be committed to the Watermaster and believe that our audit team is the best selection for the Watermaster.

We have assisted many of our clients with the completion of their CAFR and submission to the GFOA and CSMFO for the Annual Awards programs. We are delighted to assist the Watermaster in the completion and submission of its CAFR to the GFOA for years 2011 and beyond. See copies of CAFRs and Financial Statements we have issued at the links below:

- Western Municipal Water District Large Wholesale and Retail Water District www.wmwd.com Go To: About Western Financial Info CAFR on website
- Jurupa Community Services District Water and Sewer District www.jcsd.us Go To: Finance Audited Financial Statements on website
- Castaic Lake Water Watermaster Large Wholesale and Retail Water Watermaster www.clwa.org – Go To: About CLWA – Financial Information – CAFR on website
- Monte Vista Water District Retail Water District www.mvwd.org — Go To: About Us — Departments — Finance — CAFR on website
- Victor Valley Wastewater Reclamation Authority Large Wastewater Authority www.vvwra.com Go To: Finance CAFR on website

Our proposal represents our irrevocable offer for a period of 150 days from the date of this letter to provide audit services to the Watermaster for the years ending June 30, 2011 through 2017. If you have any questions or need additional information, please contact me at (714) 527-1818 or by e-mail at <a href="mailto:Chuck@czfcpa.com">Chuck@czfcpa.com</a>.

We look forward to hearing from you soon. Cordially,

Club 3 Fell ; Co. CPA's An Accentage Copparate

CHARLES Z. FEDAK & COMPANY CERTIFIED PUBLC ACCOUNTANTS AN ACCOUNTANCY CORPORATION

## Requirements of the Annual Audit

## **Executive Summary**

The purpose and scope of our audit will be to perform a financial and compliance audit of the Watermaster's basic financial statements and supplemental schedules in accordance with generally accepted auditing standards, and the "Standards for Audits of Governmental Organizations, Programs, Activities and Functions," promulgated by the General Accounting Office (GAO) (the Yellow-Book - 2007 Revision), as of and for the years ending on June 30, 2011 through 2017. The audit will be comprised of the following elements:

#### 1. Audit of the Chino Basin Watermaster's Basic Financial Statements

The audit will be conducted in accordance with generally accepted accounting principles and governmental audit standards as promulgated by the Comptroller General of the United States.

## Management Letter

The Statement on Auditing Standards (SAS) No. 115, Communicating Internal Control Related Matters Identified in an Audit, effective for periods ending on or after December 15, 2006, establishes standards and provides guidance on communicating significant deficiencies and material weaknesses to the governance board that are related to an entity's internal control over financial reporting identified in an audit of the entity's financial statements.

## Audit Committee Letter and Meeting

The Statement on Auditing Standards (SAS) No. 114, establishes a requirement for auditors to communicate certain matters related to the conduct of the audit to those who have responsibility for oversight of the financial reporting process. This communication, often referred to as the audit committee letter, is in addition to the requirement to communicate internal control matters and matters relating to fraud and illegal acts. This letter will address the auditor's responsibilities under generally accepted auditing standards, significant accounting policies, management judgments and accounting estimates, significant audit adjustments, other information in documents containing audited financial statements, any disagreements with management, management consultation with other accountants, major issues discussed with management prior to retention, and difficulties encountered in performing the audit.

Also, Government Auditing Standards requires an additional reporting standard that auditors must follow. It requires the auditor to communicate his/her responsibility in a financial statement audit, including responsibilities for testing and reporting on internal controls and compliance with laws and regulations. It is our desire to discharge this responsibility at the front end of the audit by presentation to the Watermaster's Audit Committee or its equivalent during an Audit Committee Audit Entrance Conference.

#### Other Needs

The partner in charge of the audit will be available to attend meetings of the Board of Directors to discuss and report on the audit process and the deliverables associated with the audit. We will provide the Watermaster with accounting advice regarding subjects that could affect the financial report. We consider it our responsibility to keep the Watermaster advised, on a timely basis, of any new authoritative pronouncements of an audit or reporting nature, as well as any changes in finance-related compliance requirements as they pertain to the Watermaster's reporting responsibilities.

## **Proposer Affirmations**

- A. Charles Z. Fedak & Company, CPAs an Accountancy Corporation affirms that it is independent of the Watermaster, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.
- B. Charles Z. Fedak & Company, CPAs an Accountancy Corporation affirms that the firm has in place and will provide the required insurance coverage and Accord insurance form to the Watermaster upon acceptance of the audit engagement.
- C. Charles Z. Fedak & Company, CPAs an Accountancy Corporation affirms that the firm and all key professional staff are properly registered and licensed to practice in the State of California.
- D. Charles Z. Fedak & Company, CPAs an Accountancy Corporation affirms that it has the necessary experience to conduct high quality audits of local government and enterprise special districts in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the United States Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*.
- E. Charles Z. Fedak & Company, CPAs an Accountancy Corporation affirms that it will meet your timing requirements to begin and complete the audit of the Watermaster.
- F. Charles Z. Fedak & Company, CPAs an Accountancy Corporation affirms that it will staff the audit of the Watermaster with experienced personnel and not use these audits as training grounds for new staff and that no person designated as "key" to the project shall be removed or replaced without the prior written consent of the Watermaster
- G. Charles Z. Fedak & Company, CPAs an Accountancy Corporation affirms that has never been the subject of any lawsuits, claims of fraud, malpractice and/or disciplinary action by any State or Federal Watermaster in relation to the firm's governmental practice in its entire existence.
- H. Charles Z. Fedak & Company, CPAs an Accountancy Corporation affirms that it has been through more than three peer reviews with satisfactory results. Also, we have never been censured or disciplined from the State Board of Accountancy.
- I. Charles Z. Fedak & Company, CPAs an Accountancy Corporation affirms that we will allow the Watermaster or its designee access to pertinent Watermaster audit workpapers, financial reports and management letters.
- J. Charles Z. Fedak & Company, CPAs an Accountancy Corporation affirms that we have never filed bankruptcy, no pending litigation against the firm, no planned office closings, no impending mergers and no potential labor disputes that may impede us the ability to complete the audit for the Watermaster.

Signati	ure of Official:	
_	Charles Z. Fedak, CPA	
Title:	Principal	
Firm:	Charles Z. Fedak & Company, CPAs An Accountancy Corporation	
Date:	•	

## **Our Firm & Project Organization**

## Identification of Proposer and Geographic Location to the Watermaster

Charles Z. Fedak & Company, CPAs, An Accountancy Corporation, consists of a main office that has been located in Cypress, California since 1981. Basically, our office is about 2 to 3 miles west of Knott's Berry Farm. From 1981 to June 30, 2004, Charles Z. Fedak & Company, CPAs was a sole-proprietorship under the direction of Charles Z. Fedak. On January 1, 2005, Charles Z. Fedak & Company, CPAs incorporated into an accountancy corporation due to the firm's expanded business practices. The accountancy corporation is wholly-owned 100% by Charles Z. Fedak. The Watermaster's main contact will be Mr. Paul J. Kaymark, Governmental Audit and Consulting Senior Manager. Our contact information can be located on our cover letter letterhead.

Charles Z. Fedak & Company, CPAs is a full service firm licensed to practice in the State of California, providing auditing services for governmental and commercial enterprises, as well as extensive tax planning for domestic and international entities. Our firm also provides extensive management services for governmental and commercial enterprises. All of the work for the Watermaster will be staffed directly out of our Cypress office and will not be subcontracted out to any other firm.

Charles Z. Fedak & Company, CPAs is fully computerized in-house and utilizes IBM ® portable computers on all audit engagements. We utilize the Creative Solutions — GoSystem ® Audit Software. This software will enable us to download a data file from your financial software and upload the information into our Audit Software. We have trained many of our clients on the use of this software and they have benefited from the use of it.

## Project Organization

Our firm's philosophy is to take a team approach with our clients in the conduct of our audits. A properly developed, mutually agreeable timeline results in the most efficient audit. We want you to not only think of us as your auditor, but as a resource to be used whenever the need occurs. Also, it is our firm's philosophy to have our partners and audit managers involved in the day-to-day audit details of our clients.

The Watermaster will have an engagement partner and a governmental audit manager assigned to the audit at all times. In addition, one supervising-senior, one senior and a staff accountant (governmental auditing staff only) will be assigned to the audit. All of these team members are in the field during the time the audit fieldwork is being conducted. Each member of the team has his or her own responsibilities as follows:

The engagement partner is responsible for all services provided to the Watermaster. His main responsibilities consist of the overall planning, supervision and review of the audit testwork and preparation of the financial statements.

The governmental audit senior manager is responsible for coordinating the audit testwork and financial reporting preparation. His main responsibility will be the coordinator of the audit testwork and 50% onsite supervision and coordination of staff. Once the audit testwork is completed, he will work with the staff to complete the financial reports for the Watermaster. He will be the Watermaster's main contact throughout the year.

Our governmental audit supervising-senior, senior and staff accountant will be in the field conducting the audit testwork. Their responsibilities consist of the performance of tests of transactions, tests of internal controls and substantive procedures over the Watermaster's financial transactions and balances. Our staff will interact with the Watermaster's staff when it is convenient for them. Before discussions with your staff, we will make sure that we have all the facts so as to minimize the Watermaster's staff time requirements in providing audit assistance to us.

## Other Services Offered

## Target Audit Capabilities in General Consulting and Compliance Testing

We believe that a performance evaluation or "target audit" is an examination of an entity's department or function in order to assess efficient use of resources and program control effectiveness. Like a financial audit, a target audit involves an examination of organizational and/or departmental policies and procedures, compliance with those policies and procedures and internal controls to see how well the organization or department is meeting its standards. Target audits may address the organizational structure, finances, general management or workload and may be broad or narrow in scope.

A target audit is usually comprised of the following actions:

- Understanding certain objectives of an entity or division
- Determining current facts and conditions that reflect those objectives
- Defining problems and pointing out improvement opportunities
- Reporting of the findings and recommendations

The *core* of the target audit process is a series of interviews and other data gathering activities as determined is necessary. Once the data is gathered, certain conclusions can be made and the focus of the findings and recommendations can be prepared.

The target audit should assess the efficiency, quality and equality of certain matters within a division or function. Also, the target audit should assess the approach, design and merit of the controls and programs that are being offered and determine how these areas might be better aligned.

A well-administered target audit can provide evaluations that reflect how an organization is managing its financial and operational resources. A target audit that possesses valid and measurable objectives keeps an entity true to its purpose. Using data from the target audit to measure an entity's successes allows the entity to determine if it is meeting its fundamental objectives and adjust its efforts in order to achieve broader goals.

We have utilized this understanding in the performance of the following target audits for numerous clients:

- Board member expenditure reimbursements AB-1234 compliance
- Budgets and financial forecasts
- Check issuance and wire transfers
- Cash collection management
- Investment management
- Investment portfolio administration
- Investment policies and modifications thereto
- Analysis of investment yields to market returns
- Water and wastewater billing procedures
- Contractual agreement compliance
- Central purchasing
- Warehouse controls and inventory systems
- Card-lock fueling systems
- Inter-Watermaster cost-sharing charges and charge-backs.
- Analysis of input and access controls related to the new financial software system
- Organizational analysis of finance and accounting departments
- Accounting for development projects and fees to comply with AB-1600 revenues

## Peer Review

## Quality Control

The Board of Directors of the Watermaster can measure the quality of the opinions expressed by Charles Z. Fedak & Company, CPAs by evaluating the level of professional standards maintained by the firm as discussed in this proposal. The Board of Directors can also measure the performance of the firm by its evaluation of the firm's quality control as evidence by its participation in the profession's peer review process as well as evaluating the Firm's professional standards and quality of work ethic in discussions with the Firm's current client base in the special district industry.

We are pleased to announce the successful completion of our most recent independent quality review of our accounting and auditing practice, which included a review of both commercial and governmental audit engagements. Our Firm's governmental audit engagements were reviewed as they related to governmental agencies and other special districts in the field of governmental auditing. After a thorough study of our procedures and work practices, the reviewers concluded that our firm complies with the stringent quality control standards established by the American Institute of Certified Public Accountants (AICPA). Our firm has received an unqualified opinion in every independent quality review that it has participated in since its inception of the program by the profession.

A team of independent CPAs, who were appointed by the California Society of Certified Public Accountants, conducted the review. Using guidelines established by the AICPA, the reviewers determined that Charles Z. Fedak & Company, CPAs has an effective quality control system and that our accounting and auditing work conforms to professional standards. The firm has not had any clients who have been the subject of any desk reviews. Charles Z. Fedak & Company, CPAs has never been the subject of any disciplinary action by any State or Federal Agency in its entire existence.

Our continued participation in required periodic quality reviews, our voluntary membership in the AICPA and California Society of CPAs, as well as our continuing professional education supports our commitment to quality and our high standards for client service.

Charles Z. Fedak & Company, CPAs is an equal opportunity employer and certifies that our firm is in compliance with the Civil Rights Act of 1964, the State Fair Employment Practice Act, and all other applicable federal and state laws and regulations relating to equal opportunity employment, including Executive Order No. 11246 of June 24, 1965. Our firm is committed to affirmative action in hiring practices.

## Marcia J. Hein, CPA

807 Marble Drive Fort Collins, CO 80526

Phone and fax: (970) 282-8229 e-mail: marcia@mjh-cpa.com

System Review Report

March 5, 2010

To the Shareholder Charles Z. Fedak & Company, CPAs, An Accountancy Corporation and the Peer Review Committee of the California Society of CPAs

I have reviewed the system of quality control for the accounting and auditing practice of Charles Z. Fedak & Company, CPAs, An Accountancy Corporation (the firm) in effect for the year ended September 30, 2009. My peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. My responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on my review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at <a href="https://www.aicpa.org/prsummary">www.aicpa.org/prsummary</a>.

As required by the standards, engagements selected for review included engagements performed under the Government Auditing Standards.

In my opinion, the system of quality control for the accounting and auditing practice of Charles Z. Fedak & Company, CPAs, An Accountancy Corporation in effect for the year ended September 30, 2009, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Charles Z. Fedak & Company, CPAs, An Accountancy Corporation has received a peer review rating of pass.

Marcia J. Hein, CPA

Marcia J. Hein, CPA

## **Special District Clients Served**

## "We Are Committed to the Special District Industry!"

The following is a listing of some of our Special District Clients that our Special District Audit Teams have served for many years!

Beaumont-Cherry Valley Water District Cabazon Water District Casitas Municipal Water District Castaic Lake Water Agency Chino Basin Water Conservation District **East Orange County Water District** Hi-Desert Water District **Inverness Public Utilities District** Leucadia Wastewater District Mesa Consolidated Water District Monte Vista Water District North Coast County Water District North Marin Water District **Novato Sanitary District** Palmdale Water District Purissima Hills Water District Rossmoor/Los Alamitos Area Sewer District Santa Clarita Water Division **Summerland Sanitary District** Victor Valley Wastewater Rec Authority Water Facilities Authority - JPA Water Replenishment District Westborough Water District

> West Valley Water District Western Municipal Water District

Bear Valley Community Services District Capistrano Bay Community Services District Greater LA County Vector District Northwest Mosquito Control District Oxnard Harbor District Phelan Pinon Hills Comm Services District Pleasant Valley Recreation and Park District Public Agencies Self Insurance System Rancho Santa Fe Fire Protection District RSF - North County Dispatch - JPA Santa Maria Public Airport District Saratoga Cemetery District South Coast Area Transit Southern Cal Coastal Water Research Stallion Springs Community Services District Ventura County Resource Conservation Dist West Valley Mosquito Control District Wilmington Cemetery District

## **Professional References**

## **Experience and Technical Competence**

We have prepared a listing of some of our governmental audit clients on the previous page. We believe that this listing exemplifies that we have significant experience in conducting high quality audits of local governments and enterprise special districts. The governmental audit team that we have assembled for the Watermaster may have conducted some of these audits over the past year. Our team has significant experience in auditing water and wastewater governmental agencies.

Presented below are five client references of officials of California Special Districts and/or agencies who currently conduct enterprise type activities. Please do not hesitate to contact these references regarding our firm and the high level of service we provide.

- Mr. Ray Harton, Finance Mngr. Monte Vista Water District 10575 Central Avenue Montelair, CA 91763
- Mr. Rod LeMond, CFO
   Western Muni Water District
   14205 Meridian Parkway
   Riverside, CA 92518
- Mrs. Deborah Sousa, Dir of Fin. West Valley Water District 855 W. Baseline Road Rialto, CA 92377
- Mr. Carlos Corrales, Controller Castaic Lake Water Agency 27234 Bouquet Canyon Road Santa Clarita, CA 91350
- Mrs. Chieko Keagy, Acct. Supervisor Victor Valley Wastewater Rec Auth 15776 Main Street, Suite 3 Hesperia, CA 92345

Retail Water District Annual Audit – CAFR 909.624.0035 x 110

Water & Wastewater District Annual Audit – CAFR 951.571.7203

Retail Water District Annual Audit – CAFR 909.875.1804 x 706

Wholesale & Retail Water Agency Annual Audit – CAFR 661.297.1600 x 237

Wastewater Authority Annual Audit – CAFR 760.948.9849 x 158

## The Audit Team

## **Key Staffing**

We have included resumes of the engagement partner, governmental audit managers who will be in charge of the fieldwork for the audit. All staff assigned to the engagement for the Watermaster are licensed as Certified Public Accountants in the State of California or in the process of attaining their license.

## Engagement Partner

Charles Z. Fedak is a CPA in the State of California and has been in public accounting for thirty-eight years, having worked seven years at the national firm level before starting his own practice in January of 1981. Mr. Fedak holds a Bachelors of Science Degree in Accounting and a Masters in Business Administration from California State University, Long Beach. He has had extensive experience in the audits of governmental entities including cities, towns, and special districts while working at the national firm level as well as in our own firm.

Mr. Fedak has also participated in various tours and educational trips sponsored by the Metropolitan Water District including the southern section of the Colorado River and the northern portion of the California Delta as they both relate to the State Water Project.

## Governmental Audit Senior Manager

Paul J. Kaymark is a CPA in the State of California and has over seventeen years of experience in public accounting and auditing governmental entities. Mr. Kaymark has extensive experience in the areas of governmental and not-for-profit financial reporting through working with and advising local governmental entities and not-for-profits organizations in the Southern California area.

Mr. Kaymark has also provided significant other services to various governmental and not-for-profit entities. In these engagements, he has been involved in the strategic planning processes, design and implementation of policies and procedures manuals and operational and organizational reviews of accounting departments. He has also been involved in the implementation of performance management budgeting and planning processes, financial reviews, trend analysis, cash management practices and utility rate setting.

#### Governmental Audit Manager

Christopher J. Brown is a CPA in the State of California and has over fourteen years of experience in public accounting and auditing governmental entities. Mr. Brown has extensive experience in the areas of governmental financial reporting through working with and advising local governmental entities in Northern and Southern California.

## Governmental - Supervisor, Senior and Staff Accountants

This engagement will be staffed with our governmental audit senior manager, governmental audit supervisor and governmental audit senior at the time we perform the interim and year-end audit. Our team members are as follows:

Mrs. Melissa Ochoa, CPA - Engagement Supervisor - six years of governmental audit experience

Mr. Jeff Palmer, CPA - Senior Auditor - five years of governmental audit experience

Staff Auditors may be selected from the staff pool based on the availability of their schedules at the time of fieldwork.

#### Detailed resumes of our audit team follow

## **Resumes of Key Personnel**

## CHARLES Z. FEDAK, CPA ENGAGEMENT PARTNER

#### Education

1973 - Bachelor of Science - Business Administration: Accountancy California State University, Long Beach

1984 - Master of Business Administration California State University, Long Beach

## **Employment Record**

1/81 - Present Principal in the firm of

Charles Z. Fedak & Company, CPAs

An Accountancy Corporation

Cypress, California

2/75 - 1/80 KPMG Peat Marwick

Formerly: KMG Main Hurdman Certified Public Accountants Newport Beach, California

6/73 - 2/75 Ernst & Young, CPAs

Formerly: Ernst & Whinney & Co.,

Certified Public Accountants

Santa Ana, California

#### Work Experience

Auditing of governmental and non-profit entities as well as medium to large manufacturing, construction and service oriented corporations. Thoroughly knowledgeable in Generally Accepted Accounting Principles, Governmental Accounting, and Auditing Standards as well as the Single Audit Act. Work experience also includes tax planning and preparation at the corporate, individual, estate and trust levels.

