

CHINO BASIN WATERMASTER



NOTICE OF MEETING

Thursday, August 19, 2021

9:00 a.m. – Advisory Committee Special Meeting

***MEETING AVAILABLE BY REMOTE ACCESS ONLY
(SEE AGENDA FOR DETAILS)***

*Watermaster's function is to administer and enforce provisions of the Judgment and subsequent orders of the Court,
and to develop and implement an Optimum Basin Management Program*

CHINO BASIN WATERMASTER

Thursday, August 19, 2021

9:00 a.m. – Advisory Committee Special Meeting

AGENDA

**CHINO BASIN WATERMASTER
ADVISORY COMMITTEE – SPECIAL MEETING**

9:00 a.m. – August 19, 2021

Mr. Jeff Pierson, Chair

Mr. Chris Diggs, Vice-Chair

Meeting Available by Remote Access Only*

Click on this [link](#) to access by PC/Smart Device

OR

Conference Call: (253) 215-8782

Meeting ID: 863 6080 0283

Passcode: 726940

AGENDA

CALL TO ORDER

ROLL CALL

AGENDA – ADDITIONS/REORDER

I. BUSINESS ITEMS

A. FISCAL YEAR 2021/22 BUDGET AMENDMENT (FORM A-21-08-01)

Approve the Fiscal Year 2021/22 Budget Amendment for the updated scope and budget to support implementation of the Safe Yield Court Order.

II. FUTURE MEETINGS AT WATERMASTER*

| | | | |
|----------|-----|------------|--|
| 08/19/21 | Thu | 9:00 a.m. | Advisory Committee – Special Meeting |
| 08/XX/21 | TBD | | Watermaster Board – Special Meeting (If Needed) |
| 08/24/21 | Tue | 9:00 a.m. | Groundwater Recharge Coordinating Committee (GRCC) |
| 09/09/21 | Thu | 9:00 a.m. | Appropriative Pool Committee |
| 09/09/21 | Thu | 11:00 a.m. | Non-Agricultural Pool Committee |
| 09/09/21 | Thu | 1:30 p.m. | Agricultural Pool Committee |
| 09/16/21 | Thu | 9:00 a.m. | Advisory Committee |
| 09/23/21 | Thu | 11:00 a.m. | Watermaster Board |

* Watermaster meetings are being held remotely at this time. We are continuing to monitor pandemic conditions and will hold in-person meetings when practical.

ADJOURNMENT

CHINO BASIN WATERMASTER

I. BUSINESS ITEMS

A. FISCAL YEAR 2021/22 BUDGET AMENDMENT (FORM A-21-08-01)



CHINO BASIN WATERMASTER

9641 San Bernardino Road, Rancho Cucamonga, CA 91730
Tel: 909.484.3888 Fax: 909.484.3890 www.cbwm.org

PETER KAVOUNAS, P.E.
General Manager

STAFF REPORT

DATE: August 19, 2021

TO: Advisory Committee Members

SUBJECT: Fiscal Year 2021/22 Budget Amendment (Form A-21-08-01) (Business Item I.A.)

SUMMARY:

Issue: The Watermaster FY 2021/22 "Approved" budget needs to be increased by an additional amount of \$8,247 to include the updated scope and budget to support implementation of the Safe Yield Court Order.

Recommendation: Approve the Fiscal Year 2021/22 Budget Amendment for the updated scope and budget to support implementation of the Safe Yield Court Order.

Financial Impact: This action will increase the overall "Approved" FY 2021/22 budget from \$7,700,005 to \$7,708,432, an increase of \$8,427. The Assessment calculation will be increased by the same amount when the Assessment Package is considered in November 2021.