## Business Qualifications - Associations

- ♦ Certified Public Accountant State of California
- ♦ Member of California State Society of Certified Public Accountants
- ♦ Member of American Institute of Certified Public Accountants
- ♦ Member of the National Association of Corporate Directors
- ♦ 40+ Hours Per Year in Professional Education in Auditing and Governmental Accounting

## Public Work

Member of Board of Directors – Molina Healthcare, Inc. (MOH) New York Stock Exchange since 2002

- ◆ Chairman, Compensation Committee MOH; 2002 2006
- ♦ Chairman, Audit Committee MOH; 2004 Present

## Resumes of Key Personnel, continued

## PAUL J. KAYMARK, CPA AUDIT SENIOR MANAGER

#### Education

1994 - Bachelor of Science - Business Administration: Accountancy California State University, Long Beach

## **Employment Record**

10/02 - Present

Governmental Audit & Consulting Senior Manager

Charles Z. Fedak & Company, CPAs

An Accountancy Corporation

Cypress, California

07/99 - 09/02

Governmental Audit & Consulting Manager

McGladrey & Pullen, LLP

Anaheim & Riverside, California

09/94 - 07/99

Supervising Senior – Public Services Sector

KPMG, LLP

Los Angeles & Costa Mesa, California

#### Work Experience

Over seventeen years of experience in public accounting and auditing governmental entities and not-for-profit organizations. Extensive experience in the area of governmental financial and compliance reporting. Present reviewer of comprehensive annual financial reports for the California Society of Municipal Finance Officers Financial Report Awards Program.

## Business Qualifications - Associations

- ♦ Certified Public Accountant State of California
- ♦ Member of California State Society of Certified Public Accountants
- ♦ Member of American Institute of Certified Public Accountants
- ♦ Member of Government Finance Offices Association
- ♦ Member of California Society of Municipal Finance Officers Association
- ♦ 40+ Hours Per Year in Professional Education in Auditing and Governmental Accounting

## Various Water District Client's Managed while working for KPMG, LLP in the Los Angeles office

- ♦ Metropolitan Water District of Southern California
- ♦ Imperial Irrigation District
- ♦ City of Los Angeles Department of Water & Power
- ♦ Glendale Water and Power

Mr. Kaymark has provided significant audit and consulting services to various governmental entities. In these consulting engagements, he has been involved in the strategic planning processes, design and implementation of policies and procedures manuals and operational and organizational reviews of accounting departments. He has also been involved in the implementation of performance management budgeting and planning processes.

## Resumes of Key Personnel, continued

## CHRISTOPHER J. BROWN, CPA AUDIT MANAGER

#### Education

1998 - Bachelor of Science - Business Administration: Accountancy California State University, San Bernardino

## **Employment Record**

03/05 - Present

Manager - Governmental Audit & Consulting
Charles Z. Fedak & Company
Certified Public Accountants
An Accountancy Corporation
Cypress, California

03/01 - 03/05

Supervisor — Audit & Assurance Group
Swenson Accountancy Corporation
Riverside, California

09/98 - 03/01

Senior - Governmental Audit & Consulting
McGladrey & Pullen, LLP
Riverside, California

#### Work Experience

Fourteen years of experience in public accounting and auditing governmental entities and not-for-profit organizations. Extensive experience in the area of governmental financial and compliance reporting.

## Business Qualifications - Associations

- ♦ Certified Public Accountant State of California
- ♦ Member of California State Society of Certified Public Accountants
- ♦ Member of American Institute of Certified Public Accountants
- ♦ Member of Government Finance Offices Association
- ♦ Member of California Society of Municipal Finance Officers Association
- ♦ 40+ Hours Per Year in Professional Education in Auditing and Governmental Accounting

Mr. Brown has provided significant audit and accounting services to various governmental entities. In these accounting engagements, he has been involved in the strategic planning processes, design and implementation of policies and procedures. He has also been involved in the implementation of performance management budgeting and planning processes.

## Resumes of Key Personnel, continued

## MELISSA OCHOA, CPA AUDIT SUPERVISOR

## Education

1998 - Bachelor of Science - Business Administration: Accountancy California State University, Fullerton

## **Employment Record**

11/05 - Present

Senior - Governmental Audit & Consulting

Charles Z. Fedak & Company Certified Public Accountants An Accountancy Corporation

Cypress, California

## Work Experience

Six years of experience in public accounting and auditing governmental entities and notfor-profit organizations. Extensive experience in the area of governmental financial and compliance reporting.

## **Business Qualifications**

- ♦ Certified Public Accountant State of California
- ♦ Member of California State Society of Certified Public Accountants
- ♦ Member of American Institute of Certified Public Accountants
- 40+ Hours Per Year in Professional Education in Auditing and Governmental Accounting

## Resumes of Key Personnel, continued

## JEFF PALMER AUDIT SENIOR

## Education

12/05 - Bachelor of Science - Business Administration: Accountancy & Finance California State University, Long Beach

## **Employment Record**

6/10 - Present Senior - Governmental Audit & Consulting

Charles Z. Fedak & Company Certified Public Accountants An Accountancy Corporation

Cypress, California

6/07 – 5/10 Senior - Governmental Audit & Consulting

Diehl, Evans & Company, LLP

Irvine, California

12/06 - 5/07 Staff Auditor

White, Nelson & Company, LLP

Irvine, California

## Work Experience

Five years of experience in public accounting and auditing governmental entities and notfor-profit organizations. Extensive experience in the area of governmental financial and compliance reporting.

## **Business Qualifications**

- ♦ Member of California State Society of Certified Public Accountants
- Member of American Institute of Certified Public Accountants
- ♦ 40+ Hours Per Year in Professional Education in Auditing and Governmental Accounting

## Our Approach to the Audit

## **Audit Approach**

Our Firm's audit approach is tailored to each client in the following manner:

- We understand the significant work requirements of our clients. We work with our client's schedules when scheduling segments of the audit or requesting documentation in order to minimize disruption during the audit process.
- We strive to utilize accounting support already prepared by our clients in order to avoid duplication or unnecessary requests for audit supporting schedules.
- We have developed an audit-binder strategy that has worked well with our governmental clients to analyze the audit supporting schedule that agree with the trial balance.
- Our staff is trained and familiar with government accounting and audit concepts, so you will see the difference in working with our professional staff.
- We audit various large and small governmental organizations, which has allowed us to consult with our clients on implementing various best-practices in their organizations.
- We believe constant communication is the most important part of the audit process, so we ask that if you ever have any questions about any financial, accounting or audit issues please contact us anytime throughout the year.

## Audit Planning

Planning is necessary to ensure a quality audit, efficient use of professional staff and timely delivery of reports. Adequate planning of the audit is essential to minimize disruption of the ongoing daily operations of the Watermaster. We have developed a comprehensive, efficient planning process.

We will begin the planning of the audit upon notification of award of the contract. Tasks to be accomplished during this phase include:

- ♦ We will conduct an Audit Entrance Conference with the audit/finance committee and management to discuss the scope and dates of the interim and final audit testwork, availability of the Watermaster's accounting staff, prior audit problems encountered, the extent of interim audit testwork to be performed, establishment of an overall Watermaster liaison for the audit, and arrangements for workspace and other needs to conduct the audit testwork.
- Develop the program to study and evaluate internal controls
- Conferences with the audit team and Watermaster personnel to discuss the scope and timing of the audit and anticipated areas of audit emphasis.
- Complete an analytical view of the Watermaster's year-to-date financial information and the Watermaster's budget and related materials.
- Develop and submit an interim and final audit testwork schedule for the Watermaster's approval. Analytical procedures will be utilized in planning the audit which will focus on:
  - ♦ Enhancing our understanding of the Watermaster and the transactions and events that have occurred since its last year audit; and
  - ♦ Identifying areas that may represent specific risks relevant to the audit (assessment of control risk).

Critical audit areas will be identified for purposes of sampling of transactions and other audit tests in conjunction with determining whether reliance can be placed upon the Watermaster's system of internal accounting controls.

We will be evaluating the following cycles of the Watermaster:

- Cash Reconciliation and Investment Reporting;
- ◆ Account Billing and Cash Collection of Customers User Charges;
- ♦ Cash Receipting and Posting Tax Allocations
- Capital Asset Inventory and Depreciation Accounting
- Purchasing/Accounts Payable and Cash Disbursements; and
- Payroll Accounting and Disbursement/Personnel Services.

We will identify areas of potential concern to Watermaster management.

Based upon our planning procedures we will develop levels of materiality for audit testing and develop and tailor our audit program of the Watermaster.

## Interim Audit Testwork

In conjunction with our planning of the engagement, we will perform our *interim audit testwork*. We will have evaluated the critical audit areas and assessed the audit control risk. Our review of the Watermaster's internal control structure will be by questionnaire, and procedural write-up of your accounting system.

Each of the approaches requires inquiry and observation of Watermaster personnel and will incorporate the audit requirements of SAS 99 – Consideration of Fraud in Financial Statement Audit. Comments and recommendations relating to the accounting system will be discussed with appropriate Watermaster personnel and where appropriate be included in our management letter which will be issued at the conclusion of the examination.

Additional procedures that will be accomplished during our interim audit procedures include the following:

- Review of the Watermaster's internal control structure and communication of recommendations to the Watermaster's management team concerning Watermaster policies and procedures.
- ♦ Substantive testing of audit areas where reliance can be placed upon internal control structure for audit purposes. (Minimum of 25 selections per area revenue, expenses, payroll, capital assets)
- Reviewing of minutes of the Governing Board.
- Evaluation of any unusual items noted from our analytical procedures.
- Reviewing of important contracts, debt issues, leases and joint power agreements.
- Performing required compliance and internal control testing relating to the federal grant programs of the Watermaster, if any.
- Providing the Watermaster with suggestions regarding the closing of the Watermaster's books after year end. Our assistance and communication in the closing of the Watermaster's books is expected to minimize the number of audit adjustments required after the close of Watermaster's books.

### Final Audit Testwork

After the final closing of the Watermaster's books and preparation of final trial balances and audit supporting schedule by Watermaster personnel, we will commence performing our final audit testwork. Our final examination will include analysis of critical audit areas which we deem necessary, including:

- Analysis of cash and investment balances to online bank and brokerage websites
- ♦ Analysis of bank reconciliations.
- Analysis of allocations of interest income.
- Analysis of delinquent accounts receivable balances.
- Search for unrecorded liabilities.
- Analysis of long term debt balances.
- Analysis and proper valuation of the liabilities for compensated absences.
- Analysis of support for other significant assets and liabilities of the Watermaster.
- Analysis of the proper establishment of reserves and designations.
- Analysis of significant events after year end (through the completion of our audit).
- Analysis of attorney letters for significant legal matters affecting the Watermaster's financial position.
- Analysis of revenues and expenditures and lesser significant asset and liability balances through analytical procedures and other substantive procedures as necessary.

The abovementioned analysis and inquires are only a few of the tests performed during the examination and by no means is it meant to be all inclusive.

### Audit Completion

At the completion of the audit each year, we will meet with the Watermaster's management team to review our audit findings and any adjusting journal entries. Also, we will conduct an Audit Exit Conference to discuss the completion of the audit and the reporting timetable.

## Understand the Watermaster and the Watermaster's Business

We will gather information about the Watermaster. This will include prior audit reports and current year budgets. Our understanding will include:

- External Factors affecting the Watermaster including the State and Federal regulatory environment and environmental requirements that affect the Watermaster.
- Nature of the Watermaster's Business its operations, governance, types of investments it makes and plans to make, bonded indebtedness it has or plans to finance.
- Strategies and Business Risks which may result in material misstatement of the financial statements as a whole, or individual assertions.
- Measurement and Review of Financial Performance we will determine with management those indictors management believes to be important for its management of the Watermaster.
- ♦ Internal Controls which consists of five components
  - The Control Environment
  - Risk Assessment
  - Information and Communication
  - Control Activities and
  - Monitoring

These components may operate at the entity level or the component unit business process activity level. Obtaining an appropriate understanding of internal control will require our Firm to understand and evaluate the design of all five components of internal control and determine whether the controls are in use at the Watermaster.

## Performing Risk Assessments and Other Procedures

The audit procedures we will perform to obtain an understanding of the Watermaster and its internal control are referred to as risk assessment procedures. We will use the information we obtain by performing risk assessment procedures to support our assessments of the risks of material misstatement. Our risk assessment procedures will include:

- ♦ Inquiries of management
- Analytical Procedures
- ♦ Observation
- Inspection of Documents

## Assessing the Risk of Material Misstatement

The risk of material misstatement is the risk that an account balance, class of transactions or disclosures, and relevant assertions are materially misstated. The risk of material misstatement consists of the following two components:

- ♦ Inherent Risk the susceptibility of a relevant assertion to a material misstatement that could be material, either individually or when aggregated with other misstatements, assuming that there are no related controls.
- Control Risk is the risk that a material misstatement that could occur in a relevant assertion and that could be material, either individually or when aggregated with other misstatements, will not be prevented or detected on a timely basis by the entity's internal control.

Inherent risk and control risk are the Watermaster's risks; that is they exist independently of our audit. Our risk assessment procedures will help better assess these Watermaster risks, but do not alter the Watermaster's existing inherent and control risks.

## **Assessing Versus Testing Controls**

If we have assessed controls as effective based upon our review of their design and an observation that they have been implemented (that is placed in operation) based solely on that assessment, we would not necessarily have an adequate basis for considering that *control risk* if low (or event moderate). As part of our audit strategy we would consider further evidence of the effective operation of controls through *sufficient tests of controls* to reach that conclusion.

## **Electronic Data Extraction for Audit Purposes**

Data extraction software provides us immediate visibility into transactional data within the Watermaster:

- We can analyze entire data populations and track consistency
- ♦ We can identify trends, pinpoint exceptions and highlight potential areas of concern
- We can normalize data to track consistency and view the results

### Financial Statement Level and the Assertion Level Risks

We will identify and assess the risks of material misstatement at both the financial statement level and relevant assertion level.

- ♦ Financial Statement Level Risks and Controls Some risks of material misstatement relate persuasively to the financial statements taken as whole and potentially affect many relevant accounts and assertions. These risks of the financial statement level may be identifiable with specific assertions of the class of transaction, account balance or disclosure level. These are also called Entity Level Controls.
- ♦ Relevant Assertion Level Risk and Controls Other risk of material misstatement relate to specific classes of transactions, account balances, and disclosures at the assertion level, for example, the valuation of unbilled water and bas receivables. Our risk assessment at the assertion level provides a basis for considering the appropriate audit approach for designing and performing further audit procedures, which include substantive procedures and may also include test of controls. Assertion level risks are also referred to as Activity Level Risks.

## Responding to Assessed Risks

The risk assessment process culminates with our selection of the account balances, classes of transactions or disclosures where material misstatements are most likely to occur given the unique circumstances of the Watermaster. This assessment of the risk of misstatement, which relates identified risks to what can go wrong at the assertion level, provides a basis for designing and performing further audit procedures Further audit procedures are defined as tests of controls and substantive tests. Often a combined approach using both tests of controls and substantive procedures is an effective approach.

### Identification and Communication of Internal Control Matters

The objective of our audit is to form an opinion on the Watermaster's financial statements taken as a whole. Our objective is not to identify deficiencies in internal; however when control deficiencies are identified in the course of our audit and if they constitute significant deficiencies or material weaknesses, we will communicate in writing those deficiencies to management and the Board of Directors of the Watermaster.

## **Audit Documentation**

We will document matters pertaining to each phase of the risk assessment process. The audit documentation will clearly demonstrate procedures performed, results, evidence obtained and conclusions reached.

### Consideration of Laws and Regulations

Our audit approach recognizes the importance of laws and regulations in planning the audit of a local governmental entity. As a part of the audit, our firm obtains an understanding of those laws and regulations that have a direct and material effect on the determination of financial statement amounts. We then design the audit to provide reasonable assurance of detecting material instances of noncompliance that will have a direct and material effect on the determination of financial statement amounts.

## Communication with Management and the Board

In addition to our written reports and letters, we believe an oral presentation to the Watermaster's management and the Board, if requested, to be a minimum service provided by the auditors and would be pleased to schedule a mutually convenient time for such a presentation at the conclusion of the engagement.

### Written Communication

A major benefit of employing outside auditors is the opportunity for the Watermaster's Board and management to receive comments about various aspects of their operations from qualified, independent professionals. We will issue three letters, which will give you such comments: the *Internal Control Letter*, the *Management Letter*, and the *Board Letter*.

The *Internal Control Letter* will communicate any reportable conditions we noted during our evaluation of those controls for the limited purpose of determining the nature, timing and extent of audit procedures to be performed. This letter will also contain our recommendations for any improvements in those controls, which might be needed.

The *Management Letter* will provide prioritized ideas and recommendations to help take advantage of specific opportunities to promote operational efficiency, achieve financial goals and help you improve effectiveness and efficiency within your operations

The Board Letter will communicate the auditor's responsibility under generally accepted auditing standards, significant accounting policies, management judgments and accounting estimates, significant audit adjustments, other information in documents containing audited financial statements, disagreements with management, management consultations with other accountants, major issues discussed with management prior to retention, and any difficulties encountered in performing the audit.

The preparation of these communications is an essential part of our work. Management and Internal Control Letters are authored by the senior members of the audit team, in conjunction with the partner in charge of the engagement.

Our ability to provide innovative suggestions and ideas to management sets us apart from other Firms. Our assistance centers on practical solutions, which can be implemented. A goal we have with every client is to provide management advice that will generate significant annual savings.

### Other Assistance

Providing management assistance requires more than having talented people on staff. First, we assign experienced senior level professionals to our engagements. Our client base of governmental entities and commercial companies demands broad business and industry experience, as well as technical expertise. Those talented professionals have to be exposed to clients and develop an in-depth understanding of particular situations.

Second, we actively look for opportunities to provide assistance. We try to initiate rather than respond. If we believe a situation is developing, we will approach the client, offer to investigate and provide recommendations. If a formal project to address the problem is called for, we will define the approach, execute the assignment and follow through with implementation assistance.

## Timing of Our Procedures

We understand that the Watermaster is looking for value in the professional relationship they have with their auditors. Value comes from the knowledge, experience and dedication that the auditing Firm employs. We stress employ because all of the knowledge and expertise shown on paper will have no benefit for you unless it is applied. This application equates to time spent. We have developed an audit plan that we feel will accomplish the objectives of the Watermaster and meet your special needs.

In order to accomplish our audit objectives and meet your deadlines for delivery, the sequence and timing of our procedures are critical. Interim work is to be performed during the months of April through June (District preference) of each year; year-end fieldwork to begin in August of each year, concluding by the week of August 15<sup>th</sup> of each year; and delivery of the Final auditor's opinions on the financial statements and Management Letter no later than September 30<sup>th</sup> of each year or earlier per District requirements.

In the table that follows, we provide a summary of our planned activities and their timing:

Timing	Activity (See Appendix A for more details)
April - June (schedule meeting during this period)	Conduct audit entrance conference.
During April - June each year (1 week scheduled during this period at the District's convenience)	Perform preliminary procedures including: transition efforts, initial control assessments, minute and contract/major agreement review, major transaction review, conduct EDP review, final controls assessment, determination of specific audit procedures, provide finance department with audit plan and listing of audit schedules required, conduct progress conference with key Finance personnel. Complete test for Federal Awards.
During August (1 week working days during this period)	Commence audit fieldwork and execute detailed audit plan, conduct progress conference with key Finance personnel.  Complete Single Audit Testwork, if necessary
By September 10 <sup>th</sup>	Present drafts of the Annual Financial Report Opinions, Management Report, Other Letters and conduct an exit conference.
By September 20 <sup>th</sup>	Provide final recommendations, revisions and suggestions of the District Financials.
By September 30 <sup>th</sup>	Deliver Final Opinions and then Present the Financials to Board.

## Knowledge and Understanding of Local Environment

As noted previously, the engagement senior manager and partner have strived to be experts for their clients in the water and wastewater industry. We have continuously kept ourselves apprised of the water and power issues in Southern California over the past years. Also, the Metropolitan Water District of Southern California and the Inland Empire Utilities Agency invited us to participate in the Lower Colorado River and Agricultural tours.

## Professional Education

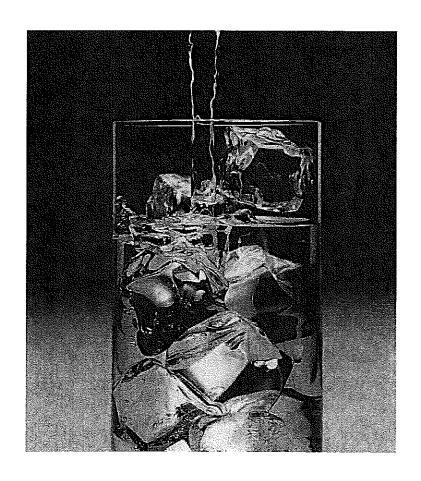
It is a requirement of the State Board of Accountancy for all public accounting firms who are involved in governmental auditing to allocate a specific portion of continuing education in governmental accounting and auditing every two years. Charles Z. Fedak & Company, CPAs has met this requirement for all staff involved with governmental accounting and auditing. The firm's strict adherence to these continuing professional education standards insures the highest quality of staff assigned to the audit of the Watermaster over the term of our agreement. Our firm also requires that all personnel at all organizational levels adhere to the independence rules, regulations, interpretations, and rulings of the AICPA, California State Society of CPAs, State Board of Accountancy, State Statute, and in some cases, the Securities and Exchange Commission and other regulatory agencies. Charles Z. Fedak & Company, CPAs has never been the object of any disciplinary action in its entire existence.

Charles Z. Fedak & Company, CPAs is independent with respect to performing the annual audit of the Watermaster. Charles Z. Fedak & Company, CPAs currently maintains errors and omissions insurance coverage in the aggregate amount of one million dollars and two million dollars general liability.

## Cost Proposal Independent Auditor Services For The



## **Chino Basin Watermaster**



## Charles Z. Fedak & Company



Certified Public Accountants
An Accountancy Corporation

6081 Orange Avenue Cypress, California 90630 (714) 527-1818 (562) 598-6565 FAX (714) 527-9154 EMAIL ozfoo@czfepa.com

March 30, 2011

Mr. Joseph S. Joswaik, CFO Chino Basin Watermaster 9641 San Bernardino Road Rancho Cucamonga, California 91730

Re: Request for Proposal for Independent Auditor Services

Dear Mr. Joswaik:

Λ

Based on our understanding of the Chino Basin Watermaster (Watermaster) our fee for audit services for the fiscal year ending June 30, 2011 is noted in Exhibit II. This fee is based on our understanding of the Watermaster's audit requirements.

Assuming there is no substantial change in the Watermaster's activities and operations, our fee for audit services for the fiscal years ending June 30, 2012 through 2017 are noted in Exhibit II, respectively.

Our estimate for out-of-pocket expenses is a separate estimate and may not be utilized in total to the amount estimated.

Again, these fees are based on the estimated costs to complete the audit. The components of this audit services fee proposal and out-of-pocket costs for the years ending June 30, 2011 through 2017 are itemized in the attached Exhibits.

Our not-to-exceed fee proposal is contingent upon our understanding of your requirements and the assistance we require as noted in our original audit technical proposal.

Additional services not included in this proposal will be based on our discounted billing rates based on the level of experience required. We would execute a separate contract for these services, if they are requested by the Watermaster.

I am authorized to make representations for Charles Z. Fedak & Company, CPAs an Accountancy Corporation and am duly authorized to sign a contract with the Authority.

Charle Table CPA		
	March 30, 2011	
Charles Z. Fedak, CPA	Date	

## Exhibit I – Proposed Hours and Our Fees

## Proposed Hours and Our Fees

We anticipate that, for the years ending June 30, 2011 through 2017, the audit of the Watermaster will approximate 300 audit hours. These hours, by major area, are summarized as follows:

Audit Steps	<u>Partner</u>	<u>Manager</u>	<u>Staff</u>	<u>Total</u>
Planning	1	2	2	5
Control Testwork	1	4	10	15
Substantive Testwork	. 2	6	30	38
Reporting	<u>2</u>	<u>8</u>	<u>10</u>	<u>20</u>
Total Hours	<u>6</u>	<u>20</u>	<u>52</u>	<u>78</u>

Working on the premise that we will be provided with a year-end trial balance, along with an audit package of reconciled balances and supporting schedules of all balance sheet accounts, we expect to perform the audit of the Watermaster at fees as stated in the attached Schedule of Professional Fees on Page 3 for the years ending June 30, 2011 through 2017, respectively.

Our fees are based on the product of the time spent on the engagement and the billing rates of the individuals assigned, plus out-of-pocket costs (such as, report reproductions, typing, postage, travel, copies, telephone, etc.). We will obtain the assistance of the Watermaster's personnel to the extent possible and otherwise endeavor to keep these charges to a minimum. We will submit progress billings monthly to your office as our work progresses, which will be due and payable thirty days from the date of the invoice.

Based upon the present size and scope of the activities of the Watermaster we expect to perform the services enumerated above at our discounted hourly rates. Our discounted hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to the audits. We have provided a breakdown of our current hourly rates, which would apply to this engagement on the attached Schedule of Professional Fees on Pages 4 to 5 of this cost proposal.

In accordance with your request for proposal, the Office of Management and Budget Circular A-128 and California State Law we will maintain our work papers for at least seven years and make them available to the Watermaster, state agencies, the General Accounting Office, and other parties upon the direction of the Watermaster.

We want the Board to understand that we will provide <u>anv</u> assistance and answer <u>anv</u> questions that the Watermaster's staff or members of the Board may have when they arise for the entire duration of our contract. We find it important to stay abreast of the Watermaster's activities and accounting issues during the entire engagement.

We would like to thank you and the Board for the opportunity to submit a proposal for the auditing services. Because of our experience in special districts and our interest in the Watermaster, we will provide you with assistance in your operations as well as meet the audit needs of the organization. We will also continually make recommendations on these and other matters that come to our attention. We are proud of the professional services we provide and encourage you to make inquiries to any of our clients about their satisfaction with our services and the quality of our staff.

## Exhibit II - Schedule of Professional Fees

Total Audit Fees By Fiscal Year		Watermaster Total Audit Service Fees	Waternaster Not-to-Exceed Estimate Out-of-Pocket Costs
Fiscal Year 2011	\$	8,600	400
Fiscal Year 2012		8,990	410
Fiscal Year 2013		9,380	420
Fiscal Year 2014		9,770	430
Fiscal Year 2015		10,160	440
Fiscal Year 2016 - OPTION Year 1		10,550	450
Fiscal Year 2017 - OPTION Year 2	_	10,940	460
Total Seven Year Contract Price	\$	68,390	3,010

Please note that any additional services requested by the Watermaster during the audit period shall be negotiated at the stated hourly rates per year as noted in the following schedules per year.

See Our Personnel Hourly Rates and Hours Estimated per Engagement on the following pages

## Exhibit III – Schedule of Fees By Hours

FISCAL YEAR 2011 Breakdown of Fees by Hours					
Division of 1 ces by Hours			Hourly		
Fiscal Year 2011 Audit of:	Hours		Rates	_	Total
Watermaster's Basic Financial Statements Partner	6	\$	150	\$	900
Manager	20	Ψ	125	Ψ	2,500
Staff	52		100	_	5,200
Total Financial Statement Audit for 2011				\$	8,600
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)				_	400
Total Maximum for 2011				\$ _	9,000
FISCAL YEAR 2012 Breakdown of Fees by Hours					
·			Hourly		
Fiscal Year 2012 Audit of: Watermaster's Basic Financial Statements	Hours		Rates	_	Total
Partner	6	\$	155	\$	930
Manager	20	Ψ	130	Ψ	2,600
Staff	52		105	_	5,460
Total Financial Statement Audit for 2012				\$	8,990
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)				_	410
Total Maximum for 2012				\$ _	9,400
FISCAL YEAR 2013					
Breakdown of Fees by Hours			TT1_		
Fiscal Year 2013 Audit of: Watermaster's Basic Financial Statements	Hours		Hourly Rates	_	Total
Partner	6	\$	160	\$	960
Manager	20		135		2,700
Staff Total Financial Statement Audit for 2013	- 52 - 78		110	<b>s</b> -	5,720 9,380
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)				Ф	
Total Maximum for 2013				<b>-</b>	420
		93 F-35	er venne utpermeer	\$ _	9,800
FISCAL YEAR 2014  Breakdown of Fees by Hours	1				
Situation in the state of stat			Hourly		
Fiscal Year 2014 Audit of:	Hours		Rates	_	Total
Watermaster's Basic Financial Statements Partner	6	\$	165	\$	990
Manager	20	ψ	140	ψ.	2,800
Staff	52		115	_	5,980
Total Financial Statement Audit for 2014	<u>78</u>			\$	9,770
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)				_	430
Total Maximum for 2014				\$ _	10,200
FISCAL YEAR 2015					
Breakdown of Fees by Hours					
Fiscal Year 2015 Audit of:	Hours		Hourly Rates		Total
Watermaster's Basic Financial Statements	Hours		Itates	-	Total
Partner	6	\$	170	\$	1,020
Manager Staff	20		145		2,900
Total Financial Statement Audit for 2015	<u>- 52</u> 78		120	s -	6,240 10,160
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)				-	440
Total Maximum for 2015				e –	
TOTAL MANUTURE TOL 7012				\$ =	10,600

## Exhibit III – Schedule of Fees By Hours – Optional Years

FISCAL YEAR 2016 - OPTIONAL YE Breakdown of Fees by Hours	AR 1	15			
Divance of the state of the sta			Hourly		
Fiscal Year 2016 Audit of:	Hours		Rates		Total
Watermaster's Basic Financial Statements				_	
Partner	6	\$	175	\$	1,050
Manager	20		150		3,000
Staff	52		125	_	6,500
Total Financial Statement Audit for 2016	78			\$	10,550
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)				_	450
Total Maximum for 2016				\$ _	11,000
FISCAL YEAR 2017 - OPTIONAL Y	EAR 2				
Breakdown of Fees by Hours					
			Hourly		
Fiscal Year 2017 Audit of:	Hours		Rates	_	Total
Watermaster's Basic Financial Statements					
Partner	6	\$	180	\$	1,080
					2 100
Manager	20		155		3,100
Manager Staff	20 52		155 130	_	5,100 6,760
· · · · · · · · · · · · · · · · · · ·	-			\$ -	•
Staff	52			\$	6,760



## **CHINO BASIN WATERMASTER**

## II. BUSINESS ITEM

B. PROPOSED FISCAL YEAR 2011-2012 BUDGET





## CHINO BASIN WATERMASTER

9641 San Bemardino Road, Rancho Cucamonga, Ca 91730 Tel: 909.484.3888 Fax: 909.484.3890 www.cbwm.org

**DESI ALVAREZ**Chief Executive Officer

### STAFF REPORT

DATE:

May 12, 2011

TO:

**Committee Members** 

SUBJECT:

Proposed Fiscal Year 2011/2012 Budget

## SUMMARY

Issue – Annual Budget for Watermaster Administration and OBMP tasks during FY 2011/2012.

**Recommendations** – Staff recommends the Committees and the Board consider approval/adoption of the Proposed FY 2011/2012 Budget.

*Fiscal Impact* – The FY 2011/2012 Proposed Budget expenses are \$6,250,583. The FY 2011/2012 Budget, as proposed, anticipates a decrease in all three expense categories of administrative costs, OBMP expenditures and OBMP project costs over the prior year "amended" budget of \$6,894,823.

### DISCUSSION

Each year, Watermaster staff conducts meetings internally and with consultants to discuss upcoming projects and anticipated work flow. As the budget is developed, the related budgeted expenses are continually refined. The current version of the budget reflects the discussions with consultants and stakeholders.

On April 7, 2011, the initial version of the proposed preliminary budget was formally presented to the Appropriative Pool and the Non-Agricultural Pool by Watermaster staff. The April 7, 2011 version contained a proposed level of expenses at \$7,170,592 with proposed assessments of \$7.62 per acre-foot for Administration and \$50.03 per acre-foot for OBMP and Implementation Projects, for a combined total of \$57.65 per acre-foot. Staff discussed the preliminary budget in both detail and in summary. The Total Assessable Production (for budget purposes) was estimated to be 106,929.500 which was based upon the actual production numbers for the first two quarters, and projected to estimate the full year's production. The "projected" Total Assessable Production of 106,929.500 acre-feet is lower than the "actual" previous year's Total Assessable Production of 114,495.915 acre-feet by 7,566.415 acre-feet or

(6.6%). It was discussed that lower production results in the current year will increase the overall assessments per acre-foot, while higher production numbers will decrease the overall assessments per acre-foot.

On April 12, 2011 Watermaster conducted the annual Budget Workshop and discussed the preliminary draft budget in both detail and in summary. The consensus of the members of the workshop was the preliminary budget required reductions in the majority of the categories to reflect current economic trends and financial challenges. It was recommended that Staff provide a detailed listing of the Wildermuth budget/projects that are required as part of the Judgement, and expenses and projects that are discretionary in nature and could be held off for a later date. It was also suggested that the legal expenses be categorized into required and discretionary expenses. The direction from the members in attendance was to develop a budget that reflected an overall assessment that was equal to or less than what was actually paid in the previous fiscal year (2010/2011). During the workshop, there was a question asked with regards to the timing of the approval of the Watermaster budget and what happens, if anything, if the Watermaster budget is not approved before the end of the fiscal year. There were also questions asked with regards to the balance of assessments and/or funds left over at the end of the fiscal year and whether those funds were used to offset assessments. Staff took the recommendations and suggestions and began the development of another version of the preliminary budget.

On April 14, 2011 the proposed budget was formally presented to the Agricultural Pool. This was the same version of the budget that was presented at the Budget Workshop on April 12, 2011.

On April 21, 2011 a revised proposed budget was formally presented to the Advisory Committee. Staff took the recommendations and suggestions from this meeting and developed another version of the preliminary budget.

On April 28, 2011 a revised proposed budget of \$6,250,583 was formally presented to the Board of Directors. This budget detailed the latest cost reductions in all sections and re-established a 30%/30% reserve for Administrative and OBMP expenses and provided an estimated amount of "Funds On Hand Utilized for Assessments". The monetary difference between the 30%/30% reserve and the estimated amount of "Funds On Hand Utilized for Assessments" was calculated to be \$200,000. The amount of \$200,000 is Staff's estimated difference between the actual assessments received vs. actual expenditures for the fiscal year 2010/2011. The amount of \$200,000 was applied to reduce the overall assessments. The April 28, 2011 version proposed assessments of \$7.34 per acre-foot for Administration and \$41.89 per acre-foot for OBMP and Implementation Projects, for a combined total of \$49.23 per acre-foot. This compares to the actual assessment from the previous year as follows:

Assessment Amounts	G&A Expenses		Total G&A, OBMP & Implementation Projects
Proposed Assessment as of April 28, 2011	\$7.34	<b>\$41.89</b>	\$49.23
Actual Assessment FY2010-2011	\$7.40	\$42.01	<b>\$</b> 49.41
Proposed Assessment vs. Actual Assessment	(\$0.06) (0.81%)	(\$0.12) (0.29%)	(\$0.18) (0.36%)

No change in the Total Assessable Production (for budget purposes) was proposed in the latest version of the budget. The estimated Total Assessable Production remained at 106,929.500 acre-feet.

### For the Administrative expenses:

- The draft budget includes 9.5 FTE approved staff positions, a reduction of one FTE from the previous budget.
- The budget includes a temporary employee for one-half year to complete the scanning project. This employee is from a temporary employment agency and is not an employee of Watermaster.
- The budget includes a 4% CPI/COLA salary adjustment and no material changes in employee's fringe benefits.
- The budget includes an increase in the CalPERS "Employer" contribution expense from 11.417% to 14.298% which is mandated by CalPERS and out of the control of Watermaster.
- The draft budget eliminates the Consulting and printing costs for the Water Auction, and eliminates the Strategic Planning Conference costs.
- Reductions in the majority of Administrative expenses compared to the FY 2010-2011 Amended Budget.
- Overall, the Administrative section is 16.3% or \$172,351 below the previous year's budget.

### For OBMP General costs:

- Meetings with staff, Wildermuth and legal counsel were held to determine where costs could be reduced or work delayed until next fiscal year.
- The total Wildermuth budget is \$2,334,051 for this fiscal year. Wildermuth provided a breakdown of costs by the categories of "Required by the Judgment" which totaled \$1,503,793 and "Discretionary" which totaled \$830,258. This allowed the Staff and committees to determine which projects needed to be continued or completed and which could be delayed until next year. Approximately \$459,374 of the "Discretionary" amount was determined to be allocated to this fiscal year's budget.
- The Watermaster Groundwater Model/Safe Yield Update project was budgeted at \$204,000.
- The proposed budget contains the legal budget of \$450,000 and a legal contingency budget of \$145,000 (which is the same budget level as the previous year).
- The balance of the Administrative Civil Liability (ACL) complaint from the California Regional Water Quality Control Board of \$25,000 is included in the budget.
- Overall, the OBMP section is 14.4% or \$245,271 below the previous year's budget.

### **OBMP Implementation Project costs:**

- The total Wildermuth budget is \$2,334,051 for this fiscal year. Wildermuth provided a breakdown of costs by the categories of "Required by the Judgment" which totaled \$1,503,793 and "Discretionary" which totaled \$830,258. This allowed the Staff and committees to determine which projects needed to be continued or completed and which could be delayed until next year. Approximately \$459,374 of the "Discretionary" amount was determined to be allocated to this fiscal year's budget.
- Reductions in the majority of OBMP Implementation Project expenses compared to the FY 2010-2011 Amended Budget.
- The Recharge Master Plan Update Implementation of \$170,000 is funded.
- The San Sevaine Channel Repair of \$245,750 is included in the budget.

- This version decreased Recharge Improvement Debt Payment of \$250,000 due to a credit from IEUA.
- The OBMP Implementation Projects section is 5.5% or \$226,618 below the previous year's budget.

In summary, the FY 2011/2012 Budget, as proposed, anticipates a decrease in total budgeted costs of \$644,240 or 9.3% below the previous year's approved budget. The final assessments will be refined when the assessment package is prepared this fall. The latest indications and estimates show the Total Assessable Production could be at levels similar to the 2009-2010 actual production.