Future Consideration

Advisory Committee – August 19, 2021: Approval

Watermaster Board – TBD: Adoption [Advisory Committee Approval Required]

ACTIONS:

Advisory Committee – August 19, 2021:

Watermaster Board – TBD

Watermaster's function is to administer and enforce provisions of the Judgment and subsequent orders of the Court, and to develop and implement an Optimum Basin Management Program

BACKGROUND

Budget Amendment Policy: If there are no budgeted funds available to transfer to the line item, the General Manager will submit a Budget Amendment request to the Pool Committees to request Advisory Committee approval, and then to the Board for formal adoption. The Budget Amendment should indicate the anticipated source of funding for the approved increase. All Budget Amendments are processed and recorded in the accounting system.

On July 22, 2021 the Watermaster Board adopted the July 22, 2021 version of FY 2021/22 budget for \$7,700,005 which included the amount of \$276,761 to Support Implementation of the Safe Yield Court Order as approved by the Advisory Committee. The Watermaster Board also directed Watermaster staff to work with the Advisory Committee to finalize within four weeks and hold a special meeting of the Board as appropriate and deemed necessary by staff.

DISCUSSION

The West Yost letter dated August 11, 2021 with regards to the Updated Scope and Budget for Fiscal Year 2021/22 Task 7614: Support implementation of the Safe Yield Court Order is attached (Attachment 1). The letter describes adjustments that have been made to the scope to respond to comments, resulting in a budget increase of \$8,427.

With approval of the Fiscal Year 2021/22 Budget Amendment (Form A-17-08-01), the "Amended" Budget for FY 2021/22 would be \$7,708,432.

ATTACHMENTS

1. West Yost letter dated August 11, 2021
2. Fiscal Year 2021/22 Budget Amendment (Form A-21-08-01)

I. BUSINESS ITEMS

A. FISCAL YEAR 2021/22 BUDGET AMENDMENT (FORM A-21-08-01)

Click on this [link](#) for the West Yost letter dated August 11, 2021



**CHINO BASIN WATERMASTER
BUDGET AMENDMENT FORM A-21-08-01**

To: **All Parties**

Fiscal Year 2021/22

From : Joseph S. Joswiak, CFO

Date: August 19, 2021

Describe reason for the budget amendment here: The current "Amended" Budget for FY 2021/22 is \$7,700,005. This "Amended" budget is the July 22, 2021 version adopted by the Board on July 22, 2021. This Budget Amendment Form is proposed to increase the total Watermaster "Amended" budget from \$7,700,005 (excluding any Carry-Over funding) to \$7,708,432, an increase of \$8,427. The additional funding will come from the Assessment Process when the Assessment Package is approved in November 2021, and invoices generated.

| Expenditure Amendment | | | | |
|---|-----------------------|--|-----------------------|-------------------------|
| <i>Line Item Description</i> | <i>Account Number</i> | <i>Approved Budget</i> | <i>Amended Budget</i> | <i>Amendment Amount</i> |
| Safe Yield Reset Methodology Evaluation | 7614 | \$276,761 | \$285,188 | \$8,427 |
| | | | | |
| | | | | |
| TOTAL: | | | | \$ 8,427 |
| Revenue Source | | | | |
| <i>Line Item Description</i> | <i>Account Number</i> | <i>Approved Budget</i> | <i>Amended Budget</i> | <i>Amendment Amount</i> |
| Assessment Package | 9999 | \$7,700,005 | \$7,708,432 | \$8,427 |
| TOTAL: | | | | \$ 8,427 |
| <p align="center">Amendment Procedure</p> <ol style="list-style-type: none"> 1. Staff takes amendment requests to the Pools, Advisory Committee & Board for approval. 2. The Chief Financial Officer will prepare and process the budget entry. 4. A log will be maintained by the Finance Department detailing the adjustment. 5. A fiscal year file will also be kept to hold all budget amendment forms for auditor review. | | <p align="center">Finance Use Only</p> <p>Date Board Approved _____</p> <p>Entered into System By _____</p> <p>Finance Log # _____</p> <p>Date Posted _____</p> <p>Approved By _____</p> <p>Date Approved _____</p> | | |