## Actions:

May 5, 2011 Appropriative Pool – Moved to hold until June May 5, 2011 Non-Agricultural Pool – Moved to hold until June May 12, 2011 Agricultural Pool –

May 19, 2011 Advisory Committee -

May 26, 2011 Watermaster Board -



# CHINO BASIN WATERMASTER

# DRAFT BUDGET FY 2011-2012

## **APRIL 28, 2011**

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SUMMARY BUDGET - PRELIM

April 28, 2011

## CHINO BASIN WATERMASTER SUMMARY BUDGET FY 2011-2012

			7	7-04-1-0-			
	FY 09-10 June Actual	FY 10-11 December Actual	FY 10-11 Approved Budget	FY 10-11 Amended Budget	FY 11-12 Proposed Budget	Proposed vs. Amended	% Variance Proposed vs. Amended
				2	)		
4000 Mutual Agency Revenue	\$ 111,000	\$ 111,000	\$ 148,410	\$ 148,410	\$ 111,000	\$ (37.410)	(25.2)%
4110 Appropriative Pool Assessments	7,178,987	6,165,079	6,153,067	Ó	Ŋ		_
4120 Non-Agricultural Pool Assessments	225,016	343,090	355,003	355,003	251,979	(103,024)	(29.0)%
4730 Prorated Interest Income	43,420	13,929	175,010	175,010	150,010	(25,000)	
4900 Miscellaneous Income	188	0	0	0	0	0	
Total Income	7,558,612	6,633,098	6,831,490	6,831,490	6,035,583	(795,907)	-11.7%
Administrative Expenses							
	492,090	233,911	464,944	492,544	481,927	(10,617)	(2.2)%
6020 Office Building Expense	102,742	49494	101 196 E	401,196	103,369	<b>21173</b>	
6030 Office Supplies & Equip.	45,639	11,533	33,500	33,500	28,500	(2,000)	Σ
6040 Postage & Printing Costs	82,056	34,108	78,300	78,300	66,180	(12,120)	
6050 Information Services	139.782	75,953	142,200	160,200	148,020	(12/180)	•
6060 WM Special Contract Services	96,259	13,630	75,000	29,000	m mm34.000.	2000	
6080 Insurance Expense	18 986	15863	17,575	17 575	19.038	f 461	8.3%
6110 Dues and Subscriptions	16,100	21866	000 08	30 000	30.00		%0:0 0:0%
6150 Field Supplies & Equipment	89		008	E CE		(000)	7
6170 Travel & Transportation	28 828	13 836	38.160	33 160	のとローへ	(111190)	
6190 Conferences & Seminars	24 302	0570	25 L S	23 00	7 1 7 1 2 3	(500)	
nses.	7 921	B 720	22.470	22,533	23.633		
6300 Watermaster Board Expenses	43,074	23,845	50,603	50,603	56.257	:>41,J	11.2%
6500 Education Fund Expenditures	0	375	375	375	375	0	0.0%
8300 Appropriative Pool Administration	22,733	31,356	90,043	90,043	29,346	(60,697)	(67.4)%
8400 Agricultural Pool Administration	_	95,973	223,147	223,147	228,370	5,223	
8500 Non-Agricultural Pool Administration	6,596	64,475	161,686	161,686	92,486	(69,210)	2
9400 Depreciation Expense	29,103	0	0	0	0	0	%0.0
9500 Allocated G&A Expenditures	(423,428)	(211,488)	(488, 129)	(488,129)	(494,440)	(6,311)	
Total Administrative Expenses	924,428	494,637	1,060,850	1,060,450	888,099	(172,351)	(16.3)%
General OBMP Expenditures							
6900 Optimum Basin Mgmt Program	1,559,618	745,145	1,197,734	1,556,534	1,313,124	(243,410)	(15.6)%
6950 Cooperative Efforts	000'6	0	10,000	10,000	10,000	0	%0.0
9501 Allocated G&A Expenditures	141,999	52,841	142,656	142,656	140,795	(1,861)	(1.3)%
Total General OBMP Expenses	1,710,617	797,986	1,350,390	1,709,190	1,463,919	(245,271)	(14.4)%
OBMP Implementation Projects	104 977	46 779	404 219	100 819	407 369	4 AFO	4.4%
7.10.1 Flodecion Molinoling 7.10.2 In-Line Meter Installation/Naintenance	18,577	6/7'0# 7 800	612,401	66,019	66,200	ب میر ب	%c C
7102 III-Eine Meter Installation/Maintellatioe 7403 Groundwefer Ottelify Monitorina	46,037	7,602	6/0'00 6/0'00	870'00 800'000	00,032 204 068	1070	4.0%
ios Groundwarer Quality Monitoring	101,548	109,729	ZUZ, 330	202,890	204,300	1,812	0/0-1

## SUMMARY BUDGET - PRELIM

# CHINO BASIN WATERMASTER SUMMARY BUDGET FY 2011-2012

	June Actual	December Actual	Approved Budget	Amended Budget	Proposed Budget	vs. Amended	Proposed vs. Amended
7104 Groundwater Level Monitoring	363 253	103 499	336 282	287 282	280.372	(6.910)	(2.41%
7105 Recharde Basin Wafer Quality Monitori	3.679	771	4.280	4.280	3,609	(671)	(15.7)%
7106 Water Level Sensors Install	0	0	0	0	0	0	%0.0
7107 Ground Level Monitoring	354,982	217,950	815,620	657,620	538,498	(119, 122)	(18.1)%
7108 Hydraulic Control Monitoring Program	500,863	133,021	493,700	412,700	365,807	(46,893)	(11.4)%
7109 Recharge & Well Monitoring Program	9,113	7,124	8,440	9,440	11,160	1,720	18.2%
OBMP Pgm Element 2 - Comp Rechar	1,530,608	412,778	1,011,022	946,022	1,281,694	335,672	35.5%
7300 OBMP Pgm Element 3 & 5 - Water Sur	71,798	73,364	90,111	134,111	93,425	(40,686)	(30.3)%
7400 OBMP Pgm Element 4 - Mgmt Zone St	90,244	12,057	91,955	91,955	70,165	(21,790)	(23.7)%
7500 OBMP Pgm Element 6 & 7 - Coop Effo	•	43,941	146,180	116,180	23,009	(93,171)	(80.2)%
7600 OBMP Pgm Element 8 & 9 Storage Mg		18,766	64,250	45,250	45,816	366	0.8%
7700 Inactive Well Protection Program		0	1,412	1,412	1,432	20	1.4%
7690 Recharge Improvement Debti Payment	900'068	637,198	700,964	700,964	450,964	(250,000)	(35.7)%
9502 Allocated G&A Expenditures	294,429	158,647	345,473	345,473	353,645	8 172	2.4%
Total OBMP Implementation Projects	4,616,783	41983,419	4,483,583	4,125,183	3,898,565	(226,618)	(2.5)%
Total Expenses	7,251,828	3,276,042	<b>6,894</b> ,823	6,894,823	6,250,583	(644)240)	(6.3)%
Net Ordinary Income	308,784	3,357,057	(63,383)	(63,333)	(21 <b>5,000</b> )	(151,667)	(239.5)%
Other Income							
4225 Interest Income	34,990	4,632	0	0	0	0	%0:0
4210 Approp Pool-Replenishment	4,887,364	3,594,458	0	0	0	0	<b>0.0</b> %
4220 Non-Ag Pool-Replenishment		27,546	0	0	0	0	0.0%
4230 Groundwater Recharge Activity		0	0	0	0	0	0.0%
4600 Groundwater Sales	P	2,244,496			hillandayba		%0.0
Total Other Income	7,108,795	5,871,132	0	0	0	0	%0.0
Other Expense 5010 Groundwater Recharde	7.728.299	183,732	0	0	0	0	0.0%
5105 Purchase of Non-Ag Pool Water	2,166,022	0	0	0	0	0	%0.0
Total Other Expense	9,894,321	183,732	0	0	0	0	%0.0
9900 To / (From) Reserves	(2,478,034)	9,044,457	0	0	0	0	%0'0
Net Other Income	(307,492)	(3,357,057)	0	0	0	0	%0.0
Not locality	(200)	4	1000 00/ 4	(666 69) W	1000	100	/00 E/0/

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**DETAIL BUDGET - PRELIM** 

April 28, 2011

Proposed vs. Amended	0 16,424	(10,610)	30,278 (30,285)	(10,617)		1,677	(260)	456	0 17 0	?	(1,500)	(00¢'s)	00	0	0	(5.000)	(200(2)	0	0	(4,020)	(3,600)	(4.500)	(12,120)	0	800	00
FY 11-12 Proposed Budget	500 21,424	481,927	513,053 (513,053)	481,927		71,181	14,740	2,148	0 000	800.50	4,500	0 0	00	1.500	1,500	28.500		6,000	0	37,980	14,400	2,800	66,180	0	46,800	10,800
FY 10-11 Amended Budget	500 5,000	492,537	482,775 (482,768)	492,544	1	69,504	15,000	1692	707		6,000 7,400	000 000 0		1500	1500	33,500		000'9	0	42,000	18,000	2,800	78,300	0	46,000	10,800
FY 10-11 Approved Budget	500 5,000	464,937	482,775 (482,768)	464,944		69,504	15,000	1,692	2 2 2 2		6,000	00c,42 0	O C	1.500	1,500	33,500 33,500		6,000	0	42,000	18,000	2,800	78,300	0	46,000	10,800
FY 10-11 December Actual	00	272,258	264,337 (302,685)	233,911		34,908	6,337	1,095	70 757		9.00	0 0 0 0	OC	18	497	0 11,533	1	3,212	0	25,725	4,040	1,131	34,108	0	23,475	5,025
·	10,385 0	562,531	542,759 (613,199)	492,090	6	69,504	14,739	1,746	400 740	7 1.72	1,386	41,620	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		0	498		4,908	0	44,551	6,906	2,027 23,685	82,056	0	39,300 34,744	0
									]							, constant	3									
											All and a second			And the second comments of the second									<b>(D</b>			
	6016 New Employee Search Costs 6017 Temporary Services	Subtotal Wages	6018 Fringe Benefits 60199 Payroll Burden Allocated	Total 6010 Salary Costs	6020 Office Building Expense	6022 Telephone	& Janitorial	6026 Security Services 6027 Other Expense	Total 2000 Office Building Events	6030 Office Supplies & Equip.	6031.1 Copy Paper	6 6038 Other Office Equipment	6039 Office Expenses 6141 Meeting Expenses	6141.1 Meeting Supplies	6141.3 Admin Meetings	514/ Uther Admin Expenses Total 6030 Office Supplies & Equip.	BOAD Doetson & Drintling Coots	6042 Postage - General	6043 Copy Machine Lease - Other	6043.1 Ricoh Lease Fee	6043.2 Ricoh Usage & Maintenance Fee	6044 Postage Meter Lease 6045 Outside Printing	Total 6040 Postage & Printing Costs	6050 Information Services 6052 Consultants	6052.1 Park Place Computer Solutions 6052.2 Applied Computer Technologies	6052.3 Website Consulting

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DETAIL BUDGET - PRELIM

April 28, 2011

	ביואון מסמסביי	7107-1107 1				
	FY 09-10	FY 10-11	FY 10-11	FY 10-11	FY 11-12	Proposed
	Actual	Actual	Approved Budget	Amended Budget	Froposed Budget	vs. Amended
6053 Internet Services	26,380	7,495	12,400	12,400	18,420	6,020
6054 Computer Software	8.263	8,905	8,000	8,000	000.6	1,000
6055 Computer Hardware	31,095	13,735	29,000	47,000	26.000	(21,000)
6057 Computer Maintenance	0	593	0	0	1,000	1,000
Total 6050 Information Services	139,782	75,953	142,200	160,200	148,020	(12,180)
6060 WM Special Contract Services						
6060 Contract Services - Other	0	0	46,000	0	0	0
6061 Contract Services	1,620	0	0	0	0	0
6061.1 Accounting Services		0			0	0
6061.3 Rauch		9,555	00'01	00.00	15,000	5,000
6061.4 Other Contract Services	20,695	0	0	0	0	0 1
6062 Audit Services	9,075	4,075	9,000	9 000	9,000	<b>o</b> c
6003 Public Relations/Consumant	670'64		000,0		000,01	> <
6067 General Colinsel					0	0
Total 6060 WW Special Contract Services	で 1000000000000000000000000000000000000	13.83	F 75 000	29 000	34.000	5.000
D 6 6080 Insurance Expense						
တတ	15/703	15,807	17,32 <b>5</b>	17,325	18,728	1,403 57
Total 6080 Insurance Expense	15,686 Table 15,686	15,863	17,575	17,575	19,036	1,461
6110 Dues and Subscriptions 6111 Membership Dues	15,570		29,000	29,000	29,000	0 (
6112 Subscriptions					1,000	0
Total 6110 Dues and Subscriptions	16,100	21,666	30,000	30,000	30,000	Ö
6150 Field Supplies & Equipment 6151 Small Tools & Equipment	269	(16)	800	800	600	(200)
6154 Uniquiis Total 6150 Field Supplies & Fourbment	1.168	(16)	1.800	1,800	1.600	(200)
			· ·			
6170 Travel & Transportation 6170 Travel & Transportation	0	0	0	0	0	0
6171.1 CEO Vehicle Allowance	860'6	4,013	9,000	000'6	0	(000'6)
6171.2 Watermaster Mgmt. Staff Vehicle Allowance	13,860	6,620	14,400	14,400	14,400	0 (1
6173 Mileage Reimbursements	246	, t	400 360	400 360	320	(130)
6175 Vehicle Fuel	1,558	1,025	3,000	3,000	3,000	0
6177 Vehicle Repairs & Maintenance	3,917	1,970	6,000	6,000	4,000	(2,000)
April 28, 2011	DETAIL BUDGET - PRELIM	r - PRELIM			<b>LL</b> ,	Page 3 of 10

	CHINO BASIN DETAIL BUDG
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		FY 09-10	FY 10-11	FY 10-11	FY 10.11	FY 11-12	Pronosed
	,	June Actual	December Actual	Approved Budget	Amended Budget	Proposed Budget	rroposed vs. Amended
Total 6170 Travel & Transportation		28,828	13,836	33,160	33,160	21,970	(11,190)
6190 Conferences & Seminars 6191 Conferences & Seminars		18,207	8,020	11,000	11,000	16,000	5,000
6192 Training & Continuing Education		3,095	497	5,000	5,000	1,500	(3,500)
o 195. Louavegic Planning Connecence 6193.2 Conference - Registration Fee		<b>o</b> c	7,158	000'01	000'01	- -	(10,000)
Total 6190 Conferences & Seminars	•	21,302	12,139	23,000	23,000	17,500	(5,500)
6200 Advisory Committee Expenses	es	1 2 4 G			ロとあるなどに対対	0. 623	
a de la constanta	į	1,608	d.	2,000	2000	2,000	0
Total 6200 Advisory Committee Expenses	enses es	17,921	8,720	22,470	22470	23,633	1,163
6300 Watermaster Board Expenses		00, 11,				î i	
6311 Board Member Compensation		15,400 21,500	13,000	(8.500	78 500 18 500	20,000	1,734
6312 Meeting Expense		6,094	2,028	3,000	3,000	5,400	2,400
6313 Board Member Expenses		0	7		300	300	0
Total 6300 WM Board Expenses		43,074	23,845	50,603	50/803	56,257	5,654
6500 Education Fund Expenditures			375	375	375	375	0
8300 Appropriative Pool Administration	Ē					1	1
8301 VVM Staff Salaries 8312 Meeting Expenses		22,482	9,841	26,210	26.210	28,846	2,636
	oodalistada liiskuutukuutukuulkuulkuliiliiska luikuutiliiska kiristooda ooda ooda ooda ooda ooda oodaliistooda	Assawared Ministrianthamena Mahron Dentri Market	Tel Calen	63,333	To the same of the	0	(63,333)
Total 8300 Appropriative Pool Administration	istration	22,733	31,356	90,043	90,043	29,346	(260'697)
8400 Agricultural Pool Administration		10 304	10 260	72 847	22 847	2 × 286	2 439
8411 Compensation		1.900	625	2.000	2.000	2.000	î
8412 Meeting Expenses		21	115	300	300	300	0
8456 IEUA Readiness To Serve		3,846	2,406	3,000	3,000	5,784	2,784
8467 Ag-Pool Legal Service		95,287	68,205	100,000	100,000	100,000	0
8467.1 Frank B & Associates		10,612	5,885	18,000	18,000	18,000	0
8470 Ag Pool Meeting Special Compensation	tion	14,225	6,375	12,000	12,000	12,000	0
8471 Ag Pool Special Projects	·	41,262	0	65,000	65,000	65,000	0
Total 8400 Agricultural Pool Administration	itration	186,478	95,973	223,147	223,147	228,370	5,223

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DETAIL BUDGET - PRELIM

April 28, 2011

RECALIATIVA C+off	FY 09-10 June Actual	FY 10-11 December Actual	FY 10-11 Approved Budget	FY 10-11 Amended Budget	FY 11-12 Proposed Budget	Proposed vs. Amended
8512 Meeting Expense 8567 Non-Ag Legal Service	5,395 1,201 0	8,056 1,108 55,311	11,466 200 150,000	11,466 200 150,000	14,456 3,000 75,000	2,990 2,800 (75,000)
Total 8500 Non-Agricultural Pool Administration	969'9	64,475	161,666	161,666	92,456	(69,210)
9400 Depreciation Expense 9500 Allocated G&A Expenditures	29,103 (423,428)	0 (211,488)	0 (488,129)	0 (488,129)	0 (494,440)	0 (6,311)
Total Administrative Expenses	924,428	494,637	1,060,850	1,060,450	888,099	(172,351)
General OBMP Expenses						
6900 Optimum Basin Mgmt Program						
6901 OBMP - Staff 6902 ORMD - Temporary Staff	258,305	96,142	206,620	206,620	221,250	14,630
6903 OBMP - SARW Group		H	鄮	25778	11,655	(14,123)
0	3/5/29	168 220	350,336	339,336 145,000	256,209 204,010	(83,127) 59,010
6906.2 OBMP - Basin Wide Objectives 6906.4 OBMP - CEOA	18.514		o c		00	
Ana River TMDL			,		0	0
6906.7 OBMP - DataX					0	0
6907 OBMP - Reports	0	Þ	0		D	o c
6907.1 Ellison & Schneider	0	0	0	0	0	0
6907.2 Ludorff & Scalmanini		0			0	0
6907.3 VVM Legal Counsel	875,931	101,109	250,000	250,000	250,000	0
69U7.30 Peace II = CEQA 607-34 S. Archibald Dillima - Formariv OIA	00	4,018 2,526	50,000 45,000	50,000	0 000	(50,000)
6907.32 Chino Airport Plume	0	54,320	15,000	74,000	25,000	(49,000)
6907.33 Desalter Negotiations	0	146,720	0	145,000		(145,000)
6907.34 Santa Ana River Water Rights	14,368	10,595	25,000	25,000	25,000	0
6907.35 Paragraph 31 Motion	0	51,685	Ο (	73,500	40,000	(33,500)
6907.36 Santa Ana River Habitat	0	8,006	0	9,500	0	(6,500)
6907.37 Storage & Recovery, Water Auction 6007.38 Reg. Water Onelity Control Roard	00	1,184	40,000	40,000	15,000	(25,000)
6907.39 Recharde Master Plan	0	3,725	40.000	40.000	20,000	(20,000)
6907.4 WM Legal Counsel - Contingency	0	0	145,000	0	145,000	145,000
6909 OBMP - Other Expense	0	0	0	0	0	0
6909.1 OBMP Meetings	7,264	1,421	0 (	0 (	0 0	O (
ogue, 3 Obivit Other Expenses	2,841	Э	٥	)	)	כ

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DETAIL BUDGET - PRELIM

April 28, 2011

	AIL DUDGEI F	71.07-11.07 1.			•	
	FY 09-10 June	FY 10-11 December	FY 10-11 Approved	FY 10-11 Amended	FY 11-12 Proposed	Proposed vs.
•	Actual	Actual	Budget	Budget	Budget	Amended
6909,4 OBMP Other Expenses - Other	1,770	1,560	0	0	0	0
6909.5 Ad Hoc Litigation Committee	0	22	0	0	0	0
6909 OBMP - Other Expense	0	64,525	20,000	102,800	25,000	(77,800)
Total 6900 Optimum Basin Mgmt Program	1,559,618	745,145	1,197,734	1,556,534	1,313,124	(243,410)
Total 6950 Cooperative Efforts	000'6	0	10,000	10,000	10,000	0
		4	6		1	3
9501 Allocated G&A Expenditures	141,999	52,841	142,656	142,656	140,795	(1,861)
Total General OBMP Expenses	1,710,617	797,986	1,350,390	390 1,709,190	1,463,919	(245,271)
7101 Production Monitoring		nd a demokratikali di manekika da A	Limital Lingth Assent Juditalet - And Assent all Edd Mich	The second secon		
7101.1 Production Monitoring - WM Staff	103,749	46,404	102,069	102 069	106,619	4,550
7101.2 Production Monitoring - Temporary Services					0 0	<b>)</b>
6 7101.4 Production Monitoring - Engineering Services	750	37.5	750	750	750	0
Total 7101 Production Monitoring	104,977	46/779	104,219	102819	107,369	4,550
7102 In-Line Meter Installation/Maintenance	TANGENERAL INSPERIOR OF THE PARTY OF THE PAR	4 108	40.679	10.679	10 832	153
7102 5 In-1 ine Meter - Computer	6,425	-	8,000	000	8,000	0
7102.7 In-Line Meters	10,599	1,406	8,000	8,000	8,000	0
7102.8 In-Line Meter - Calibration & Testing	26,006	5,200	40,090	40,000	40,000	0
Total 7102 In-Line Meter Installation/Maintenance	48,657	7,802	66,679	66,679	66,832	153
7103 Groundwater Quality Monitoring						
7103.1 Grdwtr Quality - WM Staff	24,738	44,622	76,355	76,355	81,203	4,848
7103.3 Grawtr Quality - Engineering Services	109,759	27,847	87,008	87,008	80,507	(6,501)
7103,4 Grdwtr Quality - Contract Services	0 10 10	675	0	0 00	2,125	2,125
7103.5 Grdwtr Quality - Laboratory Services	52,8/3	30,175	30,883	36,883	30,003 2,500	0 0
/103.6 Grawfr Quality - Supplies 7103 7 Grawfr Quality - Computer Services	229	0,035 375	750	750	3,50 750	000'1
Total 7103 Groundwater Quality Monitoring	161 349	109 729	202 996	202.996	204.968	1.972
Building franch water waters in company in company		2, 5			) )  -  -  -	
7104 Groundwater Level Monitoring 7104.1 Grdwtr Level - WM Staff	103,192	42,571	90,713	90,713	93,803	3,090
7104.3 Grdwtr Level - Engineering Services 7104.4 Grdwtr Level - Contract Services (CBWM Staff)	0 0	53,888 0	706,144 1,000	1,000	500	(200)
April 28, 2011	DETAIL BUDGET - PRELIM	- PRELIM			ц,	Page 6 of 10

	EIAIL BODGEL F	71.07-1.107.1-				
	FY 09-10	FY 10-11 December	FY 10-11 Annroved	FY 10-11 Amended	FY 11-12 Pronosed	Proposed
	Actual	Actual	Budget	Budget	Budget	Amended
7104.6 Grdwfr Level - Supplies	806	332	2,500	2,500	1,000	(1,500)
7104.7 Grdwtr Level - Capital Equipment (CBWM Staff)	19,923	0	12,000	12,000	10,000	(2,000)
7104.8 Grdwfr Level - Contract Services	0	2,075	10,000	10,000	10,000	0
7104.9 Grdwfr Level - Capital Equipment	0	4,633	13,925	13,925	13,925	0
Total 7104 Groundwater Level Monitoring	363,253	103,499	336,282	287,282	280,372	(6,910)
7105 Recharge Basin Water Quality Monitoring						
7105.1 Recharge Basin Water Quality - WM Staff	2,587	771	2,780	2,780	3,009	229
7105.4 Recharge Basin Water Quality - Laboratory Services	1,092	0	1,000	1,000	200	(200)
7105,6 Recharge Basin Water Quality - Supplies	The state of the s		500	200	100	(400)
Total 7105 Recharge Basin Water Graitty Mönltöring			280	280	3,609	(671)
7107 Ground Level Monitoring						
7107.1 Ground Level - WM Staff	55	4,376	1,421	1421	1,566	145
7107.2 Ground Level - Engineering Services	176,916	15097	336,538	_	166,435	(12,103)
7107.5 Ground Level - Synthetic Aperture Kadar 7107.5 Ground Level - Lahoratory Services	onn'cs	74797	000,000		000,021	000,62 0
	82,041		351,393	351393	224,735	(126,658)
6 7107.8 Ground Level - Capital Equipment		9,329	31,268		25,762	(5,506)
71	W970	0	775	0	0	0
Total 7107 Ground Level Monitoring	354,982	217,950	815,620	657/820	538,498	(119,122)
7108 Hydraulic Control Monitoring						
7108,1 Hydraulic Control Monitoring WM Staff	6,746	1,993	6,829	6,829	7,302	473
7108.2 Hydraulic Control Monitoring Temporary Services		0		0	0 (	0
7108.3 Hydraulic Control Monitoring Engineering Services		55,869		230,322	185,656	(44,666)
7108.4 Hydraulic Control Monitoring - Laboratory Services	163,939	70,683	.170,849	170,849	170,849	0 (
7108.0 Hydraulic Control Monitoring - Supplies 7108.0 Hydraulic Control Monitoring - Contract Septices	10 330	0 4 878	0 4 700	4 700	0 000 6	0 (002 6)
Total 7108 Hydraulic Control Monitoring	500,863	133.021	493,700	412.700	365,807	(46.893)
7400 Decharas & Moli Monitorina	•	_				
7109.3 Recharge & Well Monitoring - Engineering Services	9,113	7,124	8,440	9,440	11,160	1,720
7109.4 Recharge & Well Monitoring - Laboratory Services	0	0	0	0	0	0
Total 7109 Recharge & Well Monitoring	9,113	7,124	8,440	9,440	11,160	1,720
7200 OBMP Pgm Element 2 - Comp Recharge	1	1	1	1	1	
7207 Comp Recharge - vvM Statt 7207 Comp Recharge - Engineering Services - Other	107,431	51,8/U 7,496	707'61.I	207'C!! 0	088,671	0,234
7202.1 Comp Recharge - Temp Services	0	0	0	0	0	0
7202,2 Comp Recharge - Engineering Services	604,600	0	10,320	0	10,320	10,320
April 28, 2011	DETAIL BUDGET	- PRELIM			Ω.	Page 7 of 10

	FY 09-10 June Actual	FY 10-11 December Actual	FY 10-11 Approved Budget	FY 10-11 Amended Budget	FY 11-12 Proposed Budget	Proposed vs. Amended
7202.3 Comp Recharge - Implementation	0	0	150,000	12		74,680
7204 Comp Recharge - Supplies	561	34	10,000	10,000	2,000	(8.000)
7205 Comp Recharge - Other Expenses	0	8,696	2,000	5,000	5,000	(1)
7206 Comp Recharge - Basin Program O&M	652,487	344,685	720,000	720,000	722,628	2,628
7207 Comp Recharge - Other	0 1	0	0	0	245,750	245,750
/∠us riansen Aggregate Damages Total 7200 OBMP Prim Flement 2 - Comn Recharde	1 530 608	0 0	4 044 022	0 0 0 0 0 0 0	4 284 604	0 22.6
	,,,	4 (2)	270,110,1	940,046	† 00,10N;	710,000
7300 OBMP Pgm Element 3 & 5 - Water Supply Plan - Desalter 7301 OBMP - WM Staff	TIGUR DO TO THE			14677.30是是国际	37 585	2 214
7303 OBMP - Engineering Services	48,532	41,802		91840	47,840	(44,000)
7304 OBMP - Contract Services	0	0	0	0	0	`
7305 OBMP - Supplies	103	5,881	8,000	8 000	8,000	0
7306 OBMP - Other Expense	2,561	O Windowski	O THE REPORT OF THE PERSON OF	0	0	0
lotal /300 OBIMP Pgm Element 3 & 5 - Water Supply Plan	71,798	73,364		134,111	93,425	(40,686)
© 7400 OBMP Pgm Element 4 - Mgmt Zone Strategies	8 377	2 <b>5</b> 0	10777	- - - - - - - - - - - - - - - - - - -	40 222	ය ස
7402 OBMP - Engineering Services	- 200 - 27.8		00 4 4 C	2 C	45 730	000
7403 OBMP - Contract Services			0	10 000	10.000	0 (0,04)
7404 OBMP - Supplies	THE STATE OF THE S	TANDO TENE			0	. 0
7405 OBMP - Other Expenses	1,152	1,021		1,080	2,100	1,020
Total 7400 OBMP Pgm Element - Mgmt Zone Strategies	90,244	12,057	91,955	91,955	70,165	(21,790)
7500 OBMP Pam Flament 6 & 7 - Grann Efforts (Satt Mamt		A A A THE SECOND				
7501 OBMP - WM Staff	1,194		2,780	2,780	3,009	229
7502 OBMP - Engineering Services	162,294	43,941	113,400	101,400	20,000	(81,400)
7503 OBMP - Contract Services	0	0	12,000	12,000	0	(12,000)
7505 OBMP - Other Expenses	0	0	18,000	0	0	0
Total 7500 OBMP Pgm Element 6 & 7 - Coop Efforts/Salt Mgmt	163,488	43,941	146,180	116,180	23,009	(93,171)
7600 OBMP Pgm Element 8 & 9 Storage Mgmt/Conj Use						
7601 OBMP - VVM Staff	26,702	18,692	44,900	44,900	45,266	366
700Z ODWIZ - Eligineering services 7604 ODWID - Chapling	Z,138	) (	18,000	) (	0.00	<b>&gt;</b> 0
7805 OBMD - Other Expenses	, 0 ⊂	8 6	Occ.	000	nes O	<b>,</b>
Total 7600 OBMP Pam Element 8 & 9 Storage Mamt/Coni Use	29.338	18.760	64 250	45.250	45.616	366
			<del>-</del>			
7700 Inactive Well Protection Program 7701 Inactive Well Protection Program - WM Staff	0	0	412	412	432	20
April 28, 2011	DETAIL BUDGET - PRELIM	- PRELIM			Δ.	Page 8 of 10

	CHINO BASIN WATERMASTER DETAIL BUDGET FY 2011-2012
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	•	FY 09-10 June Actual	FY 10-11 December Actual	FY 10-11 Approved Budget	FY 10-11 Amended Budget	FY 11-12 Proposed Budget	Proposed vs.
7703 Inactive Well Protection Program - Contract Services	n - Confract Services	0	0	1.000	1.000	1,000	0
Total 7700 Inactive Well Profection Program	ion Program	0	0	1,412	1,412	1,432.	20
7690 Recharge Improvement Debt Payment	bt Payment	900'088	637,198	700,964	700.964	450.964	(250.000)
9502 Allocated G&A Expenditures	, sə	294,429	158,647	345,473	345,473	353,645	8,172
Total OBMP Implementation Projects	jects	4,616,783	1,983,419	4,483,583	4,125,183	3,898,565	(226,618)
Total General OBMP & Implementation Projects	itation Projects	6,327,400	2,781,404	5,833,973	5,834,373	5,362,484	(471,889)
Total Expenses		7,251,828	3,276,042	6,894,823	6,894,823	6,250,583	(644,240)
Net Ordinary Income		306,784	3,357,057	(63,333)	(63,333)	(215,000)	(151,667)
Other Income 4225 Interest Income G 4225 Interest Income		34,890	4,632	0		0	0
,		34 990	4632	0	0	0	0
water Reptentshment Assessments 4210 Approp Pool-Replenishment							
4211 15% Gross Assessments 4212 85% Net Assessments		560,954 3,178,738	227,550 1,289,450	00		00	00
4213 100% Net Assessments		592,787	904,561	0		0	01
4214 Prior Year Adjustment 4215 Prior Year Carrvover		554.886	D C			o c	o c
4216 CURO Adjustment		0	1,172,897	0	0	0	0
Total 4210 Approp Pool-Replenishment	shment	4,887,364	3,594,458	0	0	0	0
4220 Non-Ag Pool-Replenishment 4223 Net Replenishment 4224 CURO Adjustment	<b>.</b>	9,478	24,518	00	00	00	00
Total 4220 Non-Ag Pool-Replenishment	shment	9,478	27,546	0	0	0	0
4600 Groundwater Sales 4613 Stored Water Sales Total 4600 Groundwater Sales		2,176,962	2,244,496 2,244,496	0	0	0	00
Total Other Income		7,108,795	5,871,132	0	0	0	0
April 28, 2011		DETAIL BUDGET - PRELIM	- PRELIM			ů.	Page 9 of 10

## DETAIL BUDGET - PRELIM

## CHINO BASIN WATERMASTER DETAIL BUDGET FY 2011-2012

Proposed	vs.	Amended
FY 11-12	Proposed	Budget
FY 10-11	Amended	Budget
FY 10-11	Approved	Budget
FY 10-11	December	Actual
FY 09-10	June	Actual

Other Expense
5010 Groundwater Recharge
5011.4 Replenishment Water
5011 Replenishment Water
5017 IEUA Surcharges
Total 5010 Groundwater Recharge

otal build Groundwater Recharge 15 Durchase of Non-Ad Bool Wafer

5105 Purchase of Non-Ag Pool Water

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183,732

7,728,299

183,732

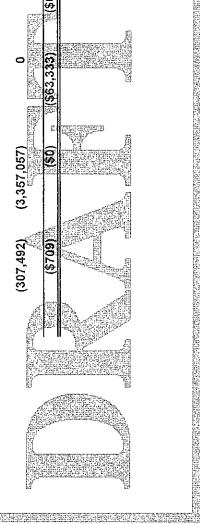
7,728,299

0

Total Other Expense 9900 To / (From) Reserves

Net Other Income

Net Income



(\$151,667)

0

0

0

9,044,457

(2,478,034)

## ACCOUNT NUMBER JUSTIFICATION CHINO BASIN WATERMASTER **BUDGET FY 2011-2012**

Budget Account Account Description Number

Comments and Information

ORDINA	ORDINARY INCOME/EXPENSE	
4000 1	4000 MUTUAL AGENCY REVENUE	
4013	Local Agency Contr - OBMP	This account represents reimbursement funds from Hanson Aggregates for damage to Lower Day Basin. Annual payments of \$111,000 to start 07/01/09 and end on 07/01/11.
4110 A	APPROPRIATIVE POOL ASSESSMENTS	
4111	Administrative Assessment	Appropriative Pool Assessments equal the Pool's share of all General Administrative Expenses levied to the Appropriators on a per acre-foot basis levied based on the prior year's production.
4111.2	OBMP Assessment	Appropriative Pool Assessments equal the Pool's share of all Optimum Management costs levied to the Appropriators on a per acre-foot basis based on the prior year's production.
4111.3	Appropriative Pool - Special Assessment	Appropriative Pool Special Assessment for legal services or other expenses such as Basin Wide Objectives. Special Assessment levied to the Appropriators on a formula based upon 50% Operating Safe Yield and 50% Averaged Production and Exchanges, as approved by the Appropriative Pool.
4112	Agricultural Pool Reallocation-Administrative Assessment	rative The Appropriative Pool and the Overlying Agricultural Pool agreed that the unproduced portion of Ag Pool's annual share of safe yield (82,800 acre-feet) would be immediately reallocated to the Appropriative Pool members provided the Appropriative Pool would pay the Agricultural Pool's share of Administrative and Special Project expenses.
4113	Agricultural Pool Reallocation- OBMP Assessment	With separate assessments levied for General Administration and Optimum Basin Management Plan and Implementation Costs, the Agricultural Pool costs charged through the reallocation levy have been separated to differentiate between the revenues from the two levies.
4115 4117 4120	Recharge Improvement Revenue P/Y Adjustments NON-AGRICUL TURAL POOL ASSESSMENTS	PARTIES.
6 d	Administrative Assessment	Non-Agricultural Pool Assessments equal the Pools share of all General Agricultural Pool based on the prior year's
6 4123.3	Non-Agricultural Pool - Special Assessment	
4124	OBMP Assessment	F-446 50
4127	P/Y Adjustments	Made up of prior year Non-Agricultural Pool production adjustments, affairly
4710	Unrealized Gain/(Loss) on investments	Interest is prorated between the pools and the Education Fund using formulae approved by the Advisory Committee and Pools several years ago. Budgeted interest
4127	P/Y Adjustments	Consists of adjustments related to prior years, if any.
4730 P	PRORATED INTEREST INCOME	Interest is prorated between the Pools and the Education Fund using formula approved by the Advisory Committee and Pools several years ago.
6010 S	SALARY COSTS	
6011	WM Staff Salaries & Payroll Burden	Expenses related to administrative start hours and costs not related to a particular project.
6012	Payroll Services	Expenses related to processing of bi-weekly payroli and preparation of quarterly and annual tax returns, including calendar year-end W-2 processing.
6013	Human Resources Services	Expenses related to processing of flexible spending medical and dependent care accounts, along with personnel consulting services.
6016	New Employee Search Costs	Expenses related to hiring of new staff, (i.e. employment postings with Monster.com, CareerBuilder, local newspapers, etc.),
6017	Temporary Services	Expenses related to hiring temporary staff from an Employment Agency (i.e. special projects, maternity leaves, extended sick teaves, etc.).
6018	Fringe Benefits	Benefits paid to employees such as employer and employee portions of CaIPERS retirement, Medicare payroll taxes, medical, dental, vision, vacation, sick leave, holidays, workers compensation insurance premiums, life Insurance premiums, short and long term disability premiums, state unemployment insurance.
60199	Payroll Burden Allocated	Fringe benefits allocated to salary costs.

# CHINO BASIN WATERMASTER ACCOUNT NUMBER JUSTIFICATION BUDGET FY 2011-2012

Budget Account Account Description Number

Comments and Information

6020 C	OFFICE BUILDING EXPENSE	
6021	Office Lease	Lease for Watermaster office.
6022	Telephone	Telephone expense includes office telephone system, cellular phones for management and field staff along with conference call service.
6024	Building Repairs & Janitorial	This account covers monthly janitorial and housekeeping service, along with repairs and maintenance requests for the office.
6026	Security Services	After business hours and weekend building alarm monitoring services for the office building.
6027	Other Expense	Expenses to this category include office building improvements.
0609	OFFICE SUPPLIES & EQUIPMENT	
6031.1	Copy Paper	This budget item covers the cost of copy paper for the printers, copy machines, etc.
6031.7	Other Office Supplies	This budget item covers the cost office supplies which includes: stationary, envelopes, checks and other miscellaneous office supplies.
6038	Other Office Equipment	This budget item covers the cost of office equipment not included in Other Office Supplies (6031.7) referenced above.
6039	Office Expense	and the second to constitute the second of t
6141	Meeting Expenses	Expenses charged to this category include administrative meeting expenses, food, refreshments, etc.
6141.1	Meeting Supplies	Expenses charged to this category include administrative meeting supplies.
6141.3	Admin Meetings	Expenses charged to this category include administrative meeting expenses, conference calls, etc.
6147	Other Admin Expenses	This budget item covers the cost of administrative meeting expenses not included in other categories of 6141 listed above.
6040 F	POSTAGE & PRINTING COSTS	
6042	Postage	the cost of mailing or shipping all meet
		Charges also midd Feders. Unlied Photos Service Service well as US postage.
ੂ 8 P10	Copy Machine Lease - Other	This account covers the cast of leasing copy machines as well as the casts for copies exceeding the minimum number per month/year as stipulated in the lease
0 6043.1	Ricoh Lease Fee	Trils account covers the cost of teasing the Ricoln stoy machines from Intaging Plus.
6043.2	Ricoh Usage & Maintenance Fee	This account overs the usage charges (per page charge) and maintenance fees for the Richt copy machines from Imaging Plus.
6044	Postage Meter Lease	Edit Postage meter costs includes the annual least hees, quarted these trades and postage meter increditing replacements.
6045	Outside Printing	Printing jobs done by outside printers and include the Annual Report, blueprints, special area street maps, color prints and emergency printing when our in-house copiers are down for repairs, etc. Also includes printing of color brochures and annual financial statements.
6050	INFORMATION SERVICES	
6052	Computer Consultant Support Services	
6052.1	Park Place Computer Solutions	Weternesters II consultant who maintains the computer network and workstations, ensuring proper backups, and recommends system improvements.
6052.2	Applied Computer Technologies	Watermaster's database consultant who maintains the numerous databases.
6052,3	Website Consulting	Watermaster's website consultant who maintains, updates and ensures the website www.cbwm.org is operational and maintained with current information.
6053	Internet Services	Miscellaneous website maintenance costs & T-1 internet connections.
6054	Computer Software	Costs include new software, software upgrades and annual software licenses.
6055	Computer Hardware	Costs include new computer hardware, upgraded computer hardware, servers, printers, back up power suppiles, monitors, etc.
6057	Computer Maintenance	Costs include the maintenance and repair of computer hardware, servers, printers, etc.

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# CHINO BASIN WATERMASTER ACCOUNT NUMBER JUSTIFICATION **BUDGET FY 2011-2012**

Account Description Budget Account Number

Comments and Information

0909	6060 WATERWASTER SPECIAL CONTRACT SERVICES	
0909	Contract Services - Other	EXDENSE Category Used to capture the Watermaster consultants who dayalon and implement strategic plans, dayalon knockurgs, and doubt amond
6061	Contract Services	Forest englishments the Vivientinasie constraints and the Vivientinasie constraints and design reports.
6061.1	Accounting Services	Expense category used to capture the Watermaster special consultants who special prement special plans, projects and activities. Expense category used to capture the Watermaster special consultants who specialize in Accounting related centres
6061,3		Expense category used to capture the Watermaster consultant who specializes in the Annual Report greation, development and surhmission
6061,4	Other Contract Services	Expense category used to capture the Watermaster consultants who develop and implement strategic plans, develop prochures, and design reports
6062	Audit Services	Services provided by the audit firm to ensure compliance and field work related for the annual financial statement and it
6063	Public Relations Consultant	Watermaster retains outside consultants on a per contract basis as our Public Relations Consultant, to keep us up to date regarding relevant legislative issues.
6064	Consultant Services/Water Auction	Watermaster retains outside consultants on a per contract basis as our representative in regards to the activities of the Water Auction.
6067	General Counsel	Watermaster's general counsel expenses related to personnel and non-project specific matters.
0809	INSURANCES	The support of the su
6085	Business Insurance Package	All insurance policies are now included under Business Insurance Package, including auto & general liability.
9809	Position Bond Insurance	Insures key positions for risk of misappropriation and/or fraud,
6110	DUES & SUBSCRIPTIONS	
6111	Membership Dues	Watermaster memberships Include: American Water Works Assoc Research Foundation, Association of California Water Agencies, Association of Ground Water
	6. S. 152	Agencies, California Groundwater Coalition, American Groundwater Trust. Southern California Water Committee, Water Education Foundation and the Groundwater Resources Association.
6112	Subscriptions	Wetermaster subscribes to several trade journals and the local newspaper.
- 6150 P	FIELD SUPPLIES & EQUIPMENT	
6151	Small Tools & Equipment	Small tools and equipment inditides any tool which might be required while working in the fleid.
01	Uniforms	Tishirts, poloshilds, nats and lackers, are provided to staff with Watermatter Blogo to wear while in the field and while representing Watermaster. This line item also impludes work books for the field staff.
6170	TRAVEL & TRANSPORTATION Travel & Transportation	Travel and transportation costs related to Watermasster Edisiness: not related to conferences and seminars.
6171.1	CEO Vehicle Allowance	Employment agreement provides the Chief Executive Officer a vehicle allowance of \$750 per month. For FY 2011/201, the vehicle allowance is included as part of the
	e de la companya de l	
6171,2	Watermaster Mgmt, Staff Vehicle Allowance	wance Employment agreement provides the Watermaster management staff receive \$400 per month.
6173	Mileage Reimbursements Public Transportation	Reimbursements paid to Watermaster employees' for use of personal vehicles for Watermaster business at the federally approved rate per mile. Cost of tolls and transponders for Watermaster Vehicles on the toll-roads (Transportation-Contidor Apendy and 94-Express Lanes) in Orange County.
6175	Vehicle Fuel	Fuel expenses for Watermaster owned vehicles.
6177	Vehicle Repairs & Maintenance	Covers repairs and maintenance to Watermaster's vehicles.
06190	CONFERENCES & SEMINARS	
6191	Conferences & Seminars	Costs associated with staff attending conferences or seminars for information, training, or making presentations regarding the Chino Basin Watermaster activities.
6192	Training & Continuing Education	Attendance at training and continuing education for Watermaster staff.
6193.1	Strategic Planning Conference	Costs associated with the annual Strategic Planning Conference (site location fee, catering, supplies, brochures, etc.).
N	Conference - Registration Fee	Registration fees for the Strategic Planning Conference.
	ADVISORY COMMITTEE EXPENSES	
6201	WM Staff Salaries	Salary and burden costs of WM staff in attending and preparing for Advisory Committee meetings.
6212	Meeting Expense	Advisory Committee meetings are normally scheduled to cover the lunch hour so that members are absent from their normal jobs the least amount of time possible. To
		accommodate in members, a tanciformation at served. Those related costs are related in this account.

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## CHINO BASIN WATERMASTER ACCOUNT NUMBER JUSTIFICATION BUDGET FY 2011-2012

Budget Account Account Description Number

Comments and Information

6300	WATERMASTER BOARD EXPENSES WM Staff Salaries	Saiary and burden costs of WM staff in preparing for and attending Watermaster Board Meetings.
6311	Board Member Compensation	Board Members are entitled to, but may walve, compensation for each day of service. Those who have not walved, receive \$125 per day served at various meetings including Board meetings, Committee meetings and other water agency meetings, including conference calls.
6312	Meeting Expenses	Board and Committee meetings may be scheduled to cover the lunch hour so that attendees are absent from their normal jobs the least amount of time possible. If this occurs, a luncheon and/or refreshments are served. Those related costs are reflected in this account.
6313	Board Member's Expenses	Board Members are entitled to receive reimbursement for expenses incurred on behalf of Watermaster business. Upon request, mileage is reimbursed to any Board Member using a personal vehicle for Watermaster business.
6200	EDUCATION FUND EXPENDITURES	This account disburses funds from the educational account as directed.
8300	APPROPRIATIVE POOL ADMINISTRATION AND SPECIAL PROJECTS	VAND SPECIAL PROJECTS
8301	WM Staff Salaries	Salary and burden cosis of WM staff in attending and preparing for Pool Meetings, and any other Appropriative Pool administrative activity.
8312	Meeting Expenses	The fight covers the edition expenses, including the cost of refreshments.
8367	Legal Services	This item covers the legal services for the Appropriative Pool legal counsel.
8400	AGRICULTURAL POOL ADMINISTRATION AND SPECIAL PROJECTS	AND SPECIAL PROJECTS
8401	WM Staff Salaries	Salary and burden costs of WM staff in attending and preparing for Pool Meetings, along with any other Agricultural Rool administrative activity.
8411	Compensation - AG Pool Members	Ag Pool Members are reimbursed \$125 for each Pool, Committee or Board Meeting attended. \$25 of the \$125 is coded to this category with the additional \$100 coded to
-		Washington Table 1 and the second sec
8412	Meeting Expenses	This account obviors meeting experitees not to cook of refreshments.
8456	IEUA Readiness To Serve	机槽nd Empte Utilities Agency implemented a 'Reagingse) To Serve' charge againg Watermaster Continue provision of service to the land in the Agricultural preserve.
1 c	Agricultural Pool Legal Services	The Agricultural Pool retains its own begal council to represent them in all Watermaster matters.
0 8467.1	Frank B & Associates	The Agricultural Rool has contracted with a water management consultant to assist them in following Watermaster adjuites important to the Agricultural Pool.
2 8470	Ag Pool Meeting Special Compensation	See account #84 11 for details
8471	Ag Pool Special Projects	This item covers any special projects that the Agricultural Bein approves thinks to be expended towards.
8200	NON-AGRICULTURAL POOL ADMINISTRATION AND SPECIAL PROJECTS	TION AND SPECIAL PROJECTS
8501	WM Staff Salaries	Salary and burden costs of WM staff in attending and preparing for Pool Meetings, along with any other Non-Agricultural Pool administrative activity.
8512	Meeting Expense	This Item covers meeting expenses, including the cost of refreshments.
8567	Non-Ag Legal Service	The Non-Agricultural Pool retains its own legal council to represent them in all Watermaster matters.
9500	9500 ALLOCATED G&A EXPENDITURES	Administrative overtiead the is allocated to oath Pend Projections as a percentage of total Watermanian salanes

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# ACCOUNT NUMBER JUSTIFICATION CHINO BASIN WATERMASTER **BUDGET FY 2011-2012**

Description Account Account Number Budget

6900 OPTIMUM BASIN MANAGEMENT PROGRAM

Comments and Information

0069	OPTIMUM BASIN MANAGEMENT PROGRAN GENERAL ENGINEERING	OPTIMUM BASIN MANAGEMENT PROGRAM - This work includes general engineering services requested by Watermaster to support implementation of the OBMP. The current budget request includes general, non-project specific as well as ad hoc requests for services and data requests promoting the ongoing efforts to implement the OBMP. Hems include all aspects of preparing reports as required by the OBMP including the State of the Basin Report and the conditions subsequent pursuant to Judge Gunn's December 21, 2007 court order approving Peace II.
6901	OBMP - WM Staff	Salary and burden costs of WM staff in performance of OBMP activities and projects.
6903	OBMP - SAWPA Group	Basin Monitoring Pian TaskForce with SAWPA
9069	OBMP - Engineering	Costs associated with the OBMP project by Wildermuth Environmental, Inc.
6906.1	OBMP - Watermaster Model Update	Costs associated with updating the OBMP model by Wildermuth Environmental, Inc.
6906,2	OBMP - Basin Wide Objectives	Expense category to capture basin wide objectives as determined by the Appropriative Pool and other committees.
6907.3	WM Legal Counsel	Watermaster legal counsel expenses for the three Pools, the Advisory Committee and the Board meetings, projects, activities, etc.
6907.30	Peace II - CEQA	Watermaster legal expenses related to the Peace11 - CEQA.
6907.31	S. Archibald Plume - Formerly OIA	Watermaster legal expenses related to the S. Archibaid Plume, formerly known as the Ontario Airport Plume.
6907.32	Chino Alrport Plume	Watermaster legal expenses related to the Chino Airport Plume,
6907.33	Desaiter Negotiations	Watermaster legal expenses related to the Desalter Negotiations,
6907.34	Santa Ana River Water Rights	மாறா∰ateriegateriegate regensesstelated to the Santa Ana, giver Water Rights மாளாராளம் நார்கள் நார்கள் நார்கள்
6907.35	Paragraph 31 Motion	Watermasie/legal expenses related to the Paragraph 3 Motion and Appeal
6907.36	Santa Ana River Habitat	Watermaster legal expenses related to the Santa Ana River Habitat.
<b>T</b> 6907.37	Water Auction	Watermaster legal expanses related to the Water Audion.
6907.38	Regional Water Quality Control Board	Watermaster legal expanses reliabed to the Regional Water Quality Control Board:
6807.39	Recharge Master Plan	Watermaster legal expenses related to the Recharge Master Plan.

Expense category to capture other expenses related to the OBMP project (i.e. Regional Board fine and additional ogsis related to the water softener exchange program Matermannia legal expense, contribution to carrionly be allocated to the current fiscal year budget by submitting a budget transfer request through the three Pools, the On an ad hoc basis, Watermaster and other agencies agree to share the costs of various projects that will benefit both parties. ed to the S. Archibaid Plume, formerly known as the Ontario Airport Plume. to the Regional Water Quality Control Board ed to the Santa Ana, River Water Rights, ed to the Paragraph 31 Motion and Ap dito the Santa Ana River Habitat. Watermaster legal expenses related to the Recharge Magter Plan. ed to the Desalter Negotiations. ed to the Chino Airport Plume. ad to the Water Audign. Advisory Committee and the Board for approval through IEUA) 

Will Legal Counsel - Contingency

6907.4

OBMP - Other Expenses

6950 COOPERATIVE EFFORTS

Administrative overhead that is allocated to OBMP and Project jobs as a percentage of total Watermaster salaries. 7000 OPTIMUM BASIN MANAGEMENT PROGRAM MAPLEMENTATION PROJECTS 9501 ALLOCATED G&A EXPENDITURES

Watermaster staff collects and processes production information for the approximately 580 wells within the Basin, including approximately 200 Appropriator wells, 16 Noneach year and other maintenance and repairs are required. Each calibration is expected to cost \$200. Approximately 12 broken meters are expected to be replaced this readings to Watermaster. The data is Inputted into a production database that is updated quarterly, and is used at the end of the fiscal year to provide essential data for Approximately 270 in-line flow meters are now installed on the previously unmetered private wells. Approximately half of all Ag and Non-Ag meters must be calibrated Ag wells, and approximately 370 private wells. Watermaster staff read the meters for the private wells, while the Appropriators and Non-Ag parties report their meter Computer services are for the subscription for parcel lot information (split 50/50 with account 7103 - Groundwater Quality Monitoring). fiscal year, as these wells are expected to remain for at least another 12 months. the Assessment Package. Production Monitoring - Computer Services IN-LINE METER INSTALLATION PRODUCTION MONITORING 7101.1 7101.2 7101.3 7101.4 7102.5 7102.7 7102.8 7102.1

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# CHINO BASIN WATERMASTER ACCOUNT NUMBER JUSTIFICATION RIDGET FY 2011-2012

BUDGE! FY 2011-2012		Comments and Information	
Budget Account	Account Description	Number	

7103.1 7103.3 7103.5	GROUNDWATER QUALITY MONITORING	Pursuant to the OBMP & Peace Agreement, Program Element 1 includes the development and implementation of a comprehensive groundwater quality monitoring program. Previously, Watermaster annually collected water quality data from approximately 200 private wells and obtained other water quality data from other cooperators so that approximately one-third of the active wells were sampled every third year. Other cooperators include members of the appropriative and overlying non-agricultural pools, the Regional Water Quality Control Board, the Department of Toxic Substances Control, the United States Geological Survey, the Orange County Water District and others. The key well monitoring program has now been implemented. Approximately 125 wells are included within the water quality key well program, with approximately 80 wells being sampled and analyzed each year. This monitoring activity is a requirement for the Chino Basin to receive TDS and Nitrogen objectives based on maximum beneficial use. The ad hoc Water Quality Committee oversees the surface water and groundwater quality programs to ensure that necessary data are collected to effectively manage the Basin.
7103.4	Groundwater Quality Monitoring - Contract Services	Contract services for this category include pumping of monitoring wells, the installation of access spigots on wells as necessary, and highway signs.
7103.6 7103.7	Groundwater Quality Monitoring - Supplies Groundwater Quality Monitoring - Computer	Required supplies for this line Item include sampling equipment such as piping and valving, and well as the rental of equipment for monitoring well testing. Computer services are for the subscription for parcel lot information (split 50/50 with account 7101 - Production Monitoring).
7104.1	Services GROUNDWATER LEVEL MONITORING PROJECT	Pursuant to the OBMP and Peace Agreement, Program Element 1 includes the development and implementation of a comprehensive groundwater-level monitoring program. The key well monitoring program has now been implemented. For the key well program, about 75 wells are measured.
		by transducers, about 210 wells are measured by municipal well owners (which are collected by Watermaster staff) and about 100 wells are measured by cooperators. Cooperators Include members of the appropriative and overlying non-ag pools, RWQCB, DTSC, USGS, OCWD, and others. All data is checked for reasonableness with regard to historical data at the well, converted from depth-to-water to groundwater-level elevation, and compiled into a centralized database. The majority of this effort is concentrated in the southern half of the basin to support Desalter/HCMP monitoring programs. This data is analyzed in time series charts and maps annually to support the annual State of the Basin Report.
7104.6 <b>d</b> 7104.7	Groundwater Level Monitoring - Supplies Groundwater Level Monitoring - Capital	Required supplies for this category module sounder replacement lines, rubber gloves, distilled water and fittings for this category module transducers and transducer download cables purchased by Watermaster staff.
7104.4	Equipment Groundwater Level Monitoring - Contract Services Groundwater Level Monitoring - Capital	Cohract services for this category liptude the construction of the services for transducers (not otherwise enclosed in structures) and ground-level surveys of well reference politist.  Cabital equipment our transed by the Wildermuth Environmental, inc. staff.
7105.1	Equipment BASIN WATER QUALITY MONITORING	Pursuant to the OBMP & Peace Agreement, Program Element 1 also includes the surface water quality monitoring apparam. Work in this line item previously included measuring water quality at recharge and flood retention basins within the Chino Basin. This was typically done during the rainy season only, approximately 3-4 samplings per basin per year. Enough data has now been collected and catalogued for this activity and only minor amounts offmoney are now budgeted for use on an as-needed basis.
7105,6	Basin Water Quality Monitoring - Supplies	Required supplies for this line item include rubber gloves, sample bags, tools, and field lab equipment
7107.1 7107.2 7107.3 7107.5		Pursuant to the OBMP and Peace Agreement, Program Element 1 also includes the development and implementation of a ground-level monitoring and testing program. Watermaster is interested in determining how much, if any, subsidence has occurred in the Basin and in monitoring the effectiveness of the OBMP in minimizing It. Data is collected from a network of ground elevation stations (surveys), from a multi-plezometer and from a dual borehole extensometer in the subsidence-prone area (mainly Management Zone 1). Satellite imagery (inSAR) will also be collected and analyzed for subsidence. Watermaster is implementing these efforts as part of the MZ1 Subsidence Management Pian.
•		A pump test at a well owned by the City of Chino Hills will be performed, as well as installation of a new cable extensometer and a survey in the CCWF area.
7107.8 7107.9	Ground Level Monitoring - Capital Equipment Ground Level Monitoring - Supplies	Capital equipment purchased by the Wildermuth Environmental, Inc. staff. Miscellaneous supplies for this line Item.

## Page 7 of 8

# CHINO BASIN WATERMASTER ACCOUNT NUMBER JUSTIFICATION BUDGET FY 2011-2012

Budget Account Account Description Number

Comments and Information

		The state of the s
7108.1 7108.2 7108.3 7108.4 7108.6	HYDRAULIC CONTROL MONITORING PROGRAM	As part of the Basin Plan, a monitoring plan to evaluate the state of hydraulic control in the southern end of the basin has been developed. Hydraulic control to maximize the safe yield of the basin. Watermaster, OCWD and the Regional Board have developed a monitoring plan to assess the state of hydraulic control to provide information to Watermaster to manage future production and recharge. Samples are collected from stations along the SAR every-other-week for water quality analyses. Stream flow measurements are also collected from stations along the SAR. Four near-river wells are monitored monthly and 21 HCMP SAR wells are monitored annually. Water discharge and quality data area collected from all POTWS and other non-tributary dischargers between the Riverside Narrows and below Prado dam. This monitoring activity is a requirement for the Chino Basin to receive TDS and Nitrogen objectives based on maximum beneficial use.
7108.9		A 2011 aerial photograph of the Chino Basin will also be purchased.
7109.3 7109.4	RECHARGE AND WELL MONITORING PROGRAM	Engineering services to review quarterly and annual reports for Chino Basin Recycled Water Groundwater Recharge Program.
7201 7202	OBMP PROGRAM ELEMENT 2 COMPREHENSIVE RECHARGE PROGRAM	This budget category includes the start of the Recharge Masfer Plan implementation, GRCC participation and recharge basin O&M (a shared cost with IEUA).
7202.1 7202.2 7202.3 7203 7204 7205		
7206	OBMP Program Element 2 - Basin Program	
2304 1304 P10	OBMP PROGRAM ELEMENTS 3 & 5-WATER SUPPLY PLAN - DESALTER	The expenses in this budget.
7306 7306 7401 7402 7403 7404	OBMP PROGRAM ELEMENT 4 - MANAGEMENT ZONE MANAGEMENT SONE MANAGEMENT STRATEGIES	Pursuant to the OBMP and Reace Agreement Watermastering developed a long-term management plan for MZ1. Watermaster and the Court approved the MZ1 Subsidence Management Plan in FY 2008-2009 and continued in years thereafter, adapting the plan as new data and understanding dictates. Data collected and analyzed will be presented and discussed at the Subsidence Technical Group meetings.
7501 7502 7503 7505	OBMP PROGRAM ELEMENTS 6 & 7 T COOPERATIVE EFFORTS AND SALT	Pursuant to the OBMP and Peace Agreement, Watermaster will complete specific activities to improve water quality monitoring and analyze the effectiveness of the OBMP to accomplish its goals. The work in this line item includes coordinating the Water Quality committee activities coordinating with RWQCB and DTSC on several groundwater plumes including Woo plumes potentially emanating from the South and the Stringfellow perchlorate plume, which has now reached the Santa Ana River, the Basin Monitoring Task Force pursuant to Watermaster's Maximum Benefit obligation, and participating in the
		TAMOL SOUND AND Bloom Object O

Pursuant to the OBMP and Peace Agreement, Watermaster is responsible for inactive wells that have not been property abandoned. Watermaster equips inactive wells with devices that meet the requirement of well abandonment to protect the integrity of the groundwater. These devices also allow for access to the well for monitoring purposes, if necessary. This fiscal year, approximately two or three inactive wells will need to be equipped with such devices. Repayment of debt as agreed to in contract with Inland Empire Utilities Agency for improvement of recharge basins within the Chino Basin. This expense is to be paid by plume, which has now reached the Santa Ana River, the Basin Monitoring Task Force pursuant to Watermaster's Maximum Benefit obligation, and participating in the This budget category includes Watermaster's effort to expand the existing DYY Program and to develop new groundwater storage programs. This budget category includes laboratory costs for split-sample analyses with ABGL of the South Archibaid Plume. TMDL process for Santa Ana River, Chino and Mill Creeks. RECHARGE IMPROVEMENT DEBT PAYMENT NACTIVE WELL PROTECTION PROGRAM OBMP PROGRAM ELEMENTS 8 & 9 --CONJUNCTIVE USE PROGRAMS STORAGE MANAGEMENT AND

9502 ALLOCATED G&A EXPENDITURES

7690

7503

7601 7602 7604 7701

Administrative overhead that is allocated to OBMP and Project jobs as a percentage of total Watermaster salaries.

# ACCOUNT NUMBER JUSTIFICATION CHINO BASIN WATERMASTER **BUDGET FY 2011-2012**

Description Account Account Budget Vumber

Comments and Information

# SUPPLEMENTAL & REPLENISHMENT WATER INCOME AND EXPENSES

App Pool Replenishment Assessments

4210

15% Gross Assessments 85% Gross Assessments 100% Net Assessments

Water rights were assigned in the Judgment entered in 1978. It established the terms and conditions regarding replenishment water and how the assessments would be Replenishment water is a "pass-thru" expense meaning all amounts overproduced by an agency are billed to them at the rate Watermaster pays for the cost of the water, levied to cover the water for each pool. No amounts are budgeted in this category as Watermaster is unable to determine what the overproduction will be at year, if any plus fees.

Certain Appropriators under the Judgment have 15% of the cost of replenishment water required by their group and 85% of the cost is paid by the appropriator overproducing water in the prior year. Other Appropriators have the obligation to pay 100% of the costs of replacing any overproduced water.

Costs levied against the 15%/85% group for replacing water,

Costs levied against the 15%/85% group for replacing water.

Costs levied against those subject to 100% assessments for replacing water.

Cumulative Unmet Replenishment Obligation (CURO).

Non-Agmembers (primatily industrial producers) are required to replace any water produced which exceeds the has ligned water rights.

Sale of stored Non-Ag water to the Appropriators.

Von-Ag Pool Replenishment

**CURO Adjustment** 

4216 4220 4613

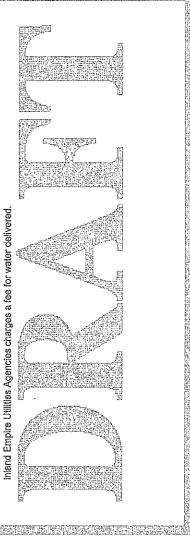
4212 1213 Groundwater Recharge Replenishment Water

5010 5011 5017

**EUA Surcharges** 

Stored Water Sales

This budget line covers the costs of purchasing replenishment water from MWD. Costs of Replenishment or Supplemental Water.



**DETAIL BUDGET - PRELIM** 

# CHINO BASIN WATERMASTER ASSESSMENT CALCULATION

# INCLUDES "30% OPERATING RESERVES" AND "FUNDS ON HAND UTILIZED FOR ASSESSMENTS" FISCAL YEAR 2011-2012

PRODUCTION BASIS	200 BU	FY 2009-2010 BUDGET	FY 2010-2011 BUDGET	ASSESSMENT	APPROPRIATIVE POOL	E POOL	AGRICULTURAL POOL	AL POOL	NON-AG POOL	OOL
2009-10 Production & Exchanges in Acre-Feet (Actuals)	t (Actuals)		ı	114,495.915	78,733.238	68.765%	31,854.766	27.822%	3,907.911	3,413%
2010-11 Production & Exchanges in Acre-Feet (Projected Estimate)	t (Projected Estimate	<b>∵</b>	i il	106,929.500	72,029.500	67.362%	31,000,000	28,991%	3,900.000	3.647%
					General		General		General	
BUDGET	- 5	- 1		į	Administration	OBMP A	Administration	OBMP	Administration	OBMP
Administration, Advisory Committee & Watermaster Board (4) OBMP & Implementation Projects (1)		2	4,911,520	4,911,520	\$547,717	3,308,482	\$235,726	1,423,902	\$29,656	179,136
General Adını'n & OBMP Assessments	\$5,9	\$5,980,527	\$5,724,619	5,724,619	547,717	3,308,482	235,726	1,423,902	29,656	179,136
TOTAL BUDGET				5,724,619	547,717	3,308,482	235,726	1,423,902	29,656	179,136
Less Budgeted Interest Income Contributions from Outside Agencies		75,010) <sup>(27</sup> [48,410)	(1 <b>50,01</b> 0) (111,000)	(150,009)		(101,049) (74,771)		(43,489) (32,180)		(5,471) (4,048)
-CASH DEMAND			0	5,463,614	547,710	3,132,662	235,726	1,348,233	29,656	169,617
OPERATING RESERVE (Estimated)			100 OF 1		2 67213		2		700 00	
		%pc.	1,479,456	1,473,456		992,545		427-171	1.00,00	53,741
Less: Funds On Hand Utilized for Assessments (7)		H	(1,917,386)	(1,917,386)	(183,451)	(1,108,133)	(78,953)	(476,917)	(9,933)	(59,999)
FUNDS REQUIRED TO BE ASSESSED			ļI	\$5,263,611	\$528,581	\$3,017,074	\$227,491	\$1,298,486	\$28,620	\$163,359
Proposed Assessments								T.F.		
General Administration Assessments				Per Acre-Poet	1. British 1. 187,34	ENES41.89 E	187,34 and 1 841 89 and 1 1 1 1 3 1 3 4 1 1 1 1 1 1 1 1 1 1 1 1	\$41,89	\$7.34	\$41.89
Minimum Assessments			П	Per Producer	\$5.00				\$5.00	
Prior Year Assessments (Actuals)		B		Per Acre-Foot	\$7.40	\$42.01	\$7.40	\$42.01	\$7.40	\$42.01
		A	A-B		(\$0.06)	(\$0.12) (\$0.18)				

<sup>(1)</sup> Total costs are allocated to Pools by actual production percentages. Does not include Recharge Debt Payment or Replenishment water purchases.
(2) Cash on Hand is June 30 fund balance (estimated) less funds required for Agricultural Pool Reserves, carryover replenishment obligations, SB 22 funds and Education funds.

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#### **CHINO BASIN WATERMASTER**

#### IV. <u>INFORMATION</u>

1. Cash Disbursements for April 2011



Туре	Date	Num	Name	Memo	Account	Paid Amount
Bill Pmt -Check	<b>04/08/2011</b> 03/31/2011	1 <b>4995</b> 035341	A&R BRIDGESTONE FIRESTONE AUTO CARE	035341 field truck maintenance	1012 • Bank of America Gen'i Ckg 6177 • Vehicle Repairs & Maintenance	123.59 123.59
Bill Pmt -Check	<b>04/08/2011</b> 03/31/2011	<b>14996</b> 2002	APPLIED COMPUTER TECHNOLOGIES	200 <b>2</b> Database Services - March 2011	1012 · Bank of America Gen'l Ckg 6052.2 · Applied Computer Technol	3,261.20 3,261.20
Bill Pmt -Check	<b>04/08/2011</b> 03/29/2011	<b>14997</b> 0023230253	ARROWHEAD MOUNTAIN SPRING WATER	0023230253 Office Water Bottle - March 2011	1012 • Bank of America Gen'l Ckg 6031.7 • Other Office Supplies	26.63
Bill Pmt -Check Bill	<b>04/08/2011</b> 03/31/2011	14998 3/24 Board Meeting	BOWCOCK, ROBERT	3/24/2011 Watermaster Board Meeting 3/24/2011 Watermaster Board Meeting	1012 · Bank of America Gen'l Ckg 6311 · Board Member Compensation	125.00
Bill Pmt -Check	<b>04/08/2011</b> 03/31/2011	14999 3/17 CEO Committee	CATLIN, TERRY	3/17/2011 CEO Committee Meeting 3/17/2011 CEO Committee Meeting	1012 • Bank of America Gen'l Ckg 6311 • Board Member Compensation	125.00
Bill Pmt -Check Bill	<b>04/08/2011</b> 03/31/2011	<b>15000</b> 1/04 Judgment Mtg	DE BOOM, NATHAN	1/04/2011 Restated Judgment Meeting	1012 • Bank of America Gen'i Ckg 8411 • Compensation	25.00
	03/31/2011	1/24 Judgment Mtg		AG Pool Member Meeting Compensation 1/24/2011 Restated Judgment Meeting	8470 · Ag Meeting Attend -Special 8411 · Compensation	100.00
	03/31/2011	2/01 Judgment Mtg		2/01/2011 Restated Judgment Meeting AG Pool Member Meeting Compensation	9410 - Ay meering America - Special 8411 - Compensation 8470 - Ao Meeting Attend, -Special	25.00 100.00
	03/31/2011	2/08 Judgment Mtg		2/08/2011 Restated Judgment Meeting AG Pool Member Meeting Compensation	8411 · Compensation 8470 · Ag Meeting Attend -Special	25.00
	03/31/2011	2/10 Ag Pool Mtg		2/10/2011 Ag Pool Meeting AG Pool Member Meeting Compensation	8411 · Compensation 8470 · Ag Meeting Attend -Special	25.00
	03/31/2011	3/10 Ag Pool Mtg		3/10/2011 Ag Pool Meeting AG Pool Member Meeting Compensation	8411 · Compensation 8470 · Ag Meeting Attend -Special	25.00 100.00 750.00
Bill Pmt -Check Bill	<b>04/08/2011</b> 03/31/2011	<b>15001</b> 019447404	DIRECTV	019447404 Monthly Service for 3/19/11-4/18/11	1012 · Bank of America Gen'l Ckg 6031.7 · Other Office Supplies	86.99

Account Paid Amount 1012 · Bank of America Gen'l Ckg 8411 · Compensation 25,00 8470 · Ag Meeting Attend - Special 100,00
2411 · CDMDBDBD
Memo 1/13/11 Ag Pool Meeting AG Pool Member Meeting Compensation 2/10/11 Ag Pool Meeting
name DURRINGTON, GLEN
Num Pool Mtg
1/13 Ag Pool Mtg
04/08/2011 15002 03/31/2011 1/13 Ag Pc

Type TOTAL	Date	Num	Name	Memo	Account	Paid Amount 1,625.00
Bill Pmt -Check Bill	<b>04/08/2011</b> 04/01/2011 04/05/2011	15005 28450 28432	GUARANTEED JANITORIAL SERVICE, INC.	Strip/Wax all tile floors Monthly Janitorial Service -April 2011	1012 • Bank of America Gen'l Ckg 6024 • Bullding Repair & Maintenance 6024 • Bullding Repair & Maintenance	350.00 865.00 1,215.00
Bill Pmt-Check Bill Bill	04/08/2011 03/31/2011 03/31/2011 03/31/2011	15006 3/17 CEO Committee 3/24 Board Mtg 3/31 Conference Call	HAUGHEY, TOM	3/17/2011 CEO Committee Meeting 3/24/2011 Board Meeting Special Board Conference Call	1012 • Bank of America Gen'l Ckg 6311 • Board Member Compensation 6311 • Board Member Compensation 6311 • Board Member Compensation	125.00 125.00 125.00 375.00
Bill Pmt -Check	<b>04/08/2011</b> 04/05/2011	<b>15007</b> 7003730910002744	HSBC BUSINESS SOLUTIONS	7003-7309-1000-2744 company membership renewal - Costco	1012 - Bank of America Gen'l Ckg 6031.7 - Other Office Supplies	250.00
Bill Pmt -Check Bill Bill	<b>04/08/2011</b> 03/31/2011 03/31/2011	1608 1/04 Judgment Mtg 1/13 Ag Pool Mtg	HUITSING, JOHN	1/04/2011 Restated Judgment Meeting Ag Pool Member Compensation 1/13/2011 Ag Pool Meeting	1012 · Bank of America Gen'l Ckg 8411 · Compensation 8470 · Ag Meeting Attend -Special 8411 · Compensation	25.00 100.00 25.00
BIII BIII	03/31/2011	1/24 Judgment Mtg 2/01 Judgment Mtg		Ag Pool Member Compensation 1/24/2011 Restated Judgment Meeting Ag Pool Member Compensation 2/01/2011 Restated Judgment Meeting An Pool Member Compensation	8470 · Ag Meeting Attend -Special 8411 · Compensation 8470 · Ag Meeting Attend -Special 8411 · Compensation 8470 · An Meeting Attend -Special	100.00 25.00 100.00 25.00
	03/31/2011	2/08 Judgment Mtg 2/10 Ag Pool Mtg 3/10 Ag Pool Mta		Ag Fool Member Compensation 2/08/2011 Restated Judgment Meeting Ag Pool Member Compensation 2/10/2011 Ag Pool Meeting Ag Pool Member Compensation 3/10/2011 Ag Pool Meeting	9470 - Ag weeting Attend -Special 8411 - Compensation 8470 - Ag Meeting Attend -Special 8411 - Compensation 8471 - Compensation 8411 - Compensation	25.00 25.00 100.00 25.00 100.00
BIII Pmt -Check	04/08/2011	15009	INLAND EMPIRE UTILITIES AGENCY	Ag Pool Member Compensation  VOID:	9470 · Ag Meeting Attend -Special	100,00 100,00 875.00
Bill Pmt -Check	<b>04/08/201</b> 1 03/31/2011	15010 1/13 Ag Pool Meeting	KOOPMAN, GENE	AG Pool Member Meeting Compensation 1/13/2011 Ag Pool Meeting AG Pool Member Meeting Compensation	1012 · Bank of America Gen'l Ckg 8411 · Compensation 8470 · Ag Meeting Attend -Special	25.00

ŀ	Date Num	Name	Wemo	Account	Paid Amount
04/08/2011 15011 03/31/2011 3/17 CEC 03/31/2011 3/24 Boa 03/31/2011 3/28 CEC	15011 3/17 CEO Committee 3/24 Board Meeting 3/28 CEO Committee	KUHN, BOB	3/17/2011 CEO Committee Meeting 3/24/2011 Board Meeting 3/28/2011 CEO Committee Meeting 3/31/2011 Special Board Conference Call	1012 · Bank of America Gen'l Ckg 6311 · Board Member Compensation 6311 · Board Member Compensation 6311 · Board Member Compensation 6311 · Board Member Compensation	125.00 125.00 125.00 125.00 500.00
04/08/2011 15012 03/31/2011 3/24 Bo 03/31/2011 3/24 Bo 03/31/2011 3/31 Bd	15012 3/17 CEO Committee 3/24 Board Mtg 3/31 Bd Conf Call	LANTZ, PAULA	3/17/2011 CEO Committee Meeitng 3/24/2011 Board Meeting 3/31/2011 Special Board Conference Call	1012 · Bank of America Gen'i Ckg 6311 · Board Member Compensation 6311 · Board Member Compensation 6311 · Board Member Compensation	125.00 125.00 125.00 375.00
04/08/2011 15013 04/01/2011 298507 04/08/2011 15014 03/31/2011 449		MIJAC ALARM PARK PLACE COMPUTER SOLUTIONS, INC.	298507 Building Security for 4/01/11-6/30/11 449 IT Services - March 2011	1012 · Bank of America Gen'l Ckg 6026 · Security services 1012 · Bank of America Gen'l Ckg	147.00
	33100	РАУСНЕХ	<b>2011033100</b> March 2011	1012 · Bank of America Gen'i Ckg	3,150.00
	16016 1/13 Ag Pool Mtg 1/20 Advisory Comm 1/27 Board Meeting	PIERSON, JEFFREY	1/13/2011 Ag Pool Meeting 1/20/2011 Advisory Committee Meeting 1/27/2011 Board Meeting	1012 · Bank of America Gen'l Ckg 8470 · Ag Meeting Attend -Special 8470 · Ag Meeting Attend -Special 8470 · Ag Meeting Attend -Special	125.00 125.00 125.00
03/31/2011 2/17/7 03/31/2011 2/24 E 03/31/2011 3/17 A 03/31/2011 3/17 A	271 Advisory Comm 2/24 Board Mtg 3/10 Ag Pool Mtg 3/17 Advisory Comm 3/24 Board Meeting		2/1//2011 Advisory Committee Meeting 2/24/2011 Board Meeting 3/10/2011 Ag Pool Meeting 3/17/2011 Advisory Committee Meeting 3/24/2011 Board Meeting	8470 · Ag Meeting Attend -Special 8470 · Ag Meeting Attend -Special	125.00 125.00 125.00 125.00 125.00 1,000.00
<b>04/08/2011 15017</b> 03/31/2011 06775432	32	PREMIERE GLOBAL SERVICES	06775432 3/03 Non AG Pool Conference Call	1012 · Bank of America Gen'l Ckg 8512 · Meeting Expense	102.01

Date	Num	Name	Memo CDA Conference Calls on 3/09 and 3/16	Account 7305 · PE3&5-Supplies	Paid Amount
			monthly fee	6022 · Telephone	14.95
<b>04/08/2011 15018</b> 03/28/2011 8000909000168851	851	PURCHASE POWER	800090900168851 fed ex shipments to: Softchoice Corp; IEUA	1012 · Bank of America Gen'l Ckg 6042 · Postage - General	53.10
<b>04/08/2011 15019</b> 03/31/2011 174222		REID & HELLYER	174222 174222 - Ag Pool Legal Services 174222 - Ag Pool Frank B. Services	1012 • Bank of America Gen'i Ckg 8467 · Ag Legal & Technical Services 8467.1 · Frank B. & Associates	9,229,98 1,172,95 10,402,93
04/08/2011 15020 03/31/2011 3657099		SAFEGUARD DENTAL & VISION	3657099 Dental Premium - April 2011	1012 · Bank of America Gen'l Ckg 60162.2 · Dental & Vision Ins	7.91
<b>04/08/2011 15021 ·</b> 03/24/2011 03/24/2011		SKILLPATH SEMINARS	A. Perez to attend 04/11/11 Admin. Asst. Conf. S. Molino to attend 04/11/11 Admin. Asst. Conf.	1012 · Bank of America Gen'l Ckg 6192 · Training & Seminars 6192 · Training & Seminars	179.00 179.00 358.00
04/08/2011 16022 03/31/2011 8018157779		STAPLES BUSINESS ADVANTAGE	8018157779 toner cartridges, dvd's, post its, binding machine	1012 · Bank of America Gen'i Ckg 6031.7 · Other Office Supplies	490.23
04/08/2011 15023 03/31/2011 IVC070000016810 03/31/2011 IVC070000016837		THE LAWTON GROUP	6017 scanning services - week ending 3/20/2011 scanning services - week ending 3/27/2011	1012 · Bank of America Gen'i Ckg 6017 · Temporary Services 6017 · Temporary Services	422.30 824.00 1,246.30
<b>04/08/2011 15024</b> 03/31/2011 0093808-IN		USA-FACT INC	0093808-IN cllient onsite inspection	1012 - Bank of America Gen'i Ckg 6016 - New Employee Search Costs	75.00
04/08/2011 15025 03/31/2011 3/17 CEO Committee 03/31/2011 3/24 Board Meeting 03/31/2011 3/28 CEO Committee 03/31/2011 3/31 Bd Conf Call		VANDEN HEUVEL, GEOFFREY	6311 3/17/2011 CEO Committee Meeting 3/24/2011 Board Meeting 3/28/2011 CEO Committee Meeting 3/31/2011 Special Board Conference Call	1012 • Bank of America Gen'l Ckg 6311 • Board Member Compensation 6311 • Board Member Compensation 6311 • Board Member Compensation 6311 • Board Member Compensation	125.00 125.00 125.00 125.00

100.00 500,00 00,001 25.00 25.00 100.00 25.00 25.00 100,00 25,00 100,00 25.00 100.00 750,00 163.11 589.23 Paid Amount 426.12 52.93 52.93 100,00 100.00 125.00 125.00 142.88 142.88 1,462.03 6177 · Vehicle Repairs & Maintenance 6024 · Bullding Repair & Maintenance 6311 · Board Member Compensation 1012 · Bank of America Gen'l Ckg 8470 · Ag Meeting Attend -Special 60182.2 - Dental & Vision Ins 7405 · PE4-Other Expense Account 2000 · Accounts Payable 8411 · Compensation 8411 - Compensation 8411 · Compensation 8411 · Compensation 8411 · Compensation 8411 · Compensation 6022 · Telephone Employee 457 deductions for 03/06/11-03/19/11 Payroll and Taxes for 03/06/11-03/19/11 1/24/2010 Restated Judgment Meeting 1/04/2011 Restated Judgment Meeting 2/01/2011 Restated Judgment Meeting 2/08/2011 Restated Judgment Meeting 3/17/2011 CEO Committee Meeting 3/17/2011 CEO Committee Meeting AG Pool Member Compensation Memo Vision Premlum - April 2011 1/13/2011 Ag Pool Meeting 3/10/2011 Ag Pool Meeting Truck washing service 012561121521714508 012519116950792103 truck washing 4 trucks Service for April 2011 00-101789-0001 08-K2 213849 W.C. DISCOUNT MOBILE AUTO DETAILING YUKON DISPOSAL SERVICE Name VANDEN HEUVEL, ROB VISION SERVICE PLAN WILLIS, KENNETH CITISTREET CITISTREET VERIZON 012519116950792103 012561121521714508 3/17 CEO Committee 1/04 Judgment Mtg 1/24 Judgment Mtg 2/08 Judgment Mtg 2/01 Judgment Mtg 1/13 Ag Pool Mtg 3/10 Ag Pool Mtg Num 001017890001 08-k2 213849 15026 15028 15027 15029 15030 15031 15032 03/31/2011 03/31/2011 04/08/2011 03/31/2011 03/31/2011 03/31/2011 03/31/2011 03/31/2011 04/08/2011 03/28/2011 04/08/2011 03/28/2011 04/08/2011 03/31/2011 04/08/2011 04/08/2011 03/29/2011 04/08/2011 04/04/2011 03/19/2011 Date Bill Pmt -Check General Journal Type Ħ Bill <u>=</u> Bill <u>=</u> **⊞** 8 B <u>=</u> TOTAL TOTAL P114₽ TOTAL TOTAL TOTAL TOTAL

Paid Amount 1,462.03	5,519.39	62.81	37.61 86.63 124.24	134.59 231.31 208.51 57.39 153.36 38.39	938.00	62.50 62.50 125.00	2,814.41 429.86 570.81
Account	1012 · Bank of America Gen'i Ckg 2000 · Accounts Payable	1012 · Bank of America Gen'l Ckg 6177 · Vehicle Repairs & Maintenance	1012 · Bank of America Gen'i Ckg 1409 · Prepaid Life, BAD&D & LTD 60191 · Life & Disab.ins Benefits	1012 · Bank of America Gen'l Ckg 6147 · Other Admin Expenses 6031.7 · Other Office Supplies . 6191 · Conferences - General 6031.7 · Other Office Supplies 6312 · Meeting Expenses 6312 · Meeting Expenses 6154 · Uniforms	1012 • Bank of America Gen'l Ckg 2000 • Accounts Payable	1012 • Bank of America Gen'l Ckg 7103.7 • Grdwtr Qual-Computer Svc 7101.4 • Prod Monitor-Computer	1012 · Bank of America Gen'l Ckg 6043.1 · Ricoh Lease Fee 6043.2 · Ricoh Usage & Maintenance Fee 6043.2 · Ricoh Usage & Maintenance Fee
Memo	Payor #3493 CalPERS for 03/06/11-03/19/11	035409 fieid truck maintenance	00198 Prepayment - May 2011 April 2011	XXXX-XXXX-9341  1012 · Bank of America Gen' flowers for funeral of employee's parent 6147 · Other Admin Expenses to purchase pictures for office hallway 6031.7 · Other Office Supplies hotel reservation. B. Pak - 3/21 Water Reuse Conf. 6191 · Conferences - General to purchase lamps for front office (3031.7 · Other Office Supplies (3031.7 · Other Off	Payroll and Taxes for 03/20/11-04/02/11 Employee 457 deductions for 03/20/11-04/02/11	<b>80170053</b> 80170053 80170053	10759551 invoice Usage for Black Copies - amount is for 2 months Usage for Color Copies - amount is for 2 months
Name	PUBLIC EMPLOYEES' RETIREMENT SYSTEM PUBLIC EMPLOYEES' RETIREMENT SYSTEM	A&R BRIDGESTONE FIRESTONE AUTO CARE	ACWA SERVICES CORPORATION	BANK OF AMERICA	CITISTREET CITISTREET	CORELOGIC INFORMATION SOLUTIONS	GREAT AMERICA LEASING CORP.
Num	16033	15034 035409	15035 00198	15036 XXXX-XXXX-3341	16037	<b>15038</b> 80170053	16039 10759551
Date	<b>04/08/2011</b> 03/19/2011	<b>04/19/2011</b> 04/06/2011	<b>04/13/2011</b> 04/13/2011	<b>04/19/2011</b>	<b>04/19/2011</b> 03/31/2011	<b>04/19/2011</b> 03/31/2011	<b>04/19/201</b> 1 03/31/2011
Type	Bill Pmt -Check General Journai TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check	TOTAL  Bill Pmt -Check  General Journal  TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill

Paid Amount	35,163.78 35,163.78	00.006	5,421.58	453.20	111.95	1,530.46	441.98	28.88	2,360.00 2,065.00 615.00 1,532.00 2,065.00 2,065.00
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Name	PITNEY BOWES CREDIT CORPORATION	PRE-PAID LEGAL SERVICES, INC.	PUBLIC EMPLOYEES' RETIREMENT SYSTEM PUBLIC EMPLOYEES' RETIREMENT SYSTEM	РИМР СНЕСК	STANDARD INSURANCE CO.	STATE COMPENSATION INSURANCE FUND	STAULA, MARY L	THE LAWTON GROUP	UNITED HEALTHGARE	W.C. DISCOUNT MOBILE AUTO DETAILING
Num	<b>15056</b> 6684246	<b>16057</b> 111802	15058	<b>15059</b> 4201	1 <b>5060</b> 00-640888-0009	1 <b>6061</b> 1615535-11	16062	<b>15063</b> 1VC07000016891	<b>15064</b> 0023870388	15065
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For Informational Purposes Only

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#### **CHINO BASIN WATERMASTER**

#### IV. INFORMATION

2. Newspaper Articles





#### NEWS RELEASE

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Contact: Bob Muir, (213) 217-6930; (213) 324-5213, mobile

April 12, 2011

SOUTHLAND'S IMPROVED WATER RESERVE CONDITIONS ALLOW METROPOLITAN'S BOARD TO LIFT MANDATORY RESTRICTIONS Consumers water-saving efforts plays role in helping region reduce imported water demands; continued wise water use necessary

Improvement in Southern California water reserves and the water-saving efforts of the region's consumers and businesses has enabled the Southland's largest imported water provider to end its call for mandatory water restrictions.

Less than two weeks after Gov. Jerry Brown announced an end to California's drought, Metropolitan Water District's Board of Directors voted today to restore full imported water deliveries to the district's 26 member public agencies for the first time in nearly two years.

The action, which becomes effective Wednesday (April 13), was made possible by this season's storms and the public's continued conservation and water use efficiency efforts resulting in improved regional supply conditions.

"We join our member agencies and retailers throughout the region in thanking consumers for their water-saving efforts," said Metropolitan board Chairman John V. Foley. "Continued wise water practices will be necessary in order to maintain our reserves. This is a welcome respite from more acute shortage conditions we have faced in recent years."

Metropolitan General Manager Jeffrey Kightlinger said the district anticipates storing up to 800,000 acre-feet of water this year, nearly equivalent to the amount that can be stored in the region's largest storage reservoir, Diamond Valley Lake in southwest Riverside County.

"Conserving water and maintaining wise water use remains as essential as ever, despite the improved water supply conditions in California and the West," Kightlinger said.

"The improved short-term conditions, however, do not signal an end to the region's long-term water challenges. Conservation and wise water use must continue to be a permanent way of life in Southern California," Kightlinger said. "We anticipate residential consumers and businesses throughout the Southland will continue to use water efficiently."

more....

"All of our member agencies exceeded the water-savings targets we initially set in July 2009, which is an indication as to why we are confident that lower water use will continue into the future," he added.

Lifting the allocation restrictions will allow local agencies with groundwater basins to purchase water without financial penalty and store it. Groundwater reserves, which were significantly tapped throughout the Southland's six-county region over the past several years due to previous dry conditions, have improved due to rain and local runoff.

The progress this winter has allowed Metropolitan to make significant strides in replenishing its network of groundwater storage programs and surface storage reservoirs. Today, Metropolitan's Diamond Valley Lake is nearly full, after being less than half full in the summer of 2009, and the district has more than a full-year's worth of supply deliveries in reserve.

Despite Sierra Nevada snowpack conditions far above normal, Metropolitan will not receive a full supply from Northern California this year because of environmental problems and pumping restrictions in the Sacramento-San Joaquin Delta.

A comprehensive package of water system/ecosystem improvements is necessary in the Delta in order to improve long-term water reliability for Metropolitan and much of California, Kightlinger said. The comprehensive plan is moving forward via the state-federal Bay Delta Conservation Plan effort, which Metropolitan supports.

In the meantime, Metropolitan's other imported water source—the Colorado River—continues to recover from an 11-year drought.

###

The Metropolitan Water District of Southern California is a cooperative of 26 cities and water agencies serving nearly 19 million people in six counties. The district imports water from the Colorado River and Northern California to supplement local supplies, and helps its members to develop increased water conservation, recycling, storage and other resource-management programs.

#### State's water resource data find home at Cal State San Bernardino

10:00 PM PDT on Sunday, April 24, 2011 Submitted to The Press-Enterprise

Cal State <u>San Bernardino</u> will be the new home to a portion of the nationally acclaimed Water Resources Center archives, which were previously housed at <u>UC Berkeley</u>.

Founded in 1958 by the <u>California</u> Legislature, the Water Resources Center archives contain historical and contemporary materials of great value to water agencies, governmental bodies, environmental groups, engineering firms, attorneys, historians and researchers, including faculty and students. It consists of about 200 archival collections, 200,000 technical reports, 1,500 specialized newsletters, 5,000 maps and videos, 2,200 serials, 25,000 land photographs, 45,000 aerial photographs of coastlines, and digital resources in the form of CDs, DVDs, VHS tapes, and websites.

The WRCA closed last year at Berkeley because of state budget cuts and new guardians were sought. Cal State San Bernardino and <u>UC Riverside</u> developed an innovative and collaborative plan for joint management of the collection.

The archives will be at Cal State San Bernardino beginning June 1.

"This collaboration will serve all campuses of our two systems, as well as the public," said Albert Karnig, president of CSUSB. "It's further evidence of the close cooperation between the state's two systems of higher education and the importance placed on our state and region's water legacy."

To accept the prized water collection, Cal State San Bernardino's Pfau Library has installed new compact shelving in the university's Water Resources Institute, where the collection of archival materials about the development of water in the West will be located. The WRI already houses Joseph Andrew Rowe Water Resources Archives primarily related to the Santa Ana watershed.

"With the addition of materials from the WRCA, the Pfau Library will house the largest collection of printed and archival materials dealing with the Santa Ana Watershed and other watersheds in Southern <u>Gallfornia</u>," said Cesar Cabellero, Pfau Library dean.

"It also means that the Water Resources Institute will continue to play an important role in the development of scholarly collections that support water research and water policy development," said Susan Lien Longville, director of the Water Resources Institute.

The portion of the Water Resources Center collection to be housed at Pfau Library will have two components: a circulating collection and a non-circulating archive, both of which will be housed in the Water Resources Institute located in room PL401.

The circulating collection housed at UCR will be on the main floor of Orbach Science Library; and the non-circulating archival collections are to be housed on the ground floor along with UCR's extensive map collection. All of these materials will be searchable in the online library catalogs of both Pfau Library and the UCR libraries.

Founded in 1999, the Water Resources Institute of Cal State San Bernardino is an academic partnership with the Southern California communities that it serves. The institute is driven by the vision that sustaining water resources rests on sound research, analysis and public policy collaboration. The institute is active in the areas of science, public policy and history, and serves as a regional hub for providing information on water resources.

The Water Resources Institute is open Monday through Friday from 9:30 a.m. to 6 p.m. After-hours appointments are available. Call 909-537-3687. For more information, visit http://wri.csusb.edu.

Submitted by Cal State San Bernardino.

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#### Three Valleys Municipal Water District OKs plan

Wes Woods II, Staff Writer

Created: 04/23/2011 09:49:30 PM PDT

CLAREMONT - The Three Valleys Municipal Water District has passed a measure to collect an increased water standby charge.

The public can give its views about the price hike on June 1.

The change will result in an increase of \$2.99 a year, or from \$15.55 to \$18.54, on property tax bills.

The April 13 charge approval begins a 45-day public review period after which a meeting will be held for the public to address the board.

Three Valleys' board President Bob Kuhn said the funds collected will go directly to Metropolitan Water District. MWD increases the rate annually under a readiness-to-serve charge, or water standby charge.

"I don't like to see any of these fees go up," Kuhn said. "It's out of our control ... There's no overhead or profit for Three Valleys. And it's our pledge to keep it that way."

The motion for the standby charge was approved on a 6-0 vote, with Frederick "Brian" Bowcock absent.

"My thoughts are just that it's the property tax necessary to continue the function of the district," said board member John Mendoza on Friday. "It's a small price. I pay it on my tax bill."

The 6 p.m. June 1 public meeting will be at the district office, 1021 E. Miramar Ave. A meeting to adopt the charge will be held two weeks later.

Three Valleys Municipal Water District is a public agency that supplements and enhances water supplies in a number of eastern Los Angeles County cities, including Claremont,

Diamond Bar, La Verne, Pomona and San Dimas.



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Santa Ana River

#### Revisit fish habitat site

Created: 04/16/2011 07:12:25 AM PDT

Expanding the protected habitat for a tiny fish that lives in parts of the Santa Ana River satisfied legal objections from environmentalists, but the U.S. Fish and Wildlife Service is still in hot water.

Last week, a coalition of 11 water agencies and the city of Redlands notified service officials they plan to sue the agency if it does not reverse its decision to set aside more than 9,300 acres along the river as critical habitat for the Santa Ana sucker. The tiny fish, usually no more than 6 inches in length, is on the federal list of endangered species.

Recommendations from a local task force created to study, protect and promote the fish seemingly fell on deaf ears; service officials should spare taxpayers the expense of litigation and listen up now.

The habitat decision, finalized in December following the service's pledge to review an earlier designation to settle lawsuits filed by the Center for Biological Diversity, will require local water agencies to consult with the agency any time a project alters water levels in the river as it courses downstream from Seven Oaks Dam through San Bernardino and Riverside counties.

The implications of this rule are far-reaching and stand to threaten local water supplies, development and an already fragile economic recovery in the Inland Empire.

Water officials estimate a loss of 125,800 acrefeet of San Bernardino mountain water each year if the designation stands. That could cost ratepayers

more than \$2.9 billion over 25 years for imported water from the Sacramento- San Joaquin Delta.

Local water agencies filed a 60-day notice of their intention to file a lawsuit. Representatives from the San Bernardino Valley Municipal Water District, City of San Bernardino Water Department, East Valley Water District and others are working to spread word about the dangers the habitat designation poses in the region, as well as raising questions about the science used to back up the designation.

It's unclear to local agencies how much water U. S. Fish and Wildlife wants in the river to ensure that Santa Ana sucker breeding grounds and other habitat are protected, and they dispute that upper reaches of the Santa Ana River, where the sucker fish do not live, are critical to the survival of the species.

Environmentalists argue, and Fish and Wildlife officials agreed, that gravel produced upstream is important to the establishment of habitat downstream, therefore upper reaches of the Santa Ana River must be protected.

Service officials have another opportunity to do right by local water agencies and the communities they serve, and stave off further litigation. Common ground between water



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agencies and environmentalist groups, both of which want to protect the sucker fish, exists. It's time the Fish and Wildlife Service finds it.



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#### Some water lost from basin in Upland

By Sandra Emerson Staff Writer

Greated: 04/15/2011 09:49:11 PM PDT

UPLAND - The San Antonio Water Co. has lost more than 16million gallons of its water due to planned landscaping work at the water basin in the Colonies.

To make way for new plants and trees as part of its landscaping plan, the San Bernardino County Flood Control District needed to lower the water level inside the basin.

About 16.5 million gallons of water (about 50.7 acre feet) was drained from the basin, of which about 8.5 million gallons (or 26 acre feet) was sent downstream to Prado Dam in Chino and the Santa Ana River.

The rest was captured in the Turner Basin to be sunk underground. That quantity will be credited to San Antonio by the Chino Basin Watermaster, which oversees the area's groundwater basin.

"It's unfortunate that we lost that water, but just because of the timing issue and they're under the gun to get things done. It's frustrating really for us, but we understand their needs," said Charles Moorrees, San Antonio's general manager.

Flood control's plan is to turn the basin into a multipurpose-use facility. The multipurpose basin will provide flood-control protection, water conservation, passive recreation and native habitat restoration.

The project is expected to be completed by the end of the year, said Roni Edis, a county public works spokeswoman.

The water level in the basin will need to remain around 1,510 feet or lower, Edis said.

"It can only keep at a certain level until the planting

is finished," she said.

Despite the loss, Moorrees said San Antonio will have enough water to carry it through the summer due to the rains and the snowpack.

"I think that snow on top of the mountain will help sustain our summer deliveries," he said.

On average, about two families of four use an acre-foot of water in a year. An acre-foot is about 325,851 gallons.

sandra.emerson@inlandnewspapers.com

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#### Water-rights attorney dies

Ryan Carter, Staff Writer

Created: 03/27/2011 09:33:34 PM PDT

Susan Trager, a well-known water-rights attorney, who helped Rialto through its issues dealing with perchlorate contamination and litigation, has died.

Trager, 63, died Tuesday at her home in Laguna Beach after a battle with cancer.

"She was a great help to Rialto when we first began with our perchlorate issues," said Councilman Ed Scott. "I'm very saddened by this news."

Trager was special counsel to the city for water issues, and she helped Rialto resolve perchlorate contamination in the city's groundwater and analyzed its water rights.

Perchlorate, used in the production of explosives, can interfere with the thyroid and may also be harmful to neurological development in fetuses.

The issue of contamination has run through much of the decade in Rialto, as the city took legal action against such alleged polluters as Black and Decker Inc., and B.F. Goodrich.

Ultimately, her legal skills became pivotal in helping cities, including Rialto, protect their water rights and put pressure on alleged polluters to settle litigation, friends and officials said.

Friends said Trager, who recently described herself as a "behind-the-scenes" lawyer, rarely made headlines with her work.

In one of her most prominent cases, she won a \$43.2 million jury verdict for the owner of land condemned by a water agency to build a Riverside County reservoir.

The judge in the case increased the award to \$50 million.

She could be intimidating, Scott said.

But that didn't stop even journalists who covered water issues from learning from her, and u Itimately befriending her, said Kristina Lindgren, a former Los Angeles Times reporter who became a friend.

"She helped me understand some really difficult and complicated legal issues and topics," Lindgren said. "And she became a friend who I've held close for more than 20 years."

In lieu of flowers, Trager's family has asked that donations be made in her name to the Little Guild of Saint Francis of West Cornwall, Conn., a shelter that finds homes for unwanted pets.



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#### Water Crisis: The Delta, the Smelt and Us



THE VIEW FROM HERE DeDe Audet



Living, working, and playing here in Venice gives us environmentalists more in common with

the California Delta than it is comfortable to think about. I am no exception. It gives me great pleasure to respond to criticism by saying "I have been saving water, power, and nonrenewable fuel by taking two-minute showers, heating my household

water on the roof by the sun, driving a Prius, and covering the whole front yard with bricks set in sand to let rain water percolate through.

But learning about the rising seas and California's water crisis makes me uneasy. Maybe it is time to face up to the problem. Venice CA was a swamp before canal lots first sold for \$5 down and \$5 a month. The California Delta was also a swamp.

Disappointed goldseekers turned to farming and began building levees to reclaim Delta swampland in the 1850's. Today it brings in an average \$2 billion in crops per year and provides 12 million visitors with 290 shoreline recreation areas, 300 marinas for launching sportfishing, and 500,000 boaters.

But the Delta rests on shaky ground: a bad earthquake will shake loose more than one of the hastily thrown together levees. No one knows when that quake will occur.

On the other hand we do know the sea rises a bit more each year. Even a little rise will affect the California Delta and our community of Venice.

What are we doing about that? Has anyone come up with suggestions to build dikes against the oceans about to engulf us? Of course not.

No one wants to believe it.

Sea rise is too big and too costly to think about. (Consider please, if you still think global warming can be averted, on how to shut down the coal mines of China in time.) So, instead of planning for sea rise, Californians argue about the environment of a little fish called the Delta Smelt.

One bunch of Delta farmers hired lawyers to shut down the pumps bringing water to the farmers in the southern regions of the Delta and Southern California. They were successful in showing a Federal judge in 2008 that changes in the Delta water flow caused endangerment of the Delta Smelt. So the judge closed the pumps during breeding season.

Then the deprived group of Delta farmers contested the closure by bringing new information to the court. In December 2010, the judge reopened the case saying "The 2008 (biological opinion findings) are arbitrary, capricious, and unlawful, and are remanded to Fish & Wildlife for further consideration in accordance with this decision and the requirements of law. . . "

What?

Now, in February 2010 comes this. "The U.S. Department of Interior (boss of U.S. Fish and Wildlife) today announced a new policy aimed at ensuring the integrity of scientific and scholarly activities it uses, and appointed a Scientific Integrity Officer to coordinate the new policy's implementation."

Could this be a response to criticism of the techniques of determining risk to environmentally challenged species? I addressed the use of risk techniques in 2008 when LADWP commissioned a study that "Used state-of-the-art analytical techniques (Stochastic modeling) to calculate the expected cost of LADWP owned solar projects (Measure B)."

Stochastic analysis modeling was originally called the Monte Carlo system, useful in predicting risk.

The U.S. Fish and Wildlife findings in the first Delta Smelt case predicted 0 to 40% risk of extinction might be found for the Delta Smelt. (Now you know why the capricious.)

But who needs a model to tell us the sea is rising? Every year someone measures it and tells us the sea measures higher than where it was the year before.

Yet, like arguing how many angels can dance on the head of a pin, Californians persist in spending time and money arguing suitable environment or a little fish that is sure to get lost when saltwater flowing through the Golden Gate engulfs the Delta.

Right beside my computer is a map produced by the California Institute. It shows what will be covered by saltwater in our area when the sea rises 1.4 meter (55inches). Most of Venice and all of Playa Vista will be under. Whether it will occur in forty, fifty, or 100 years from now is unknown.

But we can predict it will happen. As long as Southern California depends on the Delta for water to drink, there is little comfort knowing the Delta will probably go under saltwater before we do.

(Dede Audet is a longtime community activist who participated in community councils before there were neighborhood councils. She is a former president of the Venice Neighborhood Council. This opinion piece first appeared in the Free Venice Beachhead ... www.freevenice.org. It is reprinted here with the writer's permission.) -cw

